



**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
March 17, 2016**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Buchelt  
Cook  
Hough  
Richter

Commissioner Absent:

Altpeter

Also Present:

Director  
Superintendent of Recreation  
Superintendent of Parks  
Superintendent of Finance  
Superintendent of Marketing &  
Fund Development  
General Manager  
Golf Operations Manager

Garvy  
Toohey  
Cerutti  
Silver  
Leone  
Shamberg  
Culbertson

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

A. Introduction of Intern, Eric Schad

Mike Toohey introduced the intern Eric Schad. Eric reported he is a senior at Eastern Illinois University who is working on his degree in Recreation Management. He explained his involvement in the many programs he is working on at the District.

Superintendent Toohey showed a video to the Board of one of the senior trips he wanted to highlight. The trip was to SkyHigh, an indoor sky diving facility. The video showed two seniors in their 80's indoor skydiving and having a terrific time.

**IV. PUBLIC COMMENT**

None.

**V. APPROVE MEETING AGENDA**

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, March 17, 2016. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Hough moved to approve the consent agenda items A through F:

- A. Approve Minutes of Regular Meeting of February 18, 2016
- B. Approve the March 17, 2016 Voucher List in the amount of \$260,705.50.
- C. Approve the Reservation of Sunday, May 22, 2016 for the Veterans Memorial 5K Run/Walk in Community Park.
- D. Approve the Reservation of Saturday July 30, 2016, for the Gratitude & Grace Race to be held in Community Park.
- E. Approve 2016 Lisle Eyes to the Skies License Agreement.
- F. Award the 2016 Tennis & Basketball Court Repairs and Maintenance Contract to U.S. Tennis Court Construction Company in the amount of \$63,700.

Commissioner Buchelt seconded the motion.

Roll Call:

Ayes: Hough, Buchelt, Richter, Cook

Absent: Altpeter

Nays: None

Motion passed.

#### **VII. COMMUNICATIONS**

Certificate of Sustainability from usaagain.

Superintendent Toohey explained the certificate is for the recycle bin in the Community Center Parking lot that collects donations for clothing and other textile items.

Commissioner Cook reported he had also received a thank you note from the Dryszel family stating the family appreciated Commissioner Cook and the District employees for having attended the wake of Theresa Dryszel.

#### **VIII. UNFINISHED BUSINESS**

None.

#### **IX. NEW BUSINESS**

A. Authorize the purchase of new recreation registration software from E-trak Plus in the amount of \$45,000.

Commissioner Hough moved to authorize the purchase of new recreation registration software from E-trak Plus in the amount of \$45,000.

Motion was seconded by Commissioner Richter.

Commissioner Hough asked if staff had checked references and if any other Districts locally use E-Trak. Director Garvy reported that currently no other Illinois park districts use E-Trak; however he stated staff is confident that they are the best choice for the District. Superintendent Toohey stated he spoke with an agency from Colorado who like Lisle was the first to select E-Trak Plus in their area. He reported this agency was very impressed with the level of attention, knowledge, and professionalism of the staff and with the performance of the software itself.

Commissioner Richter asked if the \$10,000 annual fee is a flat fee. Superintendent Toohey stated it is a flat fee for maintenance that is locked in for the next 5 years.

Commissioner Buchelt asked about the data migration. Superintendent Toohey reported that the District will be manually entering the data for patrons rather than doing a data migration. Superintendent Toohey explained that the current system has a lot of data entry errors that cannot be removed and this is the perfect opportunity to correct any and all errors and inconsistencies. He stated staff would like to take the time to enter all data correctly and doing so also gives staff the opportunity to verify residency on all accounts.

Roll Call:

Ayes: Hough, Richter, Buchelt, Cook

Absent: Altpeter

Nays: None

Motion passed.

#### **X.STAFF REPORTS**

President Cook asked Superintendent Cerutti for an update on the HVAC system at Wheatstack. Superintendent Cerutti reported the removal starts Monday morning and all necessary equipment and supplies is on site.

President Cook also asked about the concrete pad for the walk-in cooler at Wheatstack. Superintendent Cerutti reported he will submit the Village of Lisle permit application next week.

President Cook stated the Museum curator article in the Daily Herold was a very nice piece.

Director Garvy stated he wanted to bring a new initiative to the Park Board's attention. He explained a conversation he had with a resident of Arbor Trails where there is apparently an interest in expanding the playground area there. He explained there is concern with the number of children playing that the real young children are sometimes unable to safely play on the existing playground equipment because of the number of older children playing at the same time. He explained the interest in building a small, separate tot lot of a couple swings and a small climber. He suggested he continue to work with the resident there and that he would like to attend a future homeowners association meeting to determine if there is widespread support for such an expansion. He stated that should there be large support, he would recommend the Board consider allocating funding in the 2017 Budget. Garvy asked that the board keep the concept in mind but that no action is required at this time.

