



Lisle Park District
Camp Summer Quest



Parent Manual 2018



Camp Summer Quest

This is an outside-based day camp for kids to enjoy the great outdoors filled with fun, games, sports, nature activities and much much more. We have 100 acres of Community Park to explore, come and join us for all of the excitement. Campers will be put in groups with others their age for awesome group activities with their counselor. Other fun activities include: theme days, kid's choice, Totally Tuesdays, cookouts, crafts and the list goes on and on. Come participate to see all Camp Summer Quest has to offer. On days with inclement weather, we have a whole set of indoor activities planned.

Payment Policy

Registration and payments for each camp session will be accepted up to the listed deadline if space is available. If space is available, participants accepted into a camp session after the registration deadline will be charged a \$20.00 late registration fee. In order for your child to participate in camp, registration must be submitted at the Lisle Park District registration office or online. We have many payment plans available as well. Payments will not be accepted on site.

Camp Hours

Regular camp hours are from 9 am-5 pm. Children may not be dropped off before 8:45 am or picked up later than 5 pm unless enrolled in extended hours.

Extended hours for camp are from 7:15 am-9 am and from 5 pm-6 pm. There will be a \$1.00 per minute charge per child for every minute you are late after your regularly scheduled pick up time.

Sign in/out procedures

Camp Summer Quest utilizes a sign in/out policy for all its participants. Please sign your child in and out daily. This is for your child's safety. We will have a Parent Release form available daily to release your camper to someone other than the designated people on the camper information form. If someone other than yourself is picking up your child, please inform them that we may be checking ID's to ensure they are the correct person.

***** Drop off/pick up *****

The camp headquarters is the South Shelter in Community Park. Drop off will be in the Lisle High School parking lot. Pick up will be at the Band Shelter in Community Park. On days of inclement weather, please call the camp cell phone or look for the directional sign to find the indoor location. For more info, please see "Rainy Day Procedures"

Swim Lesson/Team & Musical Transportation:

For the 2018 summer, the CSQ directors will only be transporting campers to the following programs:

Swim Lessons: 9:30am-10:10am (lesson is for all levels)

Swim Team: 9:30am-10:15am (8 and under only)

LPD Musical: 9:00am-2:00pm (Mon, Tu, Th & Fri)

Summer School: District 202 provided bus will pick up and drop campers back to LPD

When registering your campers for other programs, please be aware that we will not transport campers outside of these set times. We appreciate your understanding in this matter.

T-Shirts

Each camper will receive one Camp Summer Quest T-shirt for the summer. It is to be worn on field trip days, for easy identification of our group. If you leave your child's shirt at home on field trip day, you will be asked to go home and retrieve it, or charged \$5 for a rental to be worn on that day. This rental must be returned at the conclusion of the day back to the camp directors.

Field trips

We go on one field trip each week. Admission fees are included in the registration fees. On field trip day, campers must wear their Day Camp t-shirt, no exceptions. Lunches should be **completely** disposable unless lunch is provided.

Swimming

We will go swimming 3 or 4 days each week. The days will vary depending on the field trip day and weather. Please have your child bring a swimsuit, towel and sunscreen each day to camp. Please label each item with your child's name. We wrist band all campers based on their swimming ability as assigned by you. All campers will partake in a swim test facilitated by the Sea Lion Aquatic park lifeguards to confirm levels and/or move up levels.

Lost and found

The camp will maintain a lost and found box at camp headquarters. Please be aware that the staff will do their best to watch for lost items but they are not responsible for lost or stolen items such as items brought from home, including money. Please also remember to label all items with your child's name. Items unclaimed at the end of each week will be donated or disposed of.

Lunches

Each camper must bring his/her own lunch, including beverage. **The lunches cannot be refrigerated so please pack something that will not spoil.** Also, please write your child's name on his/her lunch. We recommend you also pack an afternoon snack for your child in addition to his/her lunch.

