



**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
October 15, 2015**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:05 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter
Buchelt
Cook
Hough
Richter

Also Present:

Director
Superintendent of Recreation
Superintendent of Marketing &
Fund Development
Superintendent of Parks
Superintendent of Finance
General Manager
Golf Operations Manager

Garvy
Toohey
Leone
Cerutti
Silver
Shamberg
Culbertson

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

A. Eyes to the Skies Update-Brad Hettich

Brad Hettich introduced himself as the chair of the 2016 and 2017 festival and presented a power point on the financials, accomplishments, status, changes for 2016, and the Park District benefits of having the festival at Community Park. He reported that in 2015, the festival donated a total of \$165,000 to the six affiliate charities in Lisle, saying the community involvement and volunteers of the festival is something all of Lisle should be proud of. President Cook thanked Brad for the Committee's contribution of \$100,000 towards the Van Kampen Stage repairs.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, October 15, 2015. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

VI. CONSENT AGENDA ITEMS

Motion: Commissioner Hough moved to approve the consent agenda items A, B, D and E, pulling item C:

- A. Approve Minutes of Regular Meeting of September 24, 2015
- B. Approve October 15, 2015 Voucher List in the amount of \$229,021.30.
- D. Approve the reservation of Saturday, October 1, 2016; Saturday October 15, 2016; and Saturday October 29, 2016 for the Lisle High School home Cross Country Events in Community Park.
- E. Approve the First Amendment to the Intergovernmental Lease and License Agreement Between the Village of Lisle and the Lisle Park District-Lisle Station Park.

Commissioner Altpeter seconded the motion.

Roll Call:

Ayes: Hough, Altpeter, Buchelt, Richter, Cook

Absent: None

Nays: None

Motion passed.

C. Approve Reservation of Sunday June 26th through Tuesday, July 5th, 2016 for the Lisle Eyes to the Skies Festival to be held in Community Park.

Commissioner Hough stated the dates should be changed to Monday, June 27 through July 5, 2016. She then moved to approve the reservation of Monday, June 27 through July 5, 2016 for the Lisle Eyes to the Skies Festival to be held in Community Park.

Commissioner Altpeter seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

VII. COMMUNICATIONS

A. Notice of Award-Community Park Board Launch

The District received a notice of award letter from the Illinois Department of Natural Resources for an \$80,000 Grant for the kayak launch but due to the State of Illinois budget impasse no funds can be distributed at this time.

VIII. UNFINISHED BUSINESS

None.

IX. NEW BUSINESS

A. 2016 Budget Draft-Discussion

Director Garvy stated the first draft of the District's budget has been presented for review. He reported the budget as presented has an overall surplus of \$10,008.41 and included in the Board Packet is a cover memo which lists and explains any noteworthy allocations.

President Cook reported he has some concerns with the Museum, stating he thinks the District should look at developing a fee for the museum, having the Museum Curator

work more, possibly full time while we are assessing all of the collection. He stated the Museum needs better signage and suggested charging fees to user groups whereby additional funding can help offset the increased attention he feels the facility needs. Discussion ensued regarding how the facility needs more staff time devoted to it, but that the cost recovery project clearly shows that additional tax subsidy is not an option. Director Garvy stated that he and Superintendent Toohey will approach the Heritage Society to begin to explore the feasibility of forming an affiliate relationship where they would be assessed a fee for continued access to the facility and that these fees can help offset the additional resources needed. He stated this has been discussed informally during the cost recovery process and believes it is time to broach the subject.

Commissioner Buchelt stated he appreciates how tight the budget is and the knowledge of staff in keeping costs under control. He is pleased that the District is using the Cost Recovery model and looks forward to continued improvements as we get one full year of operations under the cost recovery model under our belts. President Cook stated the staff and especially Superintendent Silver did a fantastic job presenting the budget.

X.STAFF REPORTS

A. Veteran's Memorial-Update

Director Garvy reported he and President Cook along with a handful of members of the committee have a meeting on November 14th at Troost Monuments in Hillside to finalize a design idea in order to get a more accurate cost estimate. He reported Lisle Partners for Park Foundation will accept all donations for the project since it will be constructed on Lisle Park District property. He also stated the community involvement has been great and very supportive so far and the goal is to have the project completed by Veterans Day 2016.

Director Garvy provided an update on the Van Kampen Memorial Stage project. He reported he received an informal revised construction estimate of \$450,000 for the repairs and expansion. Commissioner Altpeter asked staff if they have considered how the Park District would go about promoting and facilitating the increased use of the stage that has been discussed previously. Director Garvy reported they have been in discussions with a few individuals with experience in this area as well as other communities who manage similar facilities and those discussions will be ongoing. Commissioner Altpeter asked if Lisle Community Band would use the stage, to which Director Garvy replied they prefer the more intimate setting afforded by the band shell next to the Community Center. Commissioner Hough asked if moving forward with landscape architecture services commits the Park District to moving forward with construction. Director Garvy stated it does not and that the Board will have an opportunity when a detailed cost estimate is received to determine if it wants to move forward with bidding. He said even if the Board moves forward with bidding and bids come in higher than expected, there will be an opportunity to reconsider moving forward at that time by simply not awarding the work.

Director Garvy reported the Baseball Field #6 concession building restroom fixtures have been replaced with porcelain units, but the stainless steel fixtures in the North and South Shelters have not. He cited the design of the toilets themselves necessitated an original plumbing configuration that prevents a simple fixture upgrade, and in order to do so would result in major plumbing work that includes breaking up the concrete floor. He said staff is looking into other options to make the restroom fixtures more desirable.

Superintendent Cerutti reported the lighting fixtures in the District buildings are slowly being switched over to LED lighting fixtures.

XII. PARTNERS FOR PARKS REPORT

Superintendent Leone reported there was no meeting in September and the Scarecrow Scramble and Fall Fest event is Saturday the 17th from 3-10pm.

XIII. SEASPAR REPORT

Director Garvy reported SEASPAR will have their next Board meeting on Tuesday and the SEASPAR report is included in the packet.

XIV. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended the Museum fundraiser and an Illinois Association of Park Districts workshop on electronic file management with Director Garvy.

B. Treasurer, Commissioner Altpeter, Financial Reports ending June 30, 2014

Superintendent Silver reported that all the investments are FDIC insured. He reported the Park District is looking into the purchase of a Village of Winfield Bond for \$200,000 and in 78 days receive a 3% return. He reported that while this sounds a bit unconventional, it is within the District's investment policy and will Winfield's auditor and bond council are Sikich and Chapman & Cutler, the same as Lisle's. He also reported the Enterprise Fund continues to do well and stated the next couple months are when activity there typically slows down.

C. Commissioners' Reports

XV. COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

None.

F. Finance

None.

XVI. ADJOURN OPEN MEETING

MOTION: Commissioner Altpeter moved to adjourn the open meeting at 8:25 p.m. Commissioner Hough seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.