

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
March 19, 2015**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Buchelt Cook Hough Richter
	Absent:	None
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Operations	Leone
	Superintendent of Finance	Silver
	Golf Operations Manager	Culbertson

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

A. Oak Creek Capital Partners - Proposed Leask Lane development and park dedication
Director Garvy introduced John Luczynski and John McHale from Oak Creek Capital Partners (OCCP). Mr. Luczynski presented the current concept plan which shows the development of the District's and OCCP adjoining properties located on the northeast corner of Leask Lane and Warrenville Road. Mr. Luczynski stated the concept plan for the park was taken from conversations with Director Garvy and President Cook and at this point is 100% up to the Park District on how the plan ultimately lays out and what changes are made. He stated OCCP would like to purchase 4,850 square feet along the southern property line and the eastern 110' of the east part of the park property for site detention, which would be owned and maintained by the Home Owners Association. The park on site would include an 8' wide asphalt walking path, a picnic shelter with 3 picnic tables, tot-lot, 5 parking spaces, a water fountain and landscape buffers but Mr. Luczynski reiterated that any modifications to the concept plan for the park will be deferred to the park district, stating they want to be sure the park that is ultimately developed is the park the Park District desires. Director Garvy reported he will let the Village know that the District has seen the proposal from OCCP and is open to moving forward. Mr. Luczynski stated OCCP will have their attorney work on a draft purchase and sale agreement for the park district property.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, March 19, 2015. Commissioner Buchelt seconded the motion.

VI. CONSENT AGENDA ITEMS

Motion: Commissioner Hough moved to approve consent agenda items A through H:

- A. Approve Minutes of Regular Meeting of February 15, 2015.
- B. Approve March 19, 2015 Voucher List in the amount of \$312,126.95.
- C. Approve the reservation of Saturday, April 11, 2015 for the Naperville North High School's Entrepreneurship Class Event to be held in Community Park.
- D. Approve the reservation of Saturday, July 25, 2015 for the Gratitude & Grace Race event to be held in Community Park.
- E. Approve the reservation of Sunday, September 13, 2015 for the Real Estate Takes Heart event to be held in Community Park.
- F. Approve the purchase of a 2015 Chevrolet Silverado from National Auto Fleet Group in the amount of \$26,616.25.
- G. Award Sea Lion Aquatic Park spray play area surfacing replacement project to No Fault Sport Group in the amount of \$24,985.15.
- H. Award the 2015 Trash & Recycling Services contract to Advanced Disposal in the amount of \$17,328.93.

Commissioner Buchelt seconded the motion.

Roll Call:

Ayes: Hough, Buchelt, Richter, Altpeter, Cook

Absent: None

Nays: None

Motion passed.

VIII. COMMUNICATIONS

A. Memorial Day Parade Invitation

The District has been invited to participate in the Memorial Day parade.

B. DuPage County Stormwater Management

The District's Arboretum Woods Park Project was selected to receive a grant from DuPage County Stormwater Management Committee in the amount of \$99,766.41.

C. Lisle Community Band

The District received a thank you letter for a \$1000 donation to Lisle Community Band.

D. Concert at the Tivoli for SEASPAR

The Million Dollar Quartet will be performing at the Tivoli on April 14th at 7:30pm for a SEASPARS fundraiser.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

None.

XI. STAFF REPORTS

A. Proposed Leask Lane Development – discussion
Discussion took place under presentations.

B. Museums of Lisle Station Park Collections Policy-information
Superintendent Toohey reported the Collections Committee will have a draft of the Museum's Collection policy next month for the Board's review and approval. He reported the Museum is using a software program called Past Presence to catalog all the artifacts and currently the storage of artifacts is a problem and the committee will no longer accept donations until every piece currently at the Museum is cataloged. The committee will follow the guidelines of Best Practices which dictate a standard across museums to manage all possessions. Superintendent Toohey reported the Museum also has 6 volunteers that are from North Central College that are helping with the catalog process. Commissioner Altpeter asked who is on the collections committee. Superintendent Toohey answered himself, Curator Alana Shuma, Office Manager/Special Events Coordinator Wendy Nadeau and Heritage Society volunteers Bob Goodwin and Joe Bennett. President Cook asked that while the cataloging is being done, can the committee note in the log what items belong to the District and what items belong to the Heritage Society. Superintendent Toohey replied that is one of the goals of the process. Commissioner Altpeter asked how the Heritage Society feels and Superintendent Toohey stated that they are very supportive of Alana and he has received positive feedback from the Heritage Society.

C. 2015 Eyes to the Skies License Agreement – information
Superintendent Toohey reported staff is finishing up the festival agreement with the date changes and will have it at the next meeting for Board approval.

D. Arboretum Woods Park Renovation Project-information
Director Garvy reported the District plans to bid out the project in April and make a recommendation to the Board to award the renovation work at the regular Board meeting scheduled for May 21st. He stated the construction on the project is tentatively scheduled to begin the last week of June with substantial completion by the end of October. He said there be some work to perform in the spring of 2016 and will include the installation of the plant material that is better suited for spring planting as opposed to the fall. He reported that the District is estimating the project to come at \$400,000 on the low end. He stated that currently the park district is approximately \$60,000 into the project in architecture, engineering, design and permitting alone. He also reported that the latest cost estimate shows approximately 50% of the project cost as design, engineering, permitting, excavation and material removal.

Director Garvy reported the park district has budgeted to connect the Recreation Center and Community Center buildings and Sea Lion Aquatic Park with sidewalks. He reported the estimated cost on the project is about \$20,000 and these walkway connections will provide easier access for SEASPAR, seniors and staff to get back and forth from the Recreation Center, Community Center and Sea Lion Aquatic Park.

Golf Operations Manager Culbertson reported River Bend Golf Course is scheduled to open Friday, March 13th.

XII.LISLE PARTNERS FOR PARKS FOUNDATION REPORT

Superintendent Leone reported that the Foundation donated two iPad to the Museum along with funds to preserve a valuable painting. The Foundation will be having a district wide fundraiser for *Thirty-One* Products. Superintendent Leone also reported the

Foundation donated \$100 to the Memorial Day Parade and they are working with the District on revised scholarship guidelines. The Chef by Request dinner on May 7th will be \$90 a person.

XIII. SEASPAR REPORT

Director Garvy reported that there was a reception at the Lemont Park District on Wednesday night hosted by Lemont Park District and SEASPAR to welcome Lemont Park District residents and to introduce them to SEASPAR opportunities. He reported Lemont Park District will be officially beginning its membership in SEASPAR in May. Director Garvy reported he attended the ground breaking for the Woodridge Park District Recreation Center on SEASPAR and Lisle Park District's behalf.

XIV. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended a lunch with Director Garvy and Senator Connelly to discuss various projects. President Cook pointed out Jennifer Porrevecchio's picture in the new Park and Recreation Magazine for her Young Professional of the Year Award.

B. Treasurer, Commissioner Altpeter, Financial Reports ending February 28, 2015

Superintendent Silver reported the Recreation fund is down due to expenses being paid out for various trips for the seniors and for summer camps before the registration dollars have come in. He summarized the performance of the other funds and reported the District should be receiving the Navistar TIF funds from the Village in the coming weeks.

C. Commissioners' Reports

None.

XV. COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

Director Garvy reported the next meeting is April 8th at the School District Administrative office.

F. Finance

None.

XV. ADJOURN OPEN MEETING

MOTION: Commissioner Hough moved to adjourn the open meeting at 8:00 p.m. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed by voice vote.