

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
April 18, 2019**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:01 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter  
Cook  
Ferron  
Olson  
Richter

Also Present:

Director	Garvy
Superintendent of Recreation	Pratscher
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
Program, Rental & Office Manager	Nadeau
Superintendent of Restaurant & Golf	Shamberg
Superintendent of Marketing & Fund Development	Leone
Recreation and Fitness Manager	Jayne

(7:07 p.m.- 7:55 p.m.)

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

A. Williams Architects and CEMCON – Vehicle & Equipment Storage facility Project update

Director Garvy introduced the presenters from Williams Architects and CEMCON. They presented current project status of the garage facility and orientation on the site. Williams Architects summarized the soil borings report and the concern with soil conditions at the subject site. CEMCON engineer Mike May reported cost estimates for soil removal and replacement with adequate fill as well as a geo pier solution. Superintendent Cerutti reported both scenarios will add between \$150,000 and \$200,000 to the project. He added this is a significant addition and warrants consideration towards an alternate location on site. Williams Architects presented a concept with the new facility positioned adjacent to the existing garage. Superintendent Cerutti emphasized the first order of business however is getting soil borings conducted to identify if the soil in that location is more conducive. Discussion ensued regarding fire separation requirements and potential cost implications. Williams Architects and CEMCON both reported this location, should soil conditions be suitable, would likely result in savings in asphalt costs and sanitary sewer connection costs so there might be a legitimate trade-off. Director Garvy stated staff is looking for a consensus to move forward with soil borings at a cost of approximately \$4,000 to determine if this scenario is even worth pursuing. The Board agreed to move forward with the soil borings. Director Garvy reported this has no bearing on the Rott Creek project and staff will continue to

move that project forward, however depending on the timing of the soil borings and continued progress on the garage, staff might recommend bidding both projects simultaneously since there could be cost savings with having the same contractors working on both projects. Director Garvy thanked Williams Architects and CEMCON for their hard work on the project and diligence in working towards another option.

#### **IV. PUBLIC COMMENT**

Lisle resident Liz Sullivan said she would like the park board to consider video recording their meetings, saying there are 45 meetings per month between Lisle, Lisle Township and DuPage County that she would like to attend but she cannot due to conflicts. She asked if the park district could install caged fans in the athletic space of the Recreation Center because it gets warm in there during group fitness classes and circulation is poor. She also asked if she and other fitness center members who also participate in numerous fitness classes can receive free fitness center memberships to offset the cost she spends on programs and the taxes she already pays the Park District. She commended Manager Jayne for her responsiveness and in creating a very accommodating environment at Community Park Fitness Center.

#### **V. APPROVE MEETING AGENDA**

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, April 18, 2019. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **VI. CONSENT AGENDA ITEMS**

Commissioner Altpeter moved to approve consent agenda items A, B & C.

- A. Approve April 18, 2019 Voucher List in the amount of \$248,437.61.
- B. Approve the reservation dates of, Saturday, October 5, 2019; Saturday, October 19, 2019; Saturday, October 26, 2019; Saturday, November 2, 2019 for the Lisle Senior High School Cross Country Events in Community Park.
- C. Authorize the attendance of Commissioner Altpeter at the 2019 Illinois Association of Park Districts' Legislative Reception and Conference on April 30 and May 1, 2019 in Springfield, IL.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook

Absent:

Nays: None

#### **VII. COMMUNICATIONS**

None.

#### **VIII. UNFINISHED BUSINESS**

None.

#### **IX. NEW BUSINESS**

A. Approve the Minutes of Regular Meeting of March 21, 2019

Commissioner Altpeter moved to approve the meeting minutes from March 21, 2019

Commissioner Richter seconded the motion.

Voice Vote:

Ayes: Altpeter, Richter, Ferron, Cook

Absent: None

Nays: None

Abstain: Olson

Motion Passed.

## **X.STAFF REPORTS**

### **A. Community Park Universal Design Playground**

Commissioner Altpeter said the design renderings are awesome. Director Garvy said he agrees and the written report and designs are in the board packet. He reported Superintendent Leone and he are working with Unlimited Play on finalizing the sponsorships catalogue. Commissioner Altpeter said she likes the teasers on social media and the excitement it is creating. Director Garvy said the tentative schedule will be for the existing equipment's removal immediately following Labor Day weekend, saying Superintendent Cerutti has already made arrangements for Kids Around the World, the group that disassembles old playgrounds and reassembles them in third world countries, to begin removing the equipment the week of September 2. Commissioner Olson requested that the District make every attempt to remove the existing playground and complete the installation of the new equipment within the same year.

### **B. Parks Department Vehicle & Equipment Storage Facility**

President Cook said unless anyone has any questions, this topic was discussed in detail during presentations.

