

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
May 18, 2017**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:01 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Cook Richter
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. ANNUAL MEETING

A. Swear-In Elected Commissioners Altpeter, Olson, Ferron. Director/Board Secretary Garvy administered the oaths of office to commissioners-elect Altpeter, Olson and Ferron.

President Cook appointed Commissioner Altpeter as Temporary Chair for the purpose of conducting the election of the President and Vice President of the Board of Park Commissioners.

Commissioner Olson moved to dissolve the present Slate of Officers of the Board of Park Commissioners. Commissioner Ferron seconded. There was no further discussion and the motion passed unanimously by voice vote.

B. Elect Park Board President

Commissioner Olson nominated Don Cook for the office of President of the Board of Park Commissioners. Commissioner Ferron Seconded.

Commissioner Altpeter moved to close the nominations for President. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Altpeter moved to elect Commissioner Cook as President. Commissioner Olson seconded the motion.

Roll Call:

Ayes: Altpeter, Olson, Ferron, Richter,
Nays: None
Absent: None.
Abstain: Cook

Motion passed.

President Cook thanked his wife and family for their support and the board for electing him again as president. He also thanked the District staff for their support and commitment to the community.

C. Elect Park Board Vice-President

Commissioner Cook nominated Commissioner Richter for the office of Vice President of the Board of Park Commissioners. Commissioner Ferron Seconded.

Commissioner Altpeter moved to close the nominations for vice president. Commissioner Ferron seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Cook moved to elect Commissioner Richter as Vice President. Commissioner Ferron seconded the motion.

Roll Call:

Ayes: Cook, Ferron, Olson, Altpeter
Nays: None
Absent: None.
Abstain: Richter

Motion passed.

Vice President Richter thanked the District staff for all their hard work and dedication to the District. He stated he is always amazed by the amount of their own time staff gives to the District.

D. Presidential appointment of Secretary

President Cook moved to appoint Director Garvy to the office of Park Board Secretary. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

E. Presidential appointment of Treasurer

Commissioner Richter moved to appoint Commissioner Altpeter to the office of Park Board Treasurer. Commissioner Ferron seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

F. Presidential appointment of SEASPAR Representative

Commissioner Altpeter moved to appoint Director Garvy as the Lisle Park District representative to SEASPAR. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

G. Presidential appointment of Committee Chairs

President Cook appointed the Committee Chairs as follows: Finance, Commissioner Altpeter; Building and Grounds, Commissioner Cook; Recreation and Golf, Commissioner Ferron; Personnel and Technology, Commissioner Richter; Policies and Procedures, Commissioner Olson; Intergovernmental, Commissioner Altpeter.

Commissioner Altpeter moved to appoint the Committee Chairs as named. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

IV. PRESENTATIONS

Superintendent Toohey introduced the Recreation Department Intern, Maggie Olofson, reporting she is a student at University of Illinois, her first day was May 17th and she will work with the District until August 18th. Maggie stated she is excited to be here and looks forward to a productive summer.

V. PUBLIC COMMENT

None.

VI. APPROVE MEETING AGENDA

Motion: Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, May 18, 2017. Commissioner Ferron seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VII. CONSENT AGENDA ITEMS

Motion: Commissioner Altpeter moved to approve consent agenda items B, C, D, E, F, H, and I. Altpeter would like items A and G pulled for separate vote.

- B. Approve the May 18, 2017 Voucher List in the amount of \$289,740.17.
- C. Resolution 051817-1-A resolution designating persons to receive training on compliance with Open Meetings Act
- D. Resolution 051817-2 – A resolution designating Freedom of Information Act officers of and for the Lisle Park District
- E. Ordinance 17-01, An Ordinance Approving the Disposal of Personal Property Owned by the Lisle Park District – 2007 Ford F550 Dump Truck and Van Kampen Memorial Stage structural steel canopy system
- F. Award 2017 paving contract to Murphy Paving and Sealcoating in the amount of \$90,817.92.
- H. Approve the reservation dates of Saturday, May 27, 2017 for the Obstacle Course Run Event in Community Park
- I. Approve the reservation dates of Saturday, July 29th for the annual Gratitude & Grace Race Event in Community Park.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Cook, Ferron, Olson

Absent:

Nays: None

Motion passed.

Item A. Approve Minutes of Regular Meeting of April 20, 2017.

Commissioner Altpeter moved to approve meeting minutes from the April 20, 2017 Regular Meeting. Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Cook, Ferron,

Nays: None

Absent:

Abstain: Olson

Motion passed.

