

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
JUNE 18, 2015**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:03 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter  
Buchelt  
Cook  
Hough  
Richter

Also Present:

Director

Superintendent of Recreation

Superintendent of Operations

Superintendent of Parks

Superintendent of Finance

General Manager

Golf Operations Manager

Garvy

Toohey

Leone

Cerutti

Silver

Shamberg

Culbertson

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS**

A. Summer Intern Introduction, Lukas Wyss

Superintendent Toohey introduced the park district's summer intern Lukas Wyss who is a junior in the Recreation program at University of St. Francis. Lukas thanked the board for the opportunity and explained his role in helping the Recreation Department.

**IV. PUBLIC COMMENT**

None.

**V. APPROVE MEETING AGENDA**

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, June 18, 2015. Commissioner Richter seconded the motion. There was no further discussion and the motion passed by voice vote.

**VI. CONSENT AGENDA ITEMS**

Motion: Commissioner Hough moved to approve consent agenda items:

- A. Approve Minutes of Regular Meeting of May 21, 2015.
- B. Approve June 18, 2015 Voucher List in the amount of \$768,262.53.
- C. Adopt Ordinance No. 15-01, an ordinance adopting prevailing wage rates to be paid to laborers, mechanics, and other workers performing construction of public works for the Lisle Park District.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Hough, Richter, Altpeter, Buchelt, Cook

Nays: None

Motion passed.

## **VII. COMMUNICATIONS**

A. Park District Risk Management Agency membership summary

President Cook referenced the membership summary, asking where the park district allocates the \$3000 awarded to us by PDRMA. Director Garvy explained it is allocated to the liability fund for safety programs and expenses.

## **VIII. UNFINISHED BUSINESS**

A. Museums at Lisle Station Park Collections Policy

Curator Shuma explained a committee was formed with a representative from each entity to create a collections policy that will guide them in determining which pieces are appropriate for the museum's collections and exhibits. Commissioner Altpeter asked what staff will do with items that do not fall into the scope of the collections. Curator Shuma explained that once we have an idea of the items we have that do not belong in our collection, curators of other museums or entities will be contacted to see if they would like those items and then they will be transferred to a more appropriate place. The guidelines create a responsible deaccession of items that do not fall under the museum collection policy.

Commissioner Hough asked how we are defining Heritage Society items and Park District items. President Cook said for the items whose ownership is unclear, the process this policy lays out will help identify what items belong to which organization and if the park district is willing to store Heritage Society items in the museum. Director Garvy stated items will only be stored if they are within the scope of the museum's collection. Curator Shuma added that the policy states items donated by the Heritage Society that fit in our collection can be stored in our facility and any of those items displayed in an exhibit would state they are from the Heritage Society. Commissioner Hough asked about items that Heritage Society wants but the park district does not want in the collection. Curator Shuma stated the Heritage Society would be required to remove those items within a reasonable amount of time.

Commissioner Hough noted the museum had over 10,000 visitors and suggested charging one dollar admission to each visitor. Discussion ensued regarding fundraising for the museum and the administrative feasibility of charging admission versus voluntary donations. Commissioner Hough asked for section 10 to be rewritten for further clarification. Commissioner Hough pointed out a typo on page 14. Commissioner Hough referenced the reproduction policy and fees schedule and said she felt 50% off the entire order is too generous in section 14 and suggested the 11<sup>th</sup> copy would be 50% off after purchasing 10 copies. Director Garvy agreed and stated he believes the park district wants to be