Cookouts

Every Friday we will have a cookout. Each week your child will be assigned a certain item to bring in place of his/her regular lunch. Your cooperation in sending **unopened** packages of the requested food is important so there will be plenty for everyone. Homemade items will not be accepted due to food allergies. Cookout menu: Hot dogs, chips, cookies, juice boxes, fruit and carrots. All items must be store bought, no homemade items please. If your child has food allergies, be sure that the Camp Director is aware of this. Please see the weekly newsletter to see what each counselor is responsible for each week.

***** Rainy Day Procedures *****

Camp meets rain or shine. During inclement weather, we will have use of the Lisle High School Commons Area. If the weather is inclement during drop off/pick up hours or while we are at the south shelter, please proceed to the Lisle High School. In case of sudden severe weather during swim time, camp will take shelter in the Rec Center. The yellow sandwich board will be pointing in the direction of camps location even during inclement weather. These locations may change based on availability. If you are unsure of where to pick up your child during severe weather, **please call the camp phone at 630-675-6098.**

Camp Attire

Campers should wear comfortable, cool clothes such as tee shirts & shorts, socks and gym shoes, suitable for athletic activities. **No sandals or flip-flops will be permitted.** Crocs are acceptable if they have the strap on the back to secure them to the child's feet. If a child arrives in sandals, the parent/guardian will be asked to go home and get gym shoes.

Tax Information

We **do not** provide Section 125, reimbursement accounts or tax information to parents for Camp Summer, Winter, Schools Out or Spring Break Quest. It is the parent's responsibility to keep track of expenses by keeping cancelled checks, credit cards slips or to ask the park district front desk for a receipt. If you need receipts or tax information please contact Scott Silver, Superintendent of Finance at 630-353-4313 and he will be happy to walk you through anything you may need.

Severe Weather Policy

Please be advised that in the event of severe weather (ex. Tornado warning), the Lisle Park District will not release your child to anyone other than their parent or legal guardian (i.e.: no carpools).

Photographs

We will be taking a digital photo of each child for safety purposes. The directors will use the photo for our camper emergency cards. All emergency cards & photos are shredded at the end of the summer. We often take photos on trips or during activities that are posted on the camp Facebook page. Pictures taken throughout the summer may be used for promotional purposes as well.

Medication

If your child needs to take medication while at camp, a separate medicine dispensing information form and waiver must be filled out and returned before any medicine can be distributed. Please speak to the camp director for the forms and to relay any medication information.

Cell Phones

Under no circumstances are campers allowed to use cell phones during the camp day. If a parent wants their camper to bring a cell phone to camp it must be turned off during the camp day. Any camper caught using their phone will receive an automatic 15 minute time out and the phone will be confiscated and returned to the parent at the end of the day. Camp Summer Quest has a camp cell phone that parents can use to reach us at any time. Please see "Important things to remember" for the cell phone number.

Discounts:

Ten Week Discount: Register for all 10 weeks at once by Monday April 30th and receive week 10 FREE! Please note, if you withdraw from **any week for any reason**, you will be charged the full price for week 10. Please note, in order to receive the discount, you will need to register in person or over the phone as the discount can't be applied online.

Summer School Discount Info: Please note, there will be no discount applied to camp registrations for summer school this year. We will still work with the school district on transportation needs, but no discount will be given by the park district for campers who choose to attend summer school and Camp Summer Quest.

Camp Manager

The Athletic and Youth Camp Manager for Camp Summer Quest is Erica Wise.
For questions and concerns please call 964-3410 x 4307 or email
ewise@lisleparkdistrict.org.

Camp Summer Quest Sample Daily Schedule

9:00-9:30	Greeting and Songs
9:30-10:15	Activity Period #1
10:20-11:05	Activity Period #2
11:10-11:55	Activity Period #3
12:00-12:30	Lunch
12:30-12:45	All Camp Activity
1:00-4:00	Swim @ Sea Lion Aquatic Park
4:15-5:00	Snack/Playground/All Camp Activity

Code of Conduct

To ensure an enjoyable and safe program for all participants, the Lisle Park District has developed a behavior code. Participants shall:

1. Show respect to all participants, staff, and volunteers. Participants should follow program rules and take direction from staff.
2. Refrain from using abusive or foul language.
3. Refrain from threatening or causing bodily harm to self, other participants, staff, or volunteers.
4. Show respect for equipment, supplies, and facilities.
5. Not possess any weapons.