Item G. Approve 2015-16 South East Association for Special Parks and Recreation (SEASPAR) Budget.

Commissioner Altpeter motioned to approve item G. Amended to 2017-18 South East Association for Special Parks and Recreation (SEASPAR) Budget. Motion was seconded by Commissioner Richter.

Roll Call:

Ayes: Altpeter, Richter, Cook, Ferron, Olson

Absent:

Nays: None

Motion passed.

VIII. COMMUNICATIONS

A. DuPage County Election Commission – Lisle Park District Abstract

VX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

A. Authorize the attendance of Commissioners Altpeter, Richter, and Ferron at the National Recreation and Parks Association national congress on September 25 – 29, 2017

Commissioner Olson asked if there was a rotation policy for attending conference. Commissioner Cook stated that it had not been a point of discussion in the past and explained the value he sees in commissioners attending continuing education opportunities, particularly the national congress. He said over the past several years there have been times when nobody attended the congress and does not see attendance at this year's congress as problematic. Commissioner Altpeter stated that she agrees with President Cook's statement and that in her belief everyone is very conservative on spending. Commissioner Richter stated he too agrees with President Cook and Commissioner Altpeter and has really learned a lot from attending the congress as well as networking with other administrators and elected officials from around the country.

Commissioner Altpeter moved to approve the attendance of Commissioners Altpeter, Richter, and Ferron at the National Recreation and Parks Association national congress on September 25 – 29, 2017. Motion was seconded by Commissioner Richter.

Roll Call:

Ayes: Altpeter, Richter, Ferron, Olson, Cook

Absent:

Nays: None

Motion passed.

B. Purchase of Leask Lane Park playground equipment, picnic shelter, playground mulch

Commissioner Altpeter moved to authorize the purchase playground equipment, picnic shelter, and playground mulch for the Leask Lane Park. Commissioner Richter Seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Ferron, Olson, Cook

Absent:

Nays: None

Motion passed.

XI. STAFF REPORTS

Director Garvy reported the Marketing report will be available next month, however the board will receive it a head of time for review.

Commissioner Altpeter reported the Mother's Day bunch at Wheatstack was very nice and complimented staff for their quick turnaround from the brunch to the open seating for dinner.

XII. PARTNERS FOR PARKS REPORT

Superintendent Leone reported that the foundation appointed a new board member, Vince Solano. She stated the Foundation will have a Chamber of Commerce Business After Hours on September 15th at the Museums at Lisle Station Park, the foundation is currently reviewing their Bi-Laws and donated \$750 to Tammy the Safety Town for the Gentle Learning Preschool Program.

XIII. SEASPAR REPORT

Director Garvy reported that SEASPAR will host an open house on Wednesday June 21st at 5:00pm and they will have a formal presentation for Director Susan Friend's retirement. He reported Director Friend and Superintendent Corso, who has been named as the next SEASPAR Director, will be at the District's next Park Board meeting for formal introductions.

XIV. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reminded new board members to take the on-line training on the Open Meeting Act. He also recommended taking the Freedom of Information Act training too as its very valuable information. He reported he attended the Field 7 Dedication and the 50th Anniversary exhibit at the Museum. He stated he is excited to see brats on the new menu at Wheatstack.

B. Treasurer, Commissioner Altpeter, Financial Reports ending April 30, 2017

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported he District purchased Village of Winfield bonds which has a 3% yield.

He stated the financial statement has a \$3,000 overage do to an entry inadvertently being entered in April vs. May. He reported that the golf course has had a challenging spring with all the rain, but Wheatstack's performance remains strong, beating the same period last year.

C. Commissioners' Reports

Commissioner Richter reported he attended the SEASPAR Believe and Achieve Event and commended SEASPAR for all they do. Commissioner Ferron reported he, too attended the SEASPAR Believe and Achieve Event. Commissioner Altpeter reported she attended the 50th Anniversary exhibit at the Museums at Lisle Station Park and the SEASPAR Believe and Achieve Event. Commissioner Olson reported he attended the 50th anniversary exhibit at the museum as well, citing the first few Park District meeting minutes and stating he is grateful the Park Board meetings are not held at 9:30 pm.

XIV. ADJOURN OPEN MEETING

Commissioner Altpeter moved to adjourn the open meeting at 7:45 pm. Motion was seconded by Commissioner Richter. There was no further discussion and the motion passed unanimously by voice vote.