

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
June 21, 2018**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:03 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Cook Ferron Olson Richter
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Also Present:	
Director	Garvy
Superintendent of Recreation	Toohey
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
Superintendent of Restaurant & Golf & Fund Development	Shamberg Leone
Office Manager & Event Coordinator	Nadeau
Museum Curator	Gibson

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

Director Garvy presented Don Cook with a plaque for 20 years of service as a commissioner to the Lisle Park District. Garvy highlighted some of the District's accomplishments during that span and identified several previous commissioners in attendance. President Cook thanked his family for their support. He also said he wants to thank his friend and mentor Hank Van Kampen for getting him involved. He also thanked the staff and fellow commissioners, past and present.

A. 2017 Audit Presentation-Sikich, LLP

Anthony Cervini from Sikich presented to the Park Board the Comprehensive Annual Financial Report. Mr. Cervini complimented the Park Board on their financial position, noting that their funding of the District's pension obligations puts the Lisle Park District in a very select group of agencies with such a high funding percentage. President Cook thanked Superintendent Scott Silver and the auditors for their hard work.

B. Natural Area Progress – Ryan Jensen, District Naturalist and Scott Hamilton Parks Manager

Naturalist Jensen presented on the natural areas in the Districts parks. He discussed trees, regeneration and how to keep the invasive plants out of the natural areas. He said the conditions of Hitchcock Woods and Candlewood Park to name just a couple sites, are rare in a suburban setting and emphasized the value in keeping them close to their

current states. He stated staff has plans to create a walking trail through Candlewood Park, hopefully with the help of a future Eagle Scout candidate. He also noted some of the oldest trees in the parks, noting specific trees in Timber Park.

Commissioner Olson asked about the Forest Preserve conducting controlled burns in certain areas of Hitchcock Woods as well as any other assistance the Park District receives from them. Naturalist Jensen replied they have not conducted burns in woodland settings but the Park District would like to explore doing so in the near future at Hitchcock Woods. Superintendent Cerutti explained the relationship between the two agencies involves the Forest Preserve performing a site inspection during the year and providing the Park District with a list of recommendations. Discussion ensued regarding the agreement between the Park District and Forest Preserve District with the consensus being to try to work together to get more work performed on the site.

C. Introduction of Summer Intern

Superintendent Toohey introduced the summer intern Brandon Bancoro. Brandon reported he is resident of Woodridge and a junior at the University of Illinois and has enjoyed his time so far at Lisle.

V. PUBLIC COMMENT

Betty Long asked if the Park Board would consider a bee hive at the River Road garden plots. She also requested that the parks department keep a close eye out for any trees with the disease an oak tree experienced at Timber Park.

Neil Buchelt thanked Don Cook for his service and stated he is a pillar in our community.

VI. APPROVE MEETING AGENDA

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, June 21, 2018. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VII. CONSENT AGENDA ITEMS

Motion: Commissioner Altpeter moved to approve consent agenda items C, E, F, and G and pull item A & B for separate vote.

- A. Approve Minutes of Special Meeting of May 12, 2018.
- B. Approve Minutes of Regular Meeting of May 17, 2018.
- C. Approve the June 21, 2018 Voucher List in the amount of \$969,786.13.
- D. Ordinance No. 18-03, an ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Lisle Park District..
- E. Award 2018 Tennis and Basketball Court Repairs contract to American Sealcoating for an amount not to exceed \$44,500.00.
- F. Approve IT services agreement with All Covered in the amount of \$3,531/month.
- G. Resolution 062118-A Resolution of the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois Designating July as Parks and Recreation Month.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Ferron, Cook,

Absent:
Nays: None

Item A. Approve Minutes of Special Meeting of May 12, 2018 and item B. Approve Minutes of Regular Meeting of May 17, 2018.

There is no discussion, Commissioner Altpeter said she was absent and wishes to abstain.

Commissioner Richter moved to approve Item A. Approve Minutes of Special Meeting of May 12, 2018 and item B. Approve Minutes of Regular Meeting of May 17, 2018.

Commissioner Olson seconded.