Additional rules are developed for specific programs, as deemed necessary by staff. The behavior required of participants and stated in the policy listed above applies to all parents, friends, relatives, or others accompanying the participants to any Park District program. The Lisle Park District reserves the right to dismiss a participant whose behavior endangers his or her own safety or the safety of others.

Camp Staff/Camp Staff to Child Ratio

Ratio: **1 counselor to 8 campers**

Special Accommodations

If your child has any special needs, which require accommodations, or if you have any questions concerning your child, please speak with the Camp Directors. If your camper requires an inclusion aide, please let the front desk know at time of registration so we can secure an aide through SEASPAR. Inclusion requests not made with at least two weeks of notice may not be able to be accommodated.

Camp Summer Quest 2018 Field Trips

Specific times & lunch info will be located in the weekly newsletter

- Week 1 Wed. June 6th - Starved Rock
- Week 2 Wed. June 13th - Kane County Cougars Baseball Game
- Week 3 Wed. June 20th – Donley’s Wild West Town
- Week 4 Wed. June 27th – Chicago Sky Basketball Game
- Week 5 Thurs. July 5th – Museum of Science & Industry
- Week 6 Wed. July 11th – Gizmo’s Fun Factory
- Week 7 Wed July 18th – Shedd Aquarium
- Week 8 Thurs July 26th - DuPage County Fair & Carnival
- Week 9 Wed. August 1st – Medieval Times
- Week 10 Wed. August 8th – Raging Waves Water Park

Field Trip Reminders

- On 9:00am-9:15am departure days, please drop off campers at 8:45am, we will leave promptly at 9:00am-9:15am.
- Our return time is always planned for 5pm. If due to unforeseen circumstances we can't make it back by 5pm, we will make parents aware of the situation. Please do not call the camp phone asking when we will return.
- Each camper will receive one Camp Summer Quest T-shirt for the summer. It is to be worn on field trip days, for easy identification of our group. If you leave your child's shirt at home on field trip day, you will be asked to go home and retrieve it, or charged \$5 for a rental to be worn on that day. This rental must be returned at the conclusion of the day back to the camp directors
- On all day trips, campers should pack a completely disposable lunch, unless otherwise stated
- Specific times & lunch info will be located in the weekly newsletter.
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2018 Camp Summer Quest Registration Information

Important things to remember:

- **Registration Options:**
 - **In person:** at the Rec center at 1925 Ohio Street 8:30am-9:00pm M-F, 9am-1pm Sat.
 - **Online:** head to <https://etrak-plus.com/prod2/portal?org=81&cat=null&origin=http://www.lisleparkdistrict.org/>
 - The week 10 discount **can't** be applied when registering online
 - Also, if your child requires an inclusion aide, you must call the front desk at 630-964-3410 after online registration to make us aware.
 - **Fax:** You can fax your registration in at 630-964-7448.
 - Please note that in person registrations will be entered before faxed ones
 - **Call:** You can call the front desk at 630-964-3410 but please note we are extremely busy this time of year and may not be able to take a phone registration at that time. We suggest you use one of our other convenient methods.
- **Age:** Entering Grades Kst -6th
 - If your camper is too old for CSQ, be sure to check out LPD's awesome teen camp, "No Name Teen Camp"! More info can be found at <http://www.lisleparkdistrict.org/nonameteencamp.html>
- **Location:** Community Park
 - Drop Off: Lisle High School Parking Lot
 - Pick Up: Community Park Band Shell
- **Length:** 1 week sessions Monday-Friday
- **Fees:**
 - 9am-5pm:
 - Res: \$150 a week/ Non Res: \$215 a week
 - 7:15am-9am:
 - Res: \$25 a week/Non Res: \$38 a week
 - 5pm-6pm:
 - Res: \$17 a week/Non Res: \$26 a week
 - *4 day week rates (Week 5)
 - Res: \$120/ Non Res: \$172
 - \$20 late fee for all registrations (one fee per family per week) taken after the register by date. NO EXCEPTIONS
- **CSQ Refund Policy:**
 - Full refund minus the \$5 service fee if request is made on/or before the registration deadline for each session
 - 50% refund minus the \$5 service fee if the request is made after registration deadline for the session through the Saturday before each session.
 - No refund the day of/or after the session begins
- Register for all 10 weeks by May 1st and receive week ten **FREE** per camper!
 - If you withdraw from any week for any reason, you will be charged for week 10 in full.
 - Any registration after May 1st will be ineligible for this discount. Even if your registration adds up to ten weeks, you must have registered by May 1st to be eligible for the discount.

