

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
August 17, 2017**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:00 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Cook Ferron Olson
	Commissioners Absent:	Richter
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson
	Office Manager & Event Coordinator	Nadeau

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

None.

**IV. PUBLIC COMMENT**

Resident Tom Hummel spoke on the Wheatstack/River Bend parking lot. He requested that the Park Board take it slow and look at all ideas and options when trying to decide what to do with the lot.

**V. APPROVE MEETING AGENDA**

Motion: Commissioner Ferron moved to approve the meeting agenda for the regular meeting for Thursday, August 17, 2017. Commissioner Altpeter seconded the motion. There was no further discussion and motion passed unanimously by voice vote.

**VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Altpeter moved to approve consent agenda items B, and C and pull item A.

- A. Approve Minutes of Regular Meeting of August 17, 2017.
- B. Approve the August 17, 2017 Voucher List in the amount of \$462,150.78.
- C. Approve the reservation of the dates of Saturday, April 21 and Sunday April 22, 2018

Commissioner Olson seconded the motion.

Roll Call:

Ayes: Altpeter, Olson, Ferron, Cook

Absent: Richter

Nays: None

Motion passed.

Item A. Approve Minutes of Regular Meeting of August 17, 2017.

Director Garvy reported the draft minutes included in the packet did not include the record of him reading the email from Mr. Tom Hummel regarding his opinion on the River Bend/Wheatstack parking lot. He reported the draft he provided the Board prior to the meeting has been amended to include Mr. Hummel's email.

Commissioner Altpeter moved to approve the revised minutes. Commissioner Ferron seconded the motion.

There was no further discussion and motion passed unanimously by voice vote.

#### **VII. COMMUNICATIONS**

- A. Senior Health Insurance training thank you
- B. Summer Musical thank you

#### **VIII. UNFINISHED BUSINESS**

None.

#### **IX. NEW BUSINESS**

A. Land Acquisition Policy Draft-Discussion

Director Garvy referenced his report and the draft land acquisition policy. He reported he had conversations with Commissioners Olson and Altpeter prior to the meeting and they each had some recommendations. He reported Commissioner Olson recommended the term "open space" be included to emphasize that component of the District's purpose. He said Commissioner Olson suggested the policy consider the impact a parcel of land would have on the tax rolls should it be removed as a result of the Park District purchasing it. Discussion ensued with the consensus being Director Garvy and Commissioner Olson will consider relevant language to include in the next draft. Director Garvy reported Commissioner Altpeter thought the term "leisure" could be misinterpreted and too limiting. The consensus was to remove that word and just reference opportunities in general. She also thought the word "district" should be added wherever the policy references "park purposes." Director Garvy stated he will make these changes and present a revised draft for the Board's consideration in September.

B. Award Community Park south shelter electrical feed relocation work.

Director Garvy reported that the District needs to relocate the electrical feed to the south picnic shelter because of the excavation of the stage project, referencing his written report.

Commissioner Altpeter moved to authorize the Community Park South Shelter Electrical Feed Relocation work to Mid-America Underground in the amount of \$8,400 and Volt Electric in the amount of \$7,383. Commissioner Olson Seconded the motion.

Roll Call:

Ayes: Altpeter, Olson, Ferron, Cook

Absent: Richter

Nays: None

Motion passed.

### **X.STAFF REPORTS**

President Cook asked Superintendent Cerutti for an update on the flooding in the Sea Lion Aquatic Park parking lot. Superintendent Cerutti explained that the storm sewer line is damaged by tree roots east of the parking lot and a section of approximately sixty feet is in need of replacement. He reported that will occur later this season or in 2018.

President Cook thanked Manager Hamilton for all his and his teams work with the storm damage clean up.

Commissioner Altpeter stated the Heritage Society agreement is indeed in need of revisions. Director Garvy reported he had recently met with new Lisle Heritage Society President Ron Lavin and they discussed the need to revisit the agreement. He stated the intent is to form a small committee to review the terms together. Commissioner Altpeter asked that maintenance responsibilities, the ability to charge admission fees, and which party has ownership of the artifacts be more clearly defined in the new agreement. President Cook suggested the new agreement contain terms that require the agreement to be reviewed and revised if necessary on a periodic, ongoing basis.

Director Garvy reported he will be presenting an updated draft of the Employee Handbook next month and stated he provided the District's Board Policy Manual to legal counsel for their review and recommended changes. He reported he hopes to begin dialogue with the Park Board on the Board Policy Manual in the next several weeks.

