

The Museums at Lisle Station Park
921 School Street, Lisle, IL 60532
630-968-0499



Research Request Form

The person listed below is requesting research or access to The Museums at Lisle Station Park Collection.

Name: _____

Address: _____

City: _____ State _____ Zip _____

Phone: _____ Email: _____

Available date(s) / time(s) to visit the museum for research:

Dates _____

Times _____

Access to the following Collection(s): (check all that apply)

____ Museum Collection

____ Reference Collection

____ Photograph Collection

____ Genealogy Collection

____ Education Collection

Access is being requested for the following reason(s):

____ Academic research

Institution Name: _____

____ Personal research

____ Other (specify)

Please describe your project/interest/reason for researching the Collection(s).

The undersigned agrees to abide by the policies of The Museums at Lisle Station Park regarding care of artifacts within each collection. Failure to abide by the rules will result in immediate removal of any artifact and potential removal from the premises.

Collection Use Rules:

Pencils are only allowed for note taking.

Notebooks or single paper are only allowed in the area where artifacts are being used. Backpacks, purses and other items are not allowed.

Inspection of notebooks and papers will occur before and after use of the artifacts.

If gloves are necessary, they will be provided by the Museum.

All artifacts will be brought to the user by the Curator or their designee.

Handling rules will be communicated to the user by the Curator or their designee.

Use of cameras and laptops will be determined by the Curator or their designee depending on the artifact.

The user of the artifact is responsible for following United States Copyright laws and completing a Reproduction Form before obtaining any images or materials for reproduction.

The undersigned understands and accepts the rules and regulations regarding Collections Access at The Museums at Lisle Station Park.

Signature: _____ Date: _____

FOR MUSEUM USE ONLY

Approved by: _____ Title: _____

Signature: _____ Date: _____