

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
November 16, 2017**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:01 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Cook Ferron Olson Richter
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Commissioners Absent:

Also Present:	
Director	Garvy
Superintendent of Recreation	Toohey
Superintendent of Marketing & Fund Development	Leone
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
Superintendent of Restaurant & Golf Office Manager & Event Coordinator	Shamberg Nadeau

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

None.

**IV. PUBLIC COMMENT**

Carolyn Bartelli stated she had a question regarding the tax levy and budget. She asked why the District purchases and pays itself interest for new bonds and why doesn't the District just pay off the bond debt. Commissioner Cook directed Superintendent Silver to clarify and answer Ms. Bartelli's question. Superintendent Silver explained the Park District issues debt every two to three years to fund capital projects and that interest needs to be paid on all bonds. He stated in a traditional setting the District issues debt and all of the money is received on day one. He said interest on that debt is then paid to a third party. He said that in this case, the Lisle Park District is issuing bonds on its own and will receive the money through the tax extension when the County extends tax dollars in June and September. He said in this case the interest is not owed to a third, private party but is owed to the Park District. He said this way the Park District is able to retain more of the bond proceeds for projects rather than having to pay a third party the interest. Ms. Bartelli asked if there is a list of these capital projects, to which Superintendent Silver replied the total breakdown of capital projects is in the budget and the budget book is on display at the front desk and on line at the District's website for anyone to view at any time.

Ms. Bartelli asked if the District will be freezing or reducing the tax levy. President Cook stated they will be discussing that under the Budget and Levy discussion portion of the meeting.

#### **V. APPROVE MEETING AGENDA**

Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, November 16, 2017. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Altpeter pulled item A. and made a motion to approve consent agenda items B, C, D, E, F, and G.

- A. Approve Minutes of Regular Meeting of October 19, 2017.
- B. Approve the October 19, 2017 Voucher List in the amount of \$520,775.34.
- C. Approve the reservation of Saturday, May 19, 2018 for the Angelman Foundation National Walk in Community Park.
- D. Approve the reservation of Saturday, September 29, 2018; Saturday, October 13, 2018; Saturday, October 20, 2018; Saturday, October 27, 2018 for the Lisle Senior High School Cross Country Events in Community Park.
- E. Adopt Ordinance 17-03, An Ordinance Approving the Disposal of Personal Property Owned by the Lisle Park District
- F. Approve Cyber Liability Policy Manual
- G. Approve 2018 Meeting Dates of the Park Commissioners

Commissioner Olson seconded the motion.

Roll Call:

Ayes: Altpeter, Olson, Richter, Ferron, Cook

Absent: None

Nays: None

Motion passed.

Item A. Approve Minutes of Regular Meeting of October 19, 2017.

Director Garvy stated the minutes currently state that President Cook called the meeting to order when in fact it was Vice President Richer.

Commissioner Altpeter moved to approve Item A with this change. Commissioner Olson Seconded the motion.

There was no further discussion and motion passed unanimously by voice vote.

#### **VII. COMMUNICATIONS**

A. Lisle Community Band thank you

#### **VIII. UNFINISHED BUSINESS**

A. 2017 Budget Draft – Discussion

Superintendent Silver reported the changes in the budget from the October meeting include a reduced figure of the TIF amount from Navistar, originally projected at 56,000 is now down to 53,499.27; a reallocation of funds from both the Liability and Recreation Funds moved to the Corporate Fund in the amount of \$250,000; and he reduced the

amount of the bond issue from the original 3 year issue to a two year issue, which is a reduction of \$400,000. He stated the amount of the tax levy has not changed and the extra payment to IMRF remains.