Commissioner Altpeter stated the fitness center membership numbers are impressive with 74 new members. She commended Manager Jayne and said her secondary office over at the Community Center has really paid off in increased visibility and accessibility. Superintendent Pratscher added she maintains her office presence there two days a week and her relationship with Facilities Department has really afforded increased collaboration and responsiveness.

Commissioner Richter stated he is impressed with Wheatstack numbers, particularly Todd's management of labor costs and keeping expenses in line.

President Cook asked if there is a problem that the District has added "No Dumping" signs. Superintendent Cerutti stated that there is a huge problem with encroachments of all kinds. He reported he and Parks Manager Hamilton just met with the Lisle Police and the park ordinances are going to be more strictly enforced. He said the District has been lenient in the past, but they are going to take a harder approach with fines and ordinance violations because of the constant attention and resistance they've received when they have confronted residents. Director Garvy stated that the vast majority of the issues are in Green Trails and hopes they will be able to use the Pathfinder newsletter there to address the issue and report the Park District will be taking a more direct approach in enforcing ordinance violations. He added that an increasing percentage of Parks Manager Hamilton's day is spent on confronting park encroachments, and these encroachments are not just a corner of a garden or a random tree planted, but are much more substantial like mowing native areas, cutting down trees, and other blatant disregards for public park property. Commissioner Olson asked that staff send a heads up to the Green Trails management company to let them know when the District is starting

to enforce violations. He added this has been an ongoing issue with the improvement association's common areas too.

Commissioner Cook asked how the part time hiring is going. Superintendent Pratscher stated Camp Summer Quest staff is full, Teen Camp is almost full and pool staff is about half full but progressing. Superintendent Cerutti stated that the Facilities Department can use another two to four more but can make due with who they have currently while the Parks Department still needs at least four more. Commissioner Altpeter asked Superintendent Shamberg about his seasonal employee needs and he responded his needs are on an ongoing basis. He added he is currently looking for staff for the courtesy cart. Commissioner Altpeter suggested placing a sign on the cart identifying it as a courtesy cart, saying some people may not think it is for everyone to use.

President Cook asked Director Garvy for any update on the Christkindl Market opportunity. Director Garvy reported he will be meeting with Lisle Convention & Visitors Bureau and a representative from Wheaton Park District who was also approached about this opportunity. He said this will be an information gathering meeting to verify their specific needs and the Park District's limitations. He stated they reportedly only need 15,000 square feet but some of their other needs must be clarified. He also reported concerns with Community Park and the floodplain, citing potential flooding that is known to occur throughout the year. Other concerns raised included where 240,000 visitors over the 20+ days would park, who would be responsible for snow removal, inventory management, policing and security, and more. Commissioner Olson said he thinks the alternative revenue opportunity is definitely worth exploring but wanted to solicit feedback from the residents along Riverview Drive if the process progresses much further. He asked if the Village of Lisle was going to be involved in this meeting since it was them who asked, through the Convention & Visitors Bureau, for our consideration. Director Garvy said to his knowledge the only parties in this meeting is Lisle Park District, Wheaton Park District and the Lisle Convention & Visitors' Bureau but said he would definitely contact the police chief and public works director should it move forward from the initial meeting.

#### **XI.PARTNERS FOR PARKS REPORT**

Superintendent Leone reported her foundation report is included in the Board Packet.

#### **XII.SEASPAR REPORT**

Director Garvy stated the SEASPAR report is included in the Board Packet. He asked the Board to please let him know if anyone wants to attend the annual Believe & Achieve Banquet.

#### **XIII. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

President Cook reported he attended the SEASPAR Fundraiser at City BBQ in Downers Grove, the Village Board Meeting on April 1<sup>st</sup> and the Intergovernmental Meeting on April 11<sup>th</sup>. He reported the Village was not in attendance but the DuPage Pistol Shrimp will have their Opening Day in May, District 202 is doing building tours of the new elementary school, and District 203 just hired a new finance person.

##### **B. Treasurer, Financial Reports ending March 31, 2019**

Superintendent Silver stated the District's investments are all collateralized or FDIC insured and the only notable difference between 2019 and 2018 at this point is the capital fund because last year the District issued bonds while this year it had not. Commissioner

Altpeter asked if the District received the impact fees for the Marq on Main project. Superintendent Silver reported approximately \$137,000 has been received and they will appear in the April financials for the May meeting.

### **C. Commissioners' Reports**

Commissioner Altpeter reported she will be attending the IAPD Legislative Conference and said it is well worth attending, citing brief yet informative breakout sessions and opportunities to meet with our legislators.

Commissioner Richter reported he attended a parade committee meeting and was impressed with how much the Lisle Park District provides by way of work and support and without the Park District's help, event of this nature would likely not happen.

### **XIV. ADJOURN OPEN MEETING**

Commissioner Olson moved to adjourn the meeting at 8:30 p.m. Commissioner Ferron seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.