

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
March 16, 2017**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Buchelt Cook Hough Richter
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson
	Staff Absent:	
	Superintendent of Parks	Cerutti

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

None.

**IV. PUBLIC COMMENT**

None.

**V. APPROVE MEETING AGENDA**

Motion: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, March 16, 2017. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

**VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Altpeter moved to approve consent agenda items A, B, C, D.

- A. Approve Minutes of Regular Meeting of February 16, 2017.
- B. Approve the March 16, 2017 Voucher List in the amount of \$253,013.89.
- C. Approve the Reservation dates of Sunday, November 19, 2017 for the Lisle Area Chamber of Commerce Annual Turkey Trot Tune-Up Event in Community Park.
- D. Award the Museums at Lisle Station Park Blacksmith Shop roof replacement project to Interlock Roof in the amount of \$24,815.

Commissioner Richter seconded the motion.

Roll Call:  
Ayes: Altpeter, Richter, Cook, Buchelt, Hough  
Absent:  
Nays: None

Motion passed.

## **VII. COMMUNICATIONS**

The following communications were received by the District.

- A. Wheatstack Thank You
- B. Downtown Master Plan Open House and Vision Workshop

## **VIII. UNFINISHED BUSINESS**

None.

## **IX. NEW BUSINESS**

A. Approve the purchase of a replacement shade structure for Sea Lion Aquatic Park adult desk shade structure from Parkreation, Inc. in the amount of \$14,589.00

Commissioner Hough moved to approve the purchase of a replacement shade structure for Sea Lion Aquatic Park from Parkreation, Inc. in the amount of \$14,589.00.  
Commissioner Richter seconded the motion.

Roll Call:  
Ayes: Hough, Richter, Altpeter, Buchelt, Cook  
Absent:  
Nays: None

Motion passed.

B. Approve the purchase of the Sea Lion Aquatic Park replacement floatable feature through Cunningham Recreation in the amount of \$12,782.00

Commissioner Hough moved to approve the purchase of the Sea Lion Aquatic Park replacement floatable feature through Cunningham Recreation in the amount of \$12,782.00. Commissioner Richter seconded the motion.

Roll Call:  
Ayes: Hough, Richter, Altpeter, Buchelt, Cook  
Absent:  
Nays: None

Motion passed.

## **X. STAFF REPORTS**

Commissioner Altpeter asked if the numbers in the Recreation Department report are off due to the new system and the reports being inaccurate. Superintendent Toohey reported the participation numbers are accurate; however the finances are just being put in the wrong account. Superintendent Silver reported that eTrak is making a journal entry correction of approximately \$16,000 to income. He explained the problem is the

debits vs credits and how they are recognized by the system and that the recreation staff is checking every GL for every program to make sure everything is correct. Commissioner Altpeter asked how many bricks are left to purchase for the Veterans Memorial. Superintendent Leone stated she just placed an order for close to 40 and will not place another order until the ordered bricks are installed so she can get an accurate count from Parks Manager Hamilton.

Director Garvy reported the Van Kampen Memorial Stage Renovation Project will be bid in May and be presented for award in June. He stated he expects construction to commence right after this year's festival and should be completed in October of 2017, barring any unforeseen circumstances. Costs on the project seem to be where the District projected at \$450,000-500,000, but the District will know for sure after the bid opening.

Director Garvy reported the Leask Lane Park/Ashton Place development contractors are planning on demolishing the house on the old church property early next week with earth moving commencing soon thereafter, as weather and conditions allow.

Director Garvy recommended the Park Board consider a specific policy relative to the use of drones on park property. He explained that through his discussions with Park District Risk Management Agency (PDRMA) and park district legal counsel, that the Park District is not responsible or liable for the actions of third parties, citing the example that if a patron operates a vehicle, bicycle, Frisbee, or any other object in a manner that results in personal injury or property damage, it is not the Park District that is responsible, it is the operator. Discussion ensued with the consensus being the Board wishes to allow the responsible use of drones in the parks with certain limited restrictions, including the FAA regulations, as well as maintaining a reasonable distance from facilities and other park users. President Cook recommended the Park District create a separate page on the website communicating the policy once it is developed and approved. Director Garvy reported he and Park District legal counsel will prepare a Drone Policy draft for the next meeting.

#### **XI. PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation gave a financial contribution to the Museum at Lisle Station Park to help fund a part time labor person. The foundation awarded \$10,000 a year for the next 3 years. She reported the foundation also approved three scholarship requests and two donation requests; \$250 to Memorial Day and \$1000 to Kiwanis Picnic.

#### **XII. SEASPAR REPORT**

Director Garvy reported that SEASPAR hired new legal counsel and reminded the Board that Director Friend's last day is July 7<sup>th</sup>. He stated Susan plans on taking current Superintendent and future Director Matt Corso to the SEASPAR members in the coming months.

#### **XIII. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

President Cook reported he filed his Statement of Economic Interests and has been volunteering at the Museum.

##### **B. Treasurer, Commissioner Altpeter, Financial Reports ending January 31, 2017**

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported the Enterprise Fund continues to improve while the Recreation Fund is showing a slight decrease. He reported the Lisle Park District's EAV had an increase of 6.5% and that the District's tax rate decreased from .56 to .52.

**C. Commissioners' Reports**

Commissioner Buchelt stated he would like to publicly thank the Lisle Partners for Parks Foundation for their donation to the Museum and their continued support of recreation services to the community.

**XIV. COMMITTEE REPORTS**

**A. Buildings and Grounds**

None.

**B. Recreation and Golf**

None.

**C. Personnel/Technology**

None.

**D. Policies and Procedures**

None.

**E. Intergovernmental**

None.

**F. Finance**

None.

**XIV. ADJOURN OPEN MEETING**

Commissioner Buchelt moved to adjourn the open meeting at 7:56 pm. Motion was seconded by Commissioner Altpeter. There was no further discussion and the motion passed unanimously by voice vote.