

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
January 12, 2017**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:00 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Buchelt Cook Hough Richter
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

**A. 2016 Photo Contest Winners**

Commissioner Buchelt presented all the winners to the audience and Board. He thanked all the winners for their art and participation. Winners were, Scott Carlson (1<sup>st</sup>), Mary Harmon (2<sup>nd</sup>), Albert Yu (3<sup>rd</sup>), Tracy Roehn (Honorable Mention).

**IV. PUBLIC COMMENT**

None.

**V. APPROVE MEETING AGENDA**

Motion: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, January 12, 2017. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

**VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Hough moved to approve consent agenda items A, B, C, D, E, F, and G.

- A. Approve Minutes of Special Meeting of December 15, 2016.
- B. Approve Minutes of Regular Meeting of December 15, 2016.
- C. Approve January 12, 2017 Voucher List in the amount of \$395,263.93.
- D. Award the 2017 Routine Maintenance Service contract to G & G Lawncare, Inc. in an amount not to exceed \$96,200.00.

- E. Approve Reservation dates of Friday, July 14<sup>th</sup> and Saturday July 15<sup>th</sup>, 2017 for the Christmas in July Event to be held in Community Park.
- F. Approve the Reservation dates of Saturday, October 14, 2017 for the Scarecrow Scramble to be held in Community Park.
- G. Approve amendment to the South East Association for Special Parks and Recreation (SEASPAR) joint agreement raising the bid limit to the statutory limit.

Commissioner Buchelt seconded the motion.

Roll Call:

Ayes: Hough, Buchelt, Richter, Altpeter, Cook

Nays: None

Motion passed.

#### **VII. COMMUNICATIONS**

The District received two communications.

- A. Park District Risk Management Agency Loss Control Award
- B. Sharing Connection Thank You

#### **VIII. UNFINISHED BUSINESS**

None.

#### **IX. NEW BUSINESS**

Commissioner Altpeter asked Director Garvy for clarification regarding the Annexation Resolution and if the sale should be the first Resolution. Director Garvy clarified the order stating that because the Park Board does not have the authority to sell park property and must petition the circuit court, that must be the first order of business.

#### **A. Resolution 011217-1, a resolution authorizing the sale of a parcel of land not exceeding three acres in area (Ashton Place Subdivision)**

Commissioner Altpeter moved to approve Resolution 011217-1, a resolution authorizing the sale of a parcel of land not exceeding three acres in area.

Commissioner Richter Seconded the Motion

Roll Call:

Ayes: Altpeter, Richter, Buchelt, Hough, Cook

Nays: None

Motion passed.

#### **B. Resolution 011217-2, a resolution consenting to the annexation of certain Park District owned property by the Village of Lisle (Ashton Place Subdivision)**

Commissioner Altpeter moved to approve Resolution 011217-2, a resolution consenting to the annexation of certain Park District owned property by the Village of Lisle.

Commissioner Richter Seconded the Motion

Roll Call:

Ayes: Altpeter, Richter, Buchelt, Hough, Cook  
Nays: None

Motion passed.

**C. Resolution 011217-3, a resolution approving the terms and authorizing the execution of an annexation and development agreement between Village of Lisle, Lisle Park District, DuPage AME Church, and Oak Creek Capital Partners, LLC (Ashton Place Subdivision)**

Commissioner Altpeter moved to approve Resolution 011217-3, a resolution approving the terms and authorizing the execution of an annexation and development agreement between Village of Lisle, Lisle Park District, DuPage AME Church, and Oak Creek Capital Partners, LLC.

Commissioner Richter Seconded the Motion

Roll Call:

Ayes: Altpeter, Richter, Buchelt, Hough, Cook

Absent:

Nays: None

Motion passed.

**X.STAFF REPORTS**

Commissioner Altpeter asked Superintendent Toohey why the Recreation Department numbers are low when they have been so good throughout the year. Superintendent Toohey reported that it was due to the transition to the new software program and that the reports the District needed were not available to download until today. The correct number of participants is 1,360 which is an increase over the same period last year. He added that fitness center memberships have jumped by 30 more this week, stating the correct number is now 361.

President Cook stated it was great to see that Zrout Tree Service has taken it upon themselves to donate an oak tree when they had to remove one.

President Cook asked Golf Operations Manager Culbertson if she tracks the actual rounds of golf played and if there was an increase. She stated she does track it and she will give her annual report for River Bend next month which will include those numbers.

Director Garvy stated the last few weeks have posed quite a few challenges for staff with the various software transitions and the installation of a new server that has resulted in a number of glitches along the way. He said he wanted to take a moment to thank everyone for their patience with each other and commitment to seeing it through.

**XI.PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation was given the final Revenue and Expense report for Scarecrow Scramble. The event had \$24,915 in income, \$14,073 in expenses and donated \$5,086 to Lisle Teens with Character. Commissioner Altpeter asked if the foundation was doing the Fall Festival portion again and Leone reported they will still do it.

**XII.SEASPAR REPORT**

Director Garvy reported that the Director of SEASPAR, Susan Friend will retire in July of 2017. She has been with the organization for 38 years. He reported Superintendent of Recreation Matt Corso will be promoted to the position of Executive Director at the next regular meeting of the SEASPAR Board.

### **XIII. OFFICER REPORTS**

#### **A. President, Commissioner Cook**

President Cook reported he attended the New Year's Eve dinner at Wheatstack and stated the prime rib was great. He stated he has signed up to volunteer on Tuesdays at the Museums at Lisle Station Park. He also shared a story about how his mom received a phone call from a scam artist and she knew how to determine it was scam by a class she attended at the Senior Center. He remarked how valuable the programs the Park District offers are, citing specifically the programs for seniors.

#### **B. Treasurer, Commissioner Altpeter, Financial Reports ending July 31, 2016**

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported the Enterprise Fund has covered its principal and interest payments with some room to spare – stating this is the first time it has ever done that. He reported the debt for the golf course will be paid off in 2021, the debt for Sea Lion Aquatic Park in 2022, and the debt for the Recreation Center in 2033.

#### **C. Commissioners' Reports**

None.

### **XIV. COMMITTEE REPORTS**

#### **A. Buildings and Grounds**

None.

#### **B. Recreation and Golf**

None.

#### **C. Personnel/Technology**

None.

#### **D. Policies and Procedures**

None.

#### **E. Intergovernmental**

None.

#### **F. Finance**

None.

### **XV. Closed Session**

President Cook stated there is no reason for Closed Session and entertained a motion to adjourn the meeting.

### **XVI. Adjourn Open Meeting**

Commissioner Altpeter moved to adjourn at 7:44pm. The motion was seconded by Commissioner Hough.

There was no further discussion and the motion passed unanimously by voice vote.