

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
December 15, 2016**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:03 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Cook Hough
	Commissioners Absent:	Buchelt Richter
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohy
	Superintendent of Marketing & Fund Development	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

None.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

Motion: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, December 15, 2016. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Motion: Commissioner Hough moved to approve consent agenda items A, B, C, D, E, F, and G.

- A. Approve Minutes of Regular Meeting of November 10, 2016.
- B. Approve December 15, 2016 Voucher List in the amount of \$1,728,906.02.
- C. Approve Ordinance 16-06, An Ordinance Levying and Assessing Taxes of the Lisle Park District, DuPage County, Illinois, for the fiscal year beginning January 1, 2017 and ending December 31, 2017 and direct staff to file same with the DuPage County Clerk no later than December 30, 2016.
- D. Approve Ordinance 16-07, An Ordinance abating the tax heretofore levied for the year 2016 to pay debt service on \$1,855,000 general obligation refunding

park bonds (alternate revenue source), series 2010B, of the Lisle Park District, DuPage County, Illinois.

- E. Approve Reservation dates of Saturday, October 7, 2017 for the Benet Academy Cross Country Invitational in Community Park.
- F. Approve the Reservation dates of Saturday, September 30, 2017; Saturday, October 14, 2017; Saturday, October 21, 2017; Saturday, October 28, 2017 for the Lisle Senior High School's home cross country events in Community Park.
- G. Approve Ordinance 16-08, An Ordinance Amending the Lisle Park Districts Travel Expense Policy & Procedures to Comply with the Requirements of the Local Government Travel Expense Control Act (P.A 099-0604.)

Commissioner Altpeter seconded the motion.

Roll Call:

Ayes: Hough, Altpeter, Cook

Absent: Buchelt, Richter

Nays: None

Motion passed.

Director Garvy reported Consent Agenda item H, while correct in his memo and recommendation in his report within the board packet, Commissioner Altpeter's name was not included on the Consent Agenda.

Commissioner Hough moved to authorize the attendance of Commissioner Altpeter, Commissioner Richter, and President Cook at the IAPD-IPRA Annual Conference to be held in Chicago, Illinois on January 19 – 21, 2017. Commissioner Altpeter seconded the motion.

Roll Call:

Ayes: Hough, Altpeter, Cook

Absent: Buchelt, Richter

Nays: None

Motion passed.

VII. COMMUNICATIONS

The District received two communications.

- A. State Senator Chris Nybo Congratulations re: IAPD Award
- B. Tate Woods School Thank You.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

None.

X. STAFF REPORTS

Commissioner Hough asked Curator Gibson for an update on the three Museum research requests she had mentioned in her monthly report. Curator Gibson explained one of them was in response to a request from a student who was doing a project on a housing development and chose one in Lisle. Another was someone interested in the

history of his own property, who owned it previously, how it changed hands, and other information. She explained the last request was from someone looking for an appraisal of an object she had in her possession. Concetta explained that while she is willing to share information she has at her disposal, it is not good practice to offer appraisal services.

Commissioner Cook asked staff how the recreation registration software transition was going. Superintendent Toohey reported it is going relatively smoothly, saying the process for our residents is fairly straightforward. He added some minor glitches behind the scenes were to be expected and staff is working through them.

Commissioner Altpeter stated she is proud of the continued success and popularity of the District's senior programs and trips and that they are a huge asset to the District and Community.

Commissioner Hough asked for an update on the Leask Lane property. Director Garvy stated the Park Development plan shown to the Board in July in large part is the current concept moving forward. Some minor adjustments were made to the preferred location of the shelter but by and large there have been no notable changes. He reported all parties expect a relatively smooth process moving forward with the plan to break ground in the spring. He reported the Park District will have to approve an annexation into the Village of Lisle, and will begin the process to convey the small piece of park to the developer.

XI. PARTNERS FOR PARKS REPORT

Superintendent Leone reported that the foundation board discussed the remaining Veterans Memorial funds and future funds collected for the continued sale of bricks and decided it will release them to the Park District on a quarterly basis until to help cover the cost of the additional electrical work performed.

XII. SEASPAR REPORT

Director Garvy reported that SEASPAR will meet next Tuesday and will likely approve a recommendation to raise their bid limit from \$20,000 to \$25,000 like the Lisle Park District did earlier in the year. He also reported he attended their Holiday Spectacular Event at the Theatre of Western Springs, saying it was very entertaining and a huge a success.

XIII. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended the Rotary Club of Lisle's Red, White and Blue Ball. He said he also went with the seniors to see the play Hamilton, attended the Candy Cane Hunt in Community Park, and attended the Chamber of Commerce luncheon where Superintendent Toohey assumed the role of President of the Board of Directors. He offered congratulations to Superintendent Toohey.

B. Treasurer, Commissioner Altpeter, Financial Reports ending July 31, 2016

Superintendent Silver stated the District's investments are all collateralized and/or FDIC insured. He added the Corporate, Recreation, Museum, and Enterprise Funds will all finish in the black and that fund balances are strong.

C. Commissioners' Reports

Commissioner Altpeter reported she too attended the Red, White and Blue Ball and was proud again of the attention the Veterans Memorial received at that event.

XIV. COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

Director Garvy provided a summary of the meeting that was held on November 15. He reported Lisle Library District Director Kathy Seelig is retiring from the Lisle Library and Tatiana Weinstein will be the new Director. He added that School District 202 reported the Board of Education has decided on the Meadows location for the new K-5 Elementary School which will replace Tate Woods and Schiesher. He reported Village of Lisle Village Manager Gerry Sprecher will be retiring from the Village of Lisle on February 3rd and that Navistar is reportedly looking to lease some of the buildings on their campus. Lastly, he reported the Chamber of Commerce will again host the mayor's State of the Village Address on January 19th.

F. Finance

None.

XV. CLOSED SESSION

President Cook stated a closed session is called pursuant to the Open Meetings Act Section 2(c)(1) for the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body and Section 2(c)(5), discussion of the purchase or lease of Real Property for the Use of the Public Body.

Commissioner Hough moved to go into closed session at 7:36 pm. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed by voice vote.

XVI. OPEN MEETING

XVII. CALL TO ORDER AND ROLL CALL

President Cook reconvened the open meeting at 8:23 pm and the following Commissioners were present: Altpeter, Buchelt, Hough and Cook. President Cook stated Commissioner Buchelt had entered the closed session meeting at 7:51 pm and that the Board met in closed session to discuss the purchase or lease of property and the performance and compensation of the Director of Parks & Recreation.

XVIII. ACTION ON CLOSED SESSION ITEMS

MOTION: Commissioner Hough moved to increase the Director's salary by 3%. Commissioner Altpeter seconded the motion.

Roll Call:

Ayes: Hough, Altpeter, Buchelt, Cook

Absent: Richter

Nays: None

Motion passed.

XIX. ADJOURN OPEN MEETING

MOTION: Commissioner Buchelt moved to adjourn the open meeting at 8:24 p.m.

Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.