#### **B. Leask Lane Development**

Director Garvy asked the Board for their consensus on the revised Leask Lane Development plan, stating that they have not discussed their opinions together but from individual conversations with them, there is no support. Commissioner Hough stated the new plan has streets on all 4 sides of the park which in her opinion is a safety issue. Director Garvy stated that in his conversation with Commissioner Altpeter earlier that day, she reiterated her concern with the park presenting the image that it is a private

park for the residents of the new subdivision and that its design will invite future problems with the neighbors and park users. Commissioners Richter and Buchelt agreed. Director Garvy asked if the Board would still support the original design, to which the consensus was the Board does support it.

#### C. Holiday Light Recycling

Superintendent Leone reported that the Lisle Partners for Parks Foundation received a check for \$8.78, for 878 pounds of lights, which is equivalent to one cent a pound. She recommended the Park District discontinue this service in the future and instead direct residents to the other opportunities for this sort of recycling, specifically the Village of Lisle.

### **XI. PARTNERS FOR PARKS REPORT**

Superintendent Leone reported the Lisle Partners for Parks Foundation will have their Business After Hours with the Chamber on May 25<sup>th</sup>. She reported the foundation will be running the community art project again with terracotta planters. She also reported the Foundation gave a check to Lisle Teens with Character in the amount of \$4693.00 for their percentage from Scarecrow Scramble. She stated the Fall Festival is planned to be a part of the Scarecrow Scramble for one more year with the hopes it will generate more revenue. She said if it does not it will be discontinued. Lastly, she reported the Foundation and Park District will be highlighting the new scholarship program in the upcoming Park District Summer Brochure.

### **XII. SEASPAR REPORT**

Director Garvy reported that SEASPAR met on Tuesday to review the first draft of the 2016-17 Budget. He said the budget was presented with a zero increase in member contributions. He reported it has been over five years since a member contribution was requested and credited SEASPAR staff for their diligence and the success of their programs, particularly the EAGLES programs.

### **XIII. OFFICER REPORTS**

#### **A. President, Commissioner Cook**

President Cook reported he attended two Veteran Memorial Meetings. He stated they met with the architect for the project and the current estimate is about \$80,000. He said they also met with Joan Broz from the Daily Harold who is writing an article on the Veterans Memorial. He stated he also attended the visitation of Theresa Dryszel.

#### **B. Treasurer, Commissioner Altpeter, Financial Reports ending June 30, 2014**

Superintendent Silver reported that all the investments are FDIC insured and that the District is significantly better than this time last year. He stated the District received \$60,000 from the proceeds from the Navistar property TIF.

#### **C. Commissioners' Reports**

None.

### **XIV. COMMITTEE REPORTS**

#### **A. Buildings and Grounds**

None.

#### **B. Recreation and Golf**

None.

#### **C. Personnel/Technology**

None.

#### **D. Policies and Procedures**

None.

#### **E. Intergovernmental**

Superintendent Silver reported he had attended the Intergovernmental Committee meeting and reported that the DuPage Drones is a new baseball team playing at Benedictine University and they will have 30 home games and 30 away games. He said they are also looking for host families for players. He reported the Library is continuing to investigate solutions to their space and accessibility constraints and that the School District reported they are pleased with the participation in their Vision 202 community engagement process. He reported that a pizzeria is going in the old Country House location and that the Village reported the Lockformer remediation has been concluded.

#### **F. Finance**

None.

#### **XV. CLOSED SESSION**

A. A closed session is called pursuant to the Open Meetings Act Section 2(c)(5) The Purchase or lease of Real Property for the use of the Public Body.

Commissioner Hough made a motion to move to closed session at 8:00 pm, motion was seconded by Commissioner Buchelt. There was no further discussion and the motion passed unanimously by voice vote.

#### **XVI.OPEN MEETING**

The Board returned to Open Session at 9:02 pm with Commissioners Cook, Richter, Hough and Buchelt in attendance. Commissioner Altpeter was absent. President Cook stated the purpose of the closed session was to discuss the purchase or lease of real property for use by the public body.

#### **XVIII. ACTION ON CLOSED SESSION ITEMS**

No action taken.

#### **XIX.ADJOURN OPEN MEETING**

Commissioner Buchelt moved to adjourn the open meeting at 9:03 pm. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.