Commissioner Ferron asked what happens if we freeze taxes this year. Superintendent Silver stated the District would not collect approximately \$81,000 in revenue and that would be compounded over time and result in a negative impact on Park District funding of about \$1.2 million over five years and almost \$20 million over 20 years. Commissioner Ferron asked if the Park District could increase rates on programs and keep the levy where it is, thereby allowing those who use the services to pay a larger share. Superintendent Silver stated the costs of Lisle's programs are comparable to other Districts in the area and we could run the risk of that having a negative impact on revenue by pricing them out of reach for some residents. He added the cost of inflation is increasing at a rate greater than that of the levy and that the District isn't asking for more than the law allows. Director Garvy stated freezing the tax levy can be a slippery slope especially when there are known infrastructure needs. He said the proposed levy allows for the District's continued ability to fund scheduled capital repairs and replacements. He said that in five years when the Sea Lion Aquatic Park referendum is retired, the residents will be able to see a significant reduction in their taxes. He stated that it is his hope to not do what the vast majority of other public agencies who retire debt do, which is to make a pitch to reissue that debt by way of another referendum question. He said the community's first question to a referendum to fund existing and scheduled capital needs should be, "why didn't you plan for this?" Director Garvy stated this tax levy and the accompanying transfer of funds to the Capital Fund is doing just that – planning for known capital needs within the District's taxing authority. He said he agrees with a recommendation that Commissioner Olson had made to him previously which was to tie any additional funding to a specific project or projects including replacing windows and performing modest renovations to the 40-plus year old Community Center, maintaining tennis courts and playgrounds, and updating the parks department headquarters to better maintain the District's equipment fleet. He said staff is merely recommending the District collect in advance what it is able to do within its legal limits to stave off a big ask down the road.

Commissioner Olson stated he supports the additional payment to IMRF because it's a future obligation. President Cook asked if the District could reduce that additional payment but knows how the Lisle Woodridge Fire Protection District has struggled keeping up. Commissioner Ferron asked why the District would pay an additional amount when we have capital projects that need funding. Commissioner Olson replied the 90% funded figure is not a hard number, that it is an actuarial estimate. Commissioner Altpeter stated she believes the Park District has a higher financial rating because of the funding ratio and is in support of making an additional payment to IMRF. She stated she feels the residents expect the District to maintain the parks and facilities a certain way and if the District decreases or freezes the levy we are risking hurting our programs, our parks and our facilities and we don't ever want to put the District in a position to close courts or not be able to do repairs. President Cook said the Park District has not been putting millions of dollars in reserves and is in a different position than the library and school district because they have been able to save for their future needs where the Park District until recently has not. Superintendent Silver added the Park District had saved the taxpayers over \$1 million when the debt was refinanced a few years ago and has exercised the utmost care and consideration to our tax payers. Director Garvy said it is nobody's intent to condemn or criticize the library or the school district, he said they have just been in a different financial position than the Park District.

He reiterated the importance of identifying a specific project or projects as future recipients of any additional funding. Commissioner Altpeter stated it is almost irresponsible to forego collecting the available levy when we know we have these major capital projects that need funding. Superintendent Silver stated the Parks Department is driving 18 year old trucks and we have some playgrounds that are over 20 years old. He said the District is responsible and does not have a rainy day fund, but this levy and budget will allow the Park District to be able fund ongoing repairs to our existing infrastructure. He said pending any other feedback or direction, the Budget and Appropriation Ordinance No. 17-04 will be at the front desk of the Recreation Center and on the website for review for the next 30 days.

#### B. Board Policy Manual –Discussion and possible action

Commissioner Richter moved to approve the Board Policy Manual as presented. Commissioner Altpeter Seconded the motion.

Commissioner Olson stated that he supports all of the proposed changes but said he would like to see a change made that would eliminate commissioners receiving discounts on programs and facility usage.

Roll Call:

Ayes: Richter, Altpeter, Ferron, Cook

Absent: None

Nays: Olson

Motion passed.

### **IX. NEW BUSINESS**

A. Resolution 111017-1, A Resolution determining funds estimated to be raised by taxation for the year 2017.

Commissioner Ferron asked for clarification on the 4.99%. Superintendent Silver explained the requested levy cannot exceed 5% without a public hearing.

Commissioner Richter moved to approve Resolution 111017-1, A Resolution determining funds estimated to be raised by taxation for the year 2017. Commissioner Altpeter Seconded the motion.

Roll Call:

Ayes: Richter, Altpeter, Olson, Cook

Absent: None

Nays: Ferron

Motion passed.

