

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
January 25, 2018**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Cook Olson Richter
	Commissioners Absent:	Ferron
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Office Manager & Event Coordinator	Nadeau

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

Commissioner Cook presented all the 2017 photo contest winners to the audience and Board. He reported 4<sup>th</sup> Place/Honorable Mention went to Susan Lonergan who was not in attendance. He presented 3<sup>rd</sup> Place to Madison Barma and thanked her for her submission. He presented 2<sup>nd</sup> Place to Owen McConville and thanked him for his submission. He reported 1<sup>st</sup> Place went to Janie Gibbs but she was not in attendance. He thanked all of the winners for their participation.

**IV. PUBLIC COMMENT**

None.

**V. APPROVE MEETING AGENDA**

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, January 25, 2018. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

**VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Altpeter moved to pull item D and approve consent agenda items A, B, C, E, F, G.

- A. Approve Minutes of Special Meeting of December 21, 2017.
- B. Approve Minutes of Regular Meeting of December 21, 2017.
- C. Approve the January 2018 Voucher List in the amount of \$320,439.78.
- D. Approve license agreement between the Lisle Park District and the Lisle Eyes to the Skies Festival Committee.

- E. Renew River Bend Golf Club Course Maintenance Contract with Drendel Property Management, Inc. in the amount of \$208,000.00.
- F. Routine Turf Maintenance Service Contract with G & G Lawn Care, Inc. in the amount of \$96,200.
- G. Approve the Reservation of Community Park on July 12-14, 2018 for the Runners for Wellness Christmas in July event.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Olson, Cook

Absent: Ferron

Nays: None

Motion passed.

Item D. Approve license agreement between the Lisle Park District and the Lisle Eyes to the Skies Festival Committee.

Commissioner Cook said he was not comfortable taking any action on the agreement until he knew what impact the proposed Village of Lisle 4<sup>th</sup> of July fireworks display would have on it. He said he understands they would like to use Eyes to the Skies fencing, portable toilets and possibly other components, yet the proposed Eyes to the Skies license agreement has specific dates where all festival related equipment will be removed from the park.

Commissioner Altpeter agreed and stated she has a lot of questions and not enough information about what the Village is planning. She said she would insist that the Village use the same fireworks contractor as Eyes to the Skies because both the festival and Park District had had concerns with other vendors and Melrose Pyrotechnics has demonstrated the care and consideration that we have all become accustomed to.

President Cook said he was supportive of not charging a rental fee but the Park District should receive reimbursement for Parks Department staff time and materials related to the Village's 4<sup>th</sup> of July fireworks. He said he has questions about crowd control, portable toilets, a first aid tent, and where people will park. Commissioner Altpeter said she didn't think it would be appropriate for the Park District to incur any kind of financial burden for this event and like President Cook said she needs to see various things in a written agreement including the emergency evacuation plan and reimbursement of labor and materials. She said the Park District doesn't receive a waiver of fees for projects and events so she thinks it's only fair that the Park District get reimbursed for any out of pocket expenses for a 4<sup>th</sup> of July fireworks display put on by the Village.

Commissioner Olson referenced a recent Village of Lisle workshop where Police Chief Anderson said they should be able to handle this sort of event. He continued and said he agrees with Commissioner Altpeter and President Cook that there should be no rental charge but that the Park District should be reimbursed for any labor. He asked how the Village was planning on marketing the event and asked if they would be willing to include the Park District's plans to have Sea Lion Aquatic Park free to residents on the 4<sup>th</sup> of July along with their event promotional material. Director Garvy said he will ask that of Village staff. Director Garvy said in staff's opinion, the Park District can accommodate this event with minimal interruption to services. He said he is confident fencing can be configured as to not interfere with Tuesday, July 3 softball league play and as long as the park is cleaned up on July 5<sup>th</sup>, normal park activities can resume that evening. He stated

there should be a separate license agreement if this is indeed a Village of Lisle event and that agreement needs to contemplate everything the Eyes to the Skies agreement contemplates, including an emergency evacuation plan, crowd control, fencing, parking, liability insurance, and reimbursement of labor and material to name a few. He said he will schedule a meeting with Village Manager Ertmoed and others to convey the Park Board's concerns and to clarify the scope and understating of their planned event.

