

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
July 20, 2017**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:01 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Cook Ferron Olson Richter
	Commissioners Absent:	Altpeter
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson
	Office Manager & Event Coordinator	Nadeau

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

A. Summer Camp Update – Managers Wise and Jayne
Managers Wise and Jayne reported both camps are at capacity with No Name teen Camp at 30 and Camp Summer Quest at 128. They stated currently they cannot add anymore campers because of space restrictions, reporting the picnic shelter has limited space and they keep everyone's backpacks outside the shelter in order to preserve space for campers in the shade, and rain days are in the Lisle Senior High School which has limited space as well. Commissioner Ferron commented that the campers are in the sun a lot and asked if staff has considered some solutions/ways to solve that in the future. Manager Wise stated a permanent tent pad and tent next to the South Shelter would be a possibility. She stated they have also looked at the possibility of splitting the camp into two groups by age and using the North and South Shelters, however they do a lot of group activities, there is no storage area at the North Shelter, or much flat space adjacent to it to perform other activities. President Cook commended the managers and counsellors for their amazing dedication and creativity. Director Garvy said he is always impressed with the counsellors' and managers' poise and how they so calmly make adjustments on the fly, saying they always a plan and a back-up plan and a backup plan to the backup plan.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

Motion: Commissioner Ferron moved to approve the meeting agenda for the regular meeting for Thursday, July 20, 2017. Commissioner Olson seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Motion: Commissioner Richter moved to approve consent agenda items A, B, and C.

- A. Approve Minutes of Regular Meeting of June 15, 2017.
- B. Approve the July 20, 2017 Voucher List in the amount of \$510,589.46.
- C. Approve employee dental insurance renewal

Commissioner Ferron seconded the motion.

Roll Call:

Ayes: Richter, Ferron, Olson, Cook

Absent: Altpeter

Nays: None

Motion passed.

VII. COMMUNICATIONS

- A. Bob K. Recreation Scholarship Thank You
- B. Wheatstack Parking

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

None.

X. STAFF REPORTS

A. 2018 Budget Discussion

Director Garvy went over the process for the Budget preparation and approval. Director Garvy explained staff intends to limit any increases in spending and encouraged the Board to continue to provide input along the way. He explained that some minor to moderate repairs will be needed in Sea Lion Aquatic Park mechanical systems and that the Community Park playground equipment is nearing the end of its useful life, reporting it is in its 21st year of service. Commissioner Olson said it would be nice to have an all-inclusive playground in Community Park. President Cook asked about the condition of the mechanical systems in Sea Lion Aquatic Park. Director Garvy called attention to Facilities and Safety Manager Mendez, who was in the audience, and asked him to provide his input. Manager Mendez reported staff has a detailed replacement schedule and performs all routine and scheduled maintenance in strict accordance with manufactures recommendations and best practices. He reported that there have been some mechanical failures, primarily pumps and motors; however staff has been proactive with performing off-season repairs and rebuilds and having extra parts on hand so repairs made in-season are performed without having to close any features for extended periods of time. He reported that structurally he believes the facility to be in good condition and the bathhouse is holding up real well.

Director Garvy presented his memo regarding Wheatstack/River Bend Parking, stating parking has become a concern of growing proportion. He stated that now that the enterprise fund is operating in the black, staff has been investigating the possibility of expanding the parking lot to the east towards route 53. He also read an email he received from resident Tom Hummel:

“Quick question, how bad is the parking at the Wheatstack/River Bend? Is it truly bad or is just difficult for folks with mobility challenges? When I drive by it, I may have seen close to capacity time to time. But, never overflowing. My two cents, we need to be very content with that facility for a while. It's finally turning a profit, let's ride that out for a while. I still think the Park District should use the profit from the Enterprise Fund to abate the property taxes for the next several years, to make up for the taxpayers' subsidy all of these past years.”

Director Garvy stated he appreciates Mr. Hummel's concerns and said this proposal is just the first step in evaluating whether or not the Park District should consider this as a viable option to accommodating the increased vehicle count at the facility.

Commissioner Olson asked if valet services are an option. Manager Shamburg stated he has looked into valet and it is rather costly at \$500 to \$900 per night but that he will investigate any possible cost reductions if it is used with more regularity. Discussion ensued regarding the use of the green space east of the existing parking lot and the desire to limit any tree removal in the design of a new lot. Commissioner Cook asked if the property to the north is listed at a reasonable price. Director Garvy stated it is listed at \$700,000. The consensus of the Board was to move forward with the site survey and other design work as highlighted in Director Garvy's memo to determine the impact of a new lot on the property as well as the probable cost.

Commissioner Ferron asked for an update on the new recreation registration software eTrak. Superintendent Toohey reported that there are still some issues staff is working through. Superintendent Silver stated refunds are not being processed correctly so they are being fixed by eTrak on the back end. He reported that cash has not been affected; saying that the District is receiving all payments, but where those payments/receivables are being routed internally continues to be the area of focus.

Superintendent Leone reported that one of her neighbors approached her with a suggestion she wanted to share with the Board. She said this individual thought it would be a nice gesture on the Park District's behalf to have the Sea Lion Aquatic Park open to all Lisle Park District residents for free on July 4th. Director Garvy stated the capacity at the facility is 1250 and typically attendance on the 4th of July has been less than average. Commissioner Richter stated he thinks it's a great idea and would like to see it investigated further. The other Commissioners agreed. Director Garvy stated staff thinks this is a great idea too and is confident it can be accomplished. He said staff will report back later in the year with some more detail on feasibility and promotional ideas.

XI.PARTNERS FOR PARKS REPORT

Superintendent Leone reported that the foundation approved \$948 in scholarships and the board is expected to complete their review and revisions of their by-laws at the next meeting. She reported the Lisle Partners for Parks Chamber of Commerce After Hours will be at the Museums of Lisle Station Park on September 20th and that Lisle Teens with Character donated 225 volunteer hours to Eyes to the Skies, assigning their hours to Lisle Partners For Parks.

XII.SEASPAR REPORT

Director Garvy stated the SEASPAR report is included in the packet. He reported that the SEASPAR board meeting was held on Tuesday and the transition to Director Matt Corso has been very smooth.

XIII. OFFICER REPORTS

A. President, Commissioner Cook

None.

B. Treasurer, Commissioner Altpeter, Financial Reports ending June 30, 2017

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported the enterprise fund is lagging slightly behind last year due to the slow spring at River Bend but Manager Shamberg has reported to him that July is expected to be another real good month for Wheatstack. He reported staff is working on the 2018 budget and stated that if the board has any questions or requests regarding the process to please let him know. He reported the 2016 Treasurers Report, Accounts Payable Report and 2016 Taxes and Other Revenue Report are available for the public on the District's website.

C. Commissioners' Reports

None.

XIV. COMMITTEE REPORTS

Director Garvy reported on behalf of the Intergovernmental Committee, saying the group had met in the morning. He reported the Village of Lisle is working on their downtown parking plan and that the Marq on Main development should see a lot more activity in the coming weeks.

XV. ADJOURN OPEN MEETING

Commissioner Olson motioned to adjourn the open meeting at 8:40 pm.

Motion was seconded by Commissioner Richter.

There was no further discussion and the motion passed unanimously by voice vote.