B. Resolution 111617-2, A Resolution authorizing the transfer of certain funds from the general corporate fund to the capital projects fund pursuant to section 5-1 of the Park District Code (70 ILCS 120 5/5-1) – Discussion and possible action

Commissioner Olson asked for a list of some capital projects staff feels are a priority for this money to go towards. Director Garvy stated the Parks Department cold storage facility that was discussed and planned in 2013 would be a priority. He said at that time

the project's estimated cost was just over \$1 million. He said a \$400,000 transfer this year and a comparable transfer in 2018 could put that project within reach for 2019. He added the Community Center is also in need of attention, as are many ponds where shoreline erosion is a growing concern. He stated there are also ongoing projects like annual asphalt paving, playground replacements and in particular the Community Park playground which will be 22 years old in 2018, scheduled vehicle replacement, tennis and basketball court maintenance, and Sea Lion Aquatic Park equipment which is entering its 15<sup>th</sup> year of service.

Commissioner Richter asked what projects staff would recommend the District not do if this transfer is not made. Director Garvy replied staff would continue to push projects off until such time that a playground or tennis court or other park feature became hazardous, at which time they would just be removed if other funding is not secured. Commissioner Altpeter stated we just don't realize the value of certain things until they're no longer available. Superintendent Cerutti stated he gets more calls about tennis courts than just about any other park amenity, saying they're very popular. Director Garvy stated he doesn't want to paint a doom and gloom picture because that is not at all the case. He said the District is in a good financial position and that this opportunity allows the District to remain in such a position and to fund known and needed projects.

President Cook recommended staff present a resolution next month in the amount of \$400,000 along with a list of prioritized projects for which that funding would be used.

#### **X.STAFF REPORTS**

Commissioner Altpeter asked why the electric costs are higher at the Depot. Superintendent Cerutti stated it is in large part due to the electric heat there. He said all the windows are single pane glass and the high ceilings there make it difficult to heat efficiently.

Commissioner Olson asked with the enterprise fund being a bit lower this month, will its debt payment still be made. Superintendent Silver reported that yes, even with the slower month of October both the bond and interest payments will be made without the need for outside subsidy.

Commissioner Ferron asked if the Eagle Scout in charge of the GaGa Pit has enough money for the project. Director Garvy said he thought he did but has not received a response to an email he had sent the week prior. He reported the Lisle Partners for Parks Foundation has dedicated \$1,000 to the project and informed the scout that they will make up the difference if his other fundraising efforts fall short.

Commissioner Ferron asked how the eTrak registration transition is progressing. Superintendent Silver said it is a work in progress and he is working closely with eTrak to make sure the accrual process is working correctly. He stated it is not perfect yet but is improving.

#### **XI.PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation made a donation of \$1,000 to an Eagle Scout's Ga Ga Ball Project and that new Director Sara Sadat has been a good addition to the Foundation Board.

#### **XII.SEASPAR REPORT**

Director Garvy reported the written report is submitted in the packet and that the November SEASPAR meeting is scheduled for the 22<sup>nd</sup>.

### **XIII. OFFICER REPORTS**

#### **A. President, Commissioner Cook**

President Cook reported he attended the Intergovernmental meeting at the Library. He also reported he attended the Veterans Day luncheon on Friday, November 10<sup>th</sup> and stated it was a fantastic event. He also went to the Memorial Site on the 11<sup>th</sup> at 11:00 am and spoke to Mayor and two trustees about doing something more formal next year.

#### **B. Treasurer, Financial Reports ending October 31, 2017**

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported the District received its tax revenue in September so the fund balances are strong this time of year. He reported revenue and expenses continue to be on track although the enterprise fund slipped a little due to two floods of the property. He said with the help of the restaurant however they should still finish ahead of last year's performance. He reported the current cash balance is roughly 6 million, not the 33 million reported by an outside group. He stated the 33 million includes all fixed assets, including all park property, buildings, park amenities, vehicles, and more. He said the District is not sitting on a pile of money and the fund balances are enough to fund current scheduled capital projects and operational expenses for 6 months, until the District receives its tax revenue from the County in June.

#### **C. Commissioners' Reports**

Commissioner Richter asked the board to submit their performance review of Director Garvy and to provide any comments back to him by December 14<sup>th</sup> so he can compile them together in order to give Director Garvy his review at the December 20 meeting.

Commissioner Richter reported he had a conversation with Deputy Chief Wilke about a conference session he attended regarding sexual predators in the parks and suggested staff reaches out to the Lisle Police and have them help facilitate staff training on what to look out for when working in the parks.

### **XIV. ADJOURN OPEN MEETING**

Commissioner Olson moved to adjourn the open meeting at 8:36 pm. Commissioner Altpeter Seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.