Director Garvy provided an update on the River Bend Golf Course/Wheatstack parking lot expansion concept. He presented a draft concept and explained certain design constraints and parameters, stating there is a 40 foot Village of Lisle set-back requirement from the Rte. 53 right-of-way and that the proposed new lot has a minimum lane width of 24 feet, minimum space depth of 19 feet and minimum space width of 9 feet, thereby maximizing the number of spaces that can be added. He explained the evolution of previous drafts that were provided to staff and that the one being presented shows the maximum number of spaces for additional vehicles at 42.

President Cook asked where revenue will be increased by expanding parking. General Manager Shamberg stated that there is room for lunch business to grow, reporting if lunch sales increase by 3% the parking lot will generate an approximate \$45,000-\$50,000 in revenue a year. He said there is a misconception that a full lot equals a full restaurant, saying that is not the case. Commissioner Ferron asked if the restaurant can handle the increase in traffic and Manager Shamberg said it could. Manager Shamberg stated the lot is full during the day because of golf traffic but the restaurant still has available seating, stating he has been told by countless guests that if the top lot is full they don't bother parking in the lower lot and walking up the hill. President Cook recognized resident Tom Hummel, who asked about using the electronic sign for advertising that the restaurant had immediate seating available despite the full lot. Resident Vince Solano suggested signage indicating golf course parking is in the lower lot and parking for

Wheatstack is reserved for the upper lot could help as well. Commissioner Olson asked if there was an additional way to encourage or incentivize golfers to park in lower lot and leave upper lot for restaurant guests. Commissioner Ferron asked for a breakdown analysis of valet services. Manager Shamberg reported he spent \$880 for valet for the recent wedding and again for Dueling Pianos, but that the more frequently valet services are used the less costly it becomes. Director Garvy summarized saying there are a lot of ideas out there to consider and research further, and asked for the Board's opinion on directing the engineers to develop the cost estimate on the concept as presented. Commissioner Altpeter stated the Board needs to know the cost of a new parking lot. President Cook stated the Board should learn the cost of a new lot whether that's for today or years down the road, then it can determine what course of action should be considered including everything that was discussed tonight.

#### **XI. PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation reviewed their meeting time and date and decided to keep it the first Wednesday of every month at noon. She reported the foundation is looking into providing a shaded seating area next to the concession stand at Sea Lion Aquatic Park for park guests, and that the Chamber of Commerce After Hours will be at the Museums of Lisle Station Park on September 20<sup>th</sup>.

#### **XII. SEASPAR REPORT**

Director Garvy reported that the SEASPAR report is included in the packet and he has nothing to add at this time.

#### **XIII. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

President Cook reported he has been watching the Van Kampen Stage project and it looks like it is moving right along. He added he attended the Beauty and the Beast Play and really enjoyed it, the Cardboard Boat Regatta and the Leask Lane Open House.

##### **B. Treasurer, Commissioner Altpeter, Financial Reports ending June 30, 2017**

Superintendent Silver stated the District's investments are all collateralized or FDIC insured. He reported the District opened up a new bank account with Republic Bank where we will receive 1% in interest. The bank is also interested in sponsoring some events within the District and is excited for the potential of this relationship. He summarized the district's fund balances and performance to date.

##### **C. Commissioners' Reports**

Commissioner Altpeter reported she also attended the Beauty and the Beast Musical and the Leask Lane Open House. Commissioner Ferron stated he attended Movies in the Park and the Senior Picnic, where he and his sons volunteered. He said it's great that the Kiwanis Club sponsors those events. He also mentioned that his neighbor attended the Teen After Hours Event at Sea Lion Aquatic Park and thought it was fantastic that the teens had the whole facility to themselves.

#### **XIV. CLOSED SESSION**

The Board entered into closed session at 8:10 p.m. for the purpose of discussing the appointment, employment, compensation, discipline, performance, or dismissal of employees and for the semi-annual review and discussion of previous closed session meeting minutes.

#### **XV. OPEN MEETING**

**XVI. CALL TO ORDER AND ROLL CALL**

The Board returned to open session at 8:30 pm with Commissioners Altpeter, Olson, Ferron and Cook present. President Cook stated the purpose of the closed session was for discussing the appointment, employment, compensation, discipline, performance, or dismissal of employees and for the semi-annual review and discussion of previous closed session meeting minutes.

**XVII. ACTION ON CLOSED SESSION ITEMS**

Motion: Commissioner Altpeter moved to approve closed session meeting minutes of February 16, 2017. Commissioner Ferron seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Motion: Commissioner Altpeter moved to release the closed session meeting minutes of February 16, 2017. Commissioner Olson seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Motion: Commissioner Altpeter moved to destroy the verbatim recordings of the closed session meetings of August 20, 2015, December 17, 2015, and January 21, 2016. Commissioner Olson seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

**XVIII. ADJOURN OPEN MEETING**

Commissioner Olson moved to adjourn the open meeting at 8:32 pm. Commissioner Ferron seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.