

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
SPECIAL MEETING
Wednesday, April 8, 2015 7:00 p.m.**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter
Buchelt
Cook
Hough
Richter

Also Present:

Director	Garvy
Superintendent of Recreation	Toohey
Superintendent of Operations	Leone
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
General Manager	Shamberg
Golf Operations Manager	Culbertson

Recreation Program Manager	Patterson
Office Manager/Events Coordinator	Nadeau
Recreation Program Manager	Jayne
Athletic & Youth Camp Director	Wise
Aquatics & Fitness Manager	Porrevecchio
Human Resource Manager	Welge
Trip Coordinator	Gardner
Senior Citizen Coordinator	Breihan
Facilities & Safety Manager	Mendez

Guest Sign in:

Charles C. Allen, 5823 Queens Lane, Lisle, IL 60532

Betty Long, 6120 Heritage Lane, Lisle, IL 60532

II. PRESENTATION

a. GreenPlay, LLC – Cost Recovery, Resource Allocation and Revenue Enhancement project

Chris Dropinski, CPRE and Pat O'Toole presented a power point presentation on the Cost Recovery, Resource Allocation, and Revenue Enhancement Study.

Ms. Dropinski reported the project started in September of 2014 and ran to April of 2015. The project consists of reviewing practices, policies and working with the public to understand their needs and values. 90 community members attended 4 workshops in November to categorize the Districts programs into a pyramid model. This process gave a project outline of what works, what doesn't and how the District can look at things from a new angle or perspective. The key findings are; Cost accounting to align revenues and expenditures, Tier target minimums and yearly evaluations, fee setting and

adjusting, maximizing fees for non-resident use, eligibility and need based funding, accounting of volunteer services, questioning the Museum as a sustainable operation, and the value of this exercise in supporting agency accreditation.

The presentation also broke down 7 focus areas listed A to G.

- A. Policy Strategies
- B. Administrative Strategies
- C. Tier Specific Cost Recovery Strategies
- D. Revenue Enhancement
- E. Cost Avoidance Strategies
- F. Evaluation and Performance Measures
- G. Planning for the Future

Director Garvy stated that raising fees on programs is a last resort. He would like to better control expenses, raise volume of participants, and find additional sources of revenue to off-set costs.

Commissioner Richter asked if there is a mathematical formula for targets on each tier that GreenPlay uses for benchmarking, he also asked how we compare to other districts. Mr. O'Toole stated that because each District is different there is no formula, nor can you really compare Districts because everyone tracks things differently. He stated that he and Chris considered the data they had on hand and made what they feel are reasonably yet challenging targets for the district.

Commissioner Buchelt stated that he doesn't have specific questions because he feels this process has been incredibly informative and transformational from the beginning. He has felt great about the project and the dedication from GreenPlay and staff.

Commissioner Hough asked if Green Play had any specific recommendations for the Museum. Mr. O'Toole stated that a third party or volunteers could take it over, the District or other entities could have more events that bring in income such as socials, art auctions, fairs, more third party rentals of the space.

President Cook stated that the Museum is part of what makes Lisle what it is and he feels it is important to sustain its operation. Commissioner Altpeter stated that with the Museum it is more of a commitment to the community than a cost benefit. It is important to be there because it is part of the town's history.

President Cook asked if any of those in attendance would like to speak on the project. Charles C. Allen stated that he feels this is one of the best things he has seen in a long time. He commends the Board for moving forward with it and thanks them for seeking community input. He recommends that the District promote this and make it as public as the District can because it is good information.

President Cook thanked GreenPlay for their work and commended them and staff for their efforts and commitment. Ms. Dropinski summarized by saying the contact information for she and Pat is in the packet and encouraged them to not hesitate to contact them should they ever have any questions or want any suggestions moving forward.

Director Garvy thanked the Board and Staff for their dedication and time and stated staff will present GreenPlay's recommended policy statement for the Board's consideration at the Regular Meeting of April 16th.

III. ADJOURN SPECIAL MEETING

MOTION: Commissioner Hough moved to adjourn the open meeting at 8:22 p.m. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed by voice vote.