

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
June 15, 2017**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:01 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

|                             |  |  |
|-----------------------------|--|--|
| Director Garvy Called Roll: | Commissioners Present:   | Altpeter<br>Cook<br>Ferron<br>Olson<br>Richter |
|                             | Also Present:  |  |
|                             | Director   | Garvy  |
|                             | Superintendent of Recreation   | Toohey   |
|                             | Superintendent of Marketing<br>& Fund Development                              | Leone  |
|                             | Superintendent of Parks  | Cerutti  |
|                             | Superintendent of Finance  | Silver   |
|                             | General Manager  | Shamberg                                       |
|                             | Golf Operations Manager  | Culbertson                                     |
|                             | Office Manager & Event Coordinator<br>Marketing & Communications<br>Specialist | Nadeau<br>Kosartes                             |

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**IV. PRESENTATIONS**

President Cook recognized Director Garvy and gave a presentation highlighting his 25 years of service to the District. President Cook thanked Director Garvy for his dedication and years of service and presented him with a plaque.

A. Bob K. Recreation Education Scholarship Award Presentations

Andrew Sima was awarded the Bob K scholarship. Andrew thanked the committee and said he would put the scholarship to good use. He will be attending University of Illinois for creative writing and science.

B. SEASPAR-Director Friend

Director Friend highlighted SEASPAR's programs and presented on their growth over the years which she called "Wonders by the Numbers". She thanked the Lisle Park Board and staff for their continued support over the years to SEASPAR.

C. 2016 Audit Presentation-Sikich, LLP

Anthony Cervini presented the 2016 Comprehensive Annual Financial Report. He stated the District is in overall good financial shape and stated the IMRF fund/pension is better funded than most government pensions at over 90%. He said a copy of the 2016 Comprehensive Annual Financial Report is available at the front desk of the Recreation

Center for the public to view. President Cook thanked Mr. Cervini for his presentation and thanked Superintendent Silver for a job well done.

D. Summer Camp Update-Recreation Program Manager Wise Presentation moved to July meeting.

#### **V. PUBLIC COMMENT**

None.

#### **VI. APPROVE MEETING AGENDA**

Motion: Commissioner Altpeter moved to approve the meeting agenda for the regular meeting for Thursday, June 15, 2017. Commissioner Ferron seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **VII. CONSENT AGENDA ITEMS**

Motion: Commissioner Altpeter moved to approve consent agenda items A, B, C, and D.

- A. Approve Minutes of Regular Meeting of May 18, 2017.
- B. Approve the June 15, 2017 Voucher List in the amount of \$639,895.05.
- C. Adopt Ordinance No. 17-02, an Ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Lisle Park District.
- D. Resolution 061517 – A resolution designating Freedom of Information Act officers of and for the Lisle Park District

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Cook, Ferron, Olson

Absent: None

Nays: None

Motion passed.

#### **VIII. COMMUNICATIONS**

- A. Senator Connelly –State of Illinois Senate Recognition of Park District's 50<sup>th</sup> Anniversary
- B. Park Districts Risk Management Agency-Annual Summary

#### **VX. UNFINISHED BUSINESS**

None.

#### **X. NEW BUSINESS**

A. Community Park Stage Renovation Project Construction-Contract Award

Commissioner Altpeter moved to award the Community Park Stage Renovations Construction Project to Clauss Brothers, Inc. in the amount of \$490,408.

Seconded by Commissioner Richter

Roll Call:

Ayes: Altpeter, Richter, Cook, Ferron, Olson

Absent: None

Nays: None

Motion passed.

#### **XI. STAFF REPORTS**

Commissioner Richter stated The Marketing report was among the better he's ever seen, stating he's actually reviewed quite a few over the years. President Cook asked if the District uses realtors for new resident packets. Marketing & Communications Specialist Kosartes reported that they do not and said they would look into that in the future. Cook also asked if the District uses print such as the Daily Herald. Kosartes said she sends them the information but they pick and choose what goes into print and what goes on line. Cook stated the report was fantastic and thanked Kosartes for putting it together. He really liked how everything was broken out into ages and categories and said he is just amazed with the increasing reliance on and attention needed to be sure we are available on mobile devices and present on so many different social media platforms.

#### **XII. PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation gave five scholarships and the foundation is also reviewing the application process. They are looking into developing a donation tag line. Lisle Community Band will receive a scholarship for \$1,000 a year for three years to help off-set costs. The foundation is looking for volunteers for the Eyes to the Skies Festival.

#### **XIII. SEASPAR REPORT**

Director Garvy reported that SEASPAR will meet on Tuesday, adding that the SEASPAR news and events brochure is included in the board packet.

#### **XIV. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

President Cook thanked the staff for a job well done at the 50<sup>th</sup> Anniversary Event on June 3.

##### **B. Treasurer, Commissioner Altpeter, Financial Reports ending May 30, 2017**

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported the District's performance is in line with last year at this time. He stated March and April numbers are down in golf but that should turn around with the nice weather approaching, reporting the restaurant continues to carry the load so far in 2017.

##### **C. Commissioners' Reports**

Commissioner Olson said he took the Attorney General's Office training on the Freedom of Information Act and Open Meetings Act and also thanks staff for a great 50<sup>th</sup> Anniversary event.

#### **XIV. ADJOURN OPEN MEETING**

Commissioner Altpeter moved to adjourn the open meeting at 8:18 pm. The motion was seconded by Commissioner Richter. There was no further discussion and the motion passed unanimously by voice vote.