## **VII. COMMUNICATIONS**

### **A. Park District Risk Management Agency (PDRMA) Loss Control Award**

Director Garvy reported the \$1,500 award is allocated to the liability fund to help fund first aid supplies, safety improvements, and safety training.

## **VIII. UNFINISHED BUSINESS**

None.

## **IX. NEW BUSINESS**

### **A. Public Hearing for the issuance of up to \$2,000,000 General Obligation Limited Tax Park Bonds for park purposes.**

President Cook stated, "At this time we will open the Bond Issuance Notification act required hearing to receive any comments relative to the District's proposal to sell up to \$2,000,000 in Limited Park Bonds. All persons desiring to be heard on this matter will have the opportunity to present written or oral testimony to the Board of Commissioners. The proposed bonds are to be issued for building, maintaining, improving and protecting of the existing land and facilities of the District and for the payment of the expenses incident thereto. Before we take any testimony from the public, would any Board of Commissioner member like to make any comment regarding the proposal to issue Limited Park Bonds?" There were none. He continued, "Are there any residents or members of the public here this evening that wish to provide oral or written testimony concerning the proposed issuance of the Limited Park Bonds?" There were none. President Cook asked Secretary Garvy, "Has the District received any written or other type of correspondence regarding the proposed issuance of the Limited Park Bonds?" Secretary Garvy Responded, "No." President Cook continued, "Thank you. With all persons desiring to be heard been given an opportunity to present oral or written testimony regarding the proposal to issue the Bonds I will now entertain a motion to adjourn the hearing."

Commissioner Altpeter moved and Member Richter seconded the motion that the hearing be adjourned. President Cook asked if there any further comments or discussion from members of the Board. There were none.

Roll Call:

Ayes: Altpeter, Olson, Richter, Cook

Absent: Ferron

Nays: None

Motion Passed.

## **X. STAFF REPORTS**

Commissioner Olson asked about the website statistics and if there are any known drivers to why traffic was down. Superintendent Leone stated that statistically traffic us up during times of registration.

Commissioner Altpeter stated the fitness center continues to see membership down compared to previous years and asked what staff's plans are to improve. Superintendent Toohey stated staff is working on engaging front line staff in identifying opportunities to improve levels of service, membership recruitment and retention, and the development of a member survey. He reported staff will be developing detailed standard operating procedures for fitness center staff to follow as well and added they are also working with the Marketing Department to better strategize promotions and cross marketing with other programs and facilities. Commissioner Altpeter stated she would like to see a new format for the membership comparison graph.

President Cook asked Superintendent Cerutti to clarify the new fence that will go behind the Veterans Memorial. Superintendent Cerutti said this 6-foot high wooden privacy fence will go between the Blacksmith Shop and the Memorial in order to conceal the coal bin and firewood, thereby creating a more clean and orderly appearance from the Memorial.

#### **XI. PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation will have their annual meeting on February 6<sup>th</sup> where they will elect officers. She reported the foundation went over their revenue and expense report for Scarecrow Scramble and they will be making a donation to Lisle Teens with Character in the amount of \$6,000. She reported the foundation is selling extra sweatshirts from the Scarecrow Scramble for \$10 each.

#### **XII. SEASPAR REPORT**

Director Garvy reported that Superintendent Toohey attended the SEASPAR meeting this month. Superintendent Toohey reported the SEASPAR Fish Fry will be at Wheatstack on February 9<sup>th</sup> and that SEASPAR Director Matt Corso is now the Chairman of IPRA. He reported IMRF was present at their meeting to review their current funding status and the impact additional payments would have on their funding ratios.

#### **XIII. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

President Cook reported on the IPRA conference sessions he attended. He also congratulates Mary Liz Jayne on winning Young Professional of the Year.

##### **B. Treasurer, Financial Reports ending October 31, 2017**

Superintendent Silver summarized the District's financial performance in December and stated the District's investments are all collateralized or FDIC insured.

##### **C. Commissioners' Reports**

Commissioner Altpeter and Commissioner Richter each reported on IPRA conference sessions they attended and how beneficial they are to learn about issues facing park districts and opportunities for improved services.

#### **XIV. ADJOURN OPEN MEETING**

Commissioner Olson moved to adjourn the open meeting at 8:01 pm. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.