Important Things to Remember:



Camp Cell
630-675-6098



Camper's Daily Needs:

Backpack with the following labeled items:

- Swimsuit
- Towel
- Sunscreen
- Water bottle
- Lunch and beverage.



Due to Eyes to the Skies Festival, Camp Summer Quest will be located at Tate Woods School the week of June 25th-June 29th. Depending on cleanup of the park, the week of July 2nd may be there as well. Specific information will be given in the newsletter.

Lisle Park District Camp Summer Quest 2018

Camper Information Form

Please return to Camp Directors on the first day of camp

Child's Name _____ Home Phone _____

Address _____ Cell Phone _____

Age _____ Birth Date _____ Grade in Fall 2018 _____ Gender _____

Parent's Name _____ Daytime Phone _____

Parent's Name _____ Daytime Phone _____

Email address _____

In case of emergency and we are unable to contact either parent

Name _____ Daytime Phone _____

Relationship _____ Cell Phone _____

Name _____ Daytime Phone _____

Relationship _____ Cell Phone _____

Please list any allergies (seasonal, food, medicines) we should aware of:

Does your child use any medication that he/she will be bringing with them to camp?

Are there any special needs your child has that may limit his/her success in the program?

Any likes/dislikes or fears your child may have:

Swimming Levels:

We will be swimming most days during camp. Please check the color that most accurately describes your camper's swimming abilities: Campers who potentially fall in the green or yellow wristbands will take a swim test facilitated by sea lion aquatic park lifeguards to determine appropriate level.

***Red: non swimmer. Camper must remain in red area of pool only & non water areas.**

***Yellow: intermediate swimmer: camper must remain in red or yellow areas & non water areas.**

***Green: independent swimmer: camp may swim in all areas of pool & non water areas**

Red

Yellow

Green

Camper's Name _____

The following people have permission to pick up and transport my child:

Name _____ Relationship _____

Phone _____ Cell Phone _____

Name _____ Relationship _____

Phone _____ Cell Phone _____

Name _____ Relationship _____

Phone _____ Cell Phone _____

Name _____ Relationship _____

Phone _____ Cell Phone _____

Is there anyone restricted from picking up your child from camp? _____

Name _____ Relationship _____

Please let us know of any changes that occur during camp regarding your information above.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in registering yourself or your minor child/ward for participation in Camp Summer Quest, you will be waiving and releasing all claims for injuries you or your child/ward might sustain arising out of the Camp Summer Quest, including, but not limited to, field trips, and transportation services, when provided.

I recognize and acknowledge that there are certain risks of physical injury to participants in the Camp Summer Quest and I agree to assume the full risk of any such injuries, damages or loss regardless of severity, which my child/ward or I may sustain as a result of participating in any activities connected or associated with any such program(s). I waive and relinquish all claims my child/ward or I may have against the Park District and its officials, employees, agents, servants and volunteers as a result of participating in any of the above program(s). I hereby fully release and discharge the Park District and its officers, agents, servants and employees from any and all claims from injuries, damage or loss which I or my child/ward may have or which may accrue to me or my child/ward on account of my participation or the participation of my child/ward in any of the above program(s).

I have read and fully understand the above program details and Waiver and Release of All Claims and Assumption of Risk.

Parent/Guardian signature _____ Date _____