Roll Call:
Ayes: Richter, Olson, Ferron, Cook
Abstain: Altpeter
Absent: None
Nays: None

VIII. COMMUNICATIONS

A. Park District Risk Management Agency Annual Summary

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

A. Presidential appointment of representative to Village of Lisle Bicycle and Pedestrian Advisory Committee

President Cook asked if any board members were interested in being on the committee. Hearing none, Commissioner Altpeter motioned to appoint Director Garvy as the Park District representative to the Village of Lisle Bicycle and Pedestrian Advisory Committee. Motion was seconded by Commissioner Richter. There was no further discussion and the motion passed unanimously by voice vote.

XI. STAFF REPORTS

A. Parks Department Vehicle & Equipment Storage Facility –update

Director Garvy and Superintendent Cerutti gave an update on the Parks Department Vehicle & Equipment Storage Facility which included storm water and septic considerations as well as a brief summary of some of the sustainability opportunities available. They said there will be more to report next month with a presentation by the architects that will include the cost estimate and more detail on available building components.

President Cook stated he has some questions on the Marketing report that was provided in May. He referenced where it was reported that the Senior Center had an increase in the number of participants but not programs. Superintendent Toohey reported staff are now tracking the drop in program numbers which they didn't do in past. President Cook asked if the Park District is able to get Museum signage on streets, particularly Ogden Avenue and Route 53. Superintendent Cerutti reported the permit application for the site signage has been received and staff is currently waiting for delivery of the sign itself. Curator Gibson stated there currently signage on Rte. 53 for the

museum and will investigate the process needed to have them changed. She said the existing signs only read "Depot Museum" and she would like to have that changed to be more descriptive, "Museums at Lisle Station Park" for example.

President Cook asked about the SWOT analysis of the preschool where narrow hallways are indicated as a threat. Superintendent Toohey reported the hallways are a little more narrow than would be ideal but staff has the classroom start times staggered to help with the congestion at drop off and pick up and that does help alleviate the concern with clogged hallways during drop off and pick up. President Cook also asked about capacity for the Gentle Learning Preschool program to which Superintendent Toohey replied he doesn't have that exact information at the current time. He said it is at capacity in the mornings most days but there is availability in the afternoons, however those tend to not be as popular due to afternoons being nap time for many of the younger children.

President Cook asked about the SWOT analysis of River Bend where weaknesses identified include only 50% of pathways are paved and the course is only 9 holes. Superintendent Shamberg reported it's harder to not have a paved pathway to follow to keep people off of sensitive areas, and that 9-hole courses are a weakness for group outings where many event organizers desire an 18-hole course.

Commissioner Olson asked if Wheatstack had enough staff for the wedding on the 30th and to staff the festival. Superintendent Shamberg reported they will.

XII. PARTNERS FOR PARKS REPORT

Superintendent Leone stated her foundation report is included in the Board Packet. She added the foundation encourages everyone to volunteer at Eyes to the Skies.

XIII. SEASPAR REPORT

Director Garvy stated that the SEASPAR report is included in the Board Packet. Director Garvy mentioned Cathy Morava is celebrating 35 years with SEASPAR.

XIV. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended the Lisle Elementary School groundbreaking, the SEASPAR Believe and Achieve banquet, the Veterans Memorial service and the Van Kampen Stage re-dedication. He thanked everyone again for the acknowledgement and plaque.

B. Treasurer, Financial Reports ending April 30, 2018

Superintendent Silver stated the District's investments are all collateralized or FDIC insured and the District's financial position is healthy. He reported the budget process has started for 2019.

C. Commissioners' Reports

Commissioner Altpeter reported she too attended the SEASPAR Believe and Achieve banquet. Commissioner Olson stated he attended the Van Kampen Stage re-dedication and the Movie in the Park event at Beau Bien Park. Commissioner Ferron reported he attended to the Van Kampen Stage re-dedication.

XV. ADJOURN OPEN MEETING

Commissioner Olson moved to adjourn the open meeting at 8:38 pm. Commissioner Altpeter Seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.