

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
April 20, 2017**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:01 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Buchelt Cook Hough Richter
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

President Cook thanked Commissioner Neil Buchelt for his four years of service and dedication to the District. President Cook highlighted various Lisle Park District accomplishments during Commissioner Buchelt's service. Administrative staff also said a few words of thanks and appreciation to Commissioner Buchelt. President Cook presented Commissioner Buchelt a certificate of appreciation, stating a commemorative plaque from the Illinois Association of Park Districts was not received in time for the board meeting, but will be presented to him at a later date.

President Cook then recognized Commissioner Margaret Hough for her fourteen years of service and dedication to the District. President Cook highlighted several Lisle Park District accomplishments that occurred during her tenure on the Board. Administrative staff also said a few words of thanks and appreciation to Commissioner Hough. President Cook presented Commissioner Hough with a certificate of appreciation, stating too that a commemorative plaque from the Illinois Association of Park Districts will be presented to her at a later date. President Cook also presented Commissioner Hough with a photograph of the current board signed by each Commissioner.

**IV. PUBLIC COMMENT**

None.

**V. APPROVE MEETING AGENDA**

Motion: Commissioner Richter moved to approve the meeting agenda for the regular meeting for Thursday, April 20, 2017. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Altpeter moved to approve consent agenda items A, B, C, D, and E, including the voucher list in the amount of \$315,706.75.

- A. Approve Minutes of Regular Meeting of March 16, 2017.
- B. Approve the April 20, 2017 Voucher List in the amount of \$315,706.75.
- C. Approve the 2017 Lisle Eyes to the Skies License Agreement.
- D. Amend Lisle Park District Conduct Ordinance 13-02 to redefine "Aircraft", to define "Drones", and modify section 2.01 to include the regulation of the use of drones on Lisle Park District property.
- E. Award Woodglenn Park supplemental planting and weed control contract to V3 in an amount not to exceed \$14,230.00.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Hough, Buchelt, Cook,

Absent:

Nays: None

Motion passed.

#### **VII. COMMUNICATIONS**

None.

#### **VIII. UNFINISHED BUSINESS**

None.

#### **IX. NEW BUSINESS**

A. Authorize the purchase of a Sea Lion Aquatic Park replacement boiler

Commissioner Altpeter moved to award the purchase of a new Sea Lion Aquatic Boiler from the lowest qualified company for an amount not to exceed \$13,077.78.

Motion Seconded by Commissioner Richter.

Commissioner Buchelt asked if the replacement will be in and up and running by Sea Lions opening day. Superintendent Cerutti stated that as of earlier in the week a replacement unit is currently available and is 1-2 weeks out. He added he expects his staff to be able to perform the installation well in advance of opening day and does not expect there to be any delays.

Roll Call:

Ayes: Altpeter, Richter, Cook, Buchelt, Hough

Absent:

Nays: None

Motion passed.

## **X.STAFF REPORTS**

Commissioner Buchelt asked how the new software implementation is going. Superintendent Toohey stated that there seem to be new issues almost every day; however eTrak is continuing to work on them. He added most of the problems seem to be with coding issues and other behind the scenes inaccuracies. Superintendent Silver stated it's not perfect, but they are clear on the District expectations and are continuously working on solutions.

Director Garvy gave an update on the Leask Lane project, stating staff and the developer are working on some budget overruns. He reported the Park District staff will purchase and install all of the plant material which will save approximately \$23,000. He also reported the Park District will purchase the playground equipment, picnic shelter, and playground surfacing through its membership in the National Joint Powers Alliance where the District enjoys deep discounts that non-members cannot receive. He reported the developers will provide reimbursement to the District promptly upon presentation of proof of order and/or invoicing. He said he plans on having these requests for purchase before the Board at the meeting of May 18<sup>th</sup> for approval.

## **XI.PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation will have a Business After Hours at the Museum in September and the foundation approved a scholarship request and will be looking for two new board members.

## **XII.SEASPAR REPORT**

Director Garvy reported that SEASPAR completed their 2017/2018 budget with a 0% increase in member contributions. He reported SEASPAR amended their sick leave policy, and will host an open house for Susan Friend at SEASPAR on June 21<sup>st</sup> from 4-7pm.

## **XIII. OFFICER REPORTS**

### **A. President, Commissioner Cook**

President Cook reminded the Board the Shred Event is Saturday from 9-11:30 and the Field 7 Dedication is also on Saturday at 12:00 pm.

### **B. Treasurer, Commissioner Altpeter, Financial Reports ending January 31, 2017**

Superintendent Silver presented the financial reports to the Board. He stated the District's investments are either collateralized or FDIC insured. He said the financials represent three payrolls in March vs. only two in 2016 and there will be two again in April. He reported he has been working with Superintendent Toohey regarding the registration software and all the errors seem to be getting worked through.

### **C. Commissioners' Reports**

Commissioner Altpeter reported she attended the Easter Brunch at Wheatstack and an IAPD event at Oak Brook Theatre.

Director Garvy thanked all the staff that came to the board meeting tonight to support Commissioner Hough and Commissioner Buchelt.

## **XIV. COMMITTEE REPORTS**

### **A. Buildings and Grounds**

None.

**B. Recreation and Golf**

None.

**C. Personnel/Technology**

None.

**D. Policies and Procedures**

None.

**E. Intergovernmental**

None.

**F. Finance**

None.

**XIV. ADJOURN OPEN MEETING**

Commissioner Buchelt moved to adjourn the open meeting at 8:01pm. Motion was seconded by Commissioner Hough.

There was no further discussion and the motion passed unanimously by voice vote.