

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
September 24, 2015**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter (7:06) Buchelt Cook Hough Richter
-----------------------------	------------------------	--

Also Present:	
Director	Garvy
Superintendent of Recreation	Toohey
Superintendent of Parks	Cerutti
Superintendent of Finance	Silver
General Manager	Shamberg
Golf Operations Manager	Culbertson

Absent:	
Superintendent of Marketing & Fund Development	Leone

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

A. Service Anniversary Acknowledgment- Marilyn Ostergaard  
President Cook presented preschool teacher & coordinator Marilyn Ostergaard with a glass apple thanking her for her 20 years of service. Marilyn thanked staff and board for their support. She stated she has seen so much good change over the last 20 years and she is proud to be a member of the Lisle Park District family.

**IV. PUBLIC COMMENT**

None.

**V. APPROVE MEETING AGENDA**

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, September 24, 2015. Commissioner Richter seconded the motion.

**VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Hough moved to approve the consent agenda items A through E:

- A. Approve Minutes of Regular Meeting of August 20, 2015
- B. Approve September 24, 2015 Voucher List in the amount of \$756,462.68.
- C. Adopt Ordinance 15-02, An Ordinance Approving the Disposal of Personal Property Owned by the Lisle Park District

- D. Approve Amendment to Intergovernmental Agreement between Lisle Community School District 202 and the Lisle Park District for Shared Use of Grounds and Facilities
- E. Approve Temporary Construction Easement Agreement between the Lisle Park District and Lisle Community Unit School District 202

Commissioner Altpeter seconded the motion.

Roll Call:

Ayes: Hough, Altpeter, Buchelt, Richter, Cook

Absent: None

Nays: None

Motion passed.

## **VII. COMMUNICATIONS**

None.

## **VIII. UNFINISHED BUSINESS**

None.

## **IX. NEW BUSINESS**

A. Resolution 092415, A Resolution Authorizing the Transfer of Certain Build America Payments

Superintendent Silver stated that the Build America Bonds (BABs) money is currently in the District's debt service fund. This Resolution allows the district to move the funds to capital to pay for capital projects.

Commissioner Altpeter moved accept Resolution 092415, A Resolution Authorizing the Transfer of Certain Build America Payments and Board Member Buchelt seconded the motion.

Roll Call:

Ayes: Hough, Altpeter, Buchelt, Richter, Cook

Absent: None

Nays: None

Motion passed.

## **X. STAFF REPORTS**

A. Van Kampen Memorial Stage Repairs and Improvements

Director Garvy summarized that the Van Kampen Memorial Stage is currently experiencing erosion on the east, southwest corner and north sides. Director Garvy stated his written report highlights each of these areas in more detail and referenced the two concept plans that were contained in the Board packet. He reiterated the Lisle Eyes to the Skies Committee has committed \$100,000 to help offset repairs and improvements to the stage for concept 2 and the total cost for this concept is estimated to be around \$425,000. Commissioner Altpeter asked if there are grants or corporate funding available. Director Garvy stated the district is looking at all options. The Park Board agreed to pursue the project and get a revised proposal from Signature Design Group for continued landscape architecture and civil engineering services.

#### B. Arboretum Woods Park Renovations-Update

Director Garvy reported V3 has finished the park renovations for the year and the Parks Department will begin to plant the 103 trees and shrubs beginning Tuesday the 27<sup>th</sup>. He added the Park's neighbors are still very excited about and thankful for the project. Director Garvy stated that he agrees with President Cook's previous suggestion to thin out the area along Warrenville road at some point in the future for security and to showcase the park to the rest of the community. President Cook thanked Superintendent Cerutti for the level of attention he gave the project and the Parks Department for all their work in trying to control costs.

#### C.2016 Budget-Preliminary Discussion

Director Garvy reported that staff has completed the first run through of the 2016 draft budget and that the process has been very smooth so far. He complimented staff for having done a great job in presenting budget requests that are very mindful of controlling expenses and driving revenue. He asked the board if they felt a separate budget meeting would be necessary or if they'd prefer to review the budget at the Regular Meeting of October 15. The consensus was to review the budget at the meeting of October 15. President Cook asked how the Cost Recovery project has impacted the proposed budget. Director Garvy replied that it has been very helpful in reviewing the programs and events that have concluded and making adjustments as needed. He said that until one full year of data has been collected staff prefers to hold off on any significant changes. He complimented the support staff such as Marketing, Parks and Facilities Departments in their attention to detail when tracking their costs related to the Recreation Department's programs and events.

President Cook asked about the A/C replacement at Wheatstack. Superintendent Cerutti reported he and Facilities Specialist Chiapetta have been reviewing and adjusting the project specifications from the contractor and intends to bid the work in October. He stated the target for the work itself is February/March 2016.

Superintendent Silver reported that the River Bend Golf Club has had their best season so far. He reported Groupon and Golf Now usage have increased rounds by 1,000. He stated Operations Manager Culbertson has done a great job managing the rounds and times available on line, and is meticulous when it comes to managing inventory. Commissioner Altpeter asked how golf times get allocated between Benet Academy and Lisle High School with both schools using River Bend as their home courses. Manager Culbertson reported that at the beginning of the season she sits down with all the coaches and they map out a schedule together. She said she is unaware of any concerns of conflicts with either set of teams as the process has gone quite smoothly. President Cook reported that he just read that golf is on a decline and an increasing number of courses are closing, so it's nice to see River Bend doing so well.

#### **XII.PARTNERS FOR PARKS REPORT**

Director Garvy reported that the foundation will receive just over \$47,000 from the Eyes to the Skies Festival this year for all their volunteer hours. Discussion ensued regarding the success of the Festival and the support Partners For Parks continues to receive through this volunteer opportunity.

#### **XIII.SEASPAR REPORT**

Director Garvy reported SEASPAR will have their Board Meeting on Tuesday. He stated they are working on their tax levy and pre-budget process and will possibly be requesting

a slight increase in member contributions. Director Garvy reported SEASPAR has not requested a member contribution increase in several years and complimented SEASPAR staff on doing a terrific job in controlling their costs and generating revenue from increased program offerings and participation and alternative revenue. He also reported they are developing a pamphlet on the sensory room will should be available for distribution in the coming weeks.

#### **XIV. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

President Cook stated he attended the Partners for Parks after hours and the auction at Depot Days. He reported he has also been involved in the Veterans Memorial meetings saying he and Director Garvy visited Troost Monuments in Hillside to meet with their staff and review material and design options.

##### **B. Treasurer, Commissioner Altpeter, Financial Reports ending June 30, 2014**

Superintendent Silver reported that all the investments are FDIC insured and that the Recreation Department revenue is ahead of last year's performance to date. He also reported the Enterprise Fund is doing well and along with Managers Culbertson and Shamberg is hopeful that strong performance will continue through the end of the year.

##### **C. Commissioners' Reports**

#### **XV. COMMITTEE REPORTS**

##### **A. Buildings and Grounds**

None.

##### **B. Recreation and Golf**

None.

##### **C. Personnel/Technology**

None.

##### **D. Policies and Procedures**

None.

##### **E. Intergovernmental**

None.

##### **F. Finance**

None.

#### **XVI. ADJOURN OPEN MEETING**

MOTION: Commissioner Altpeter moved to adjourn the open meeting at 8:10 p.m. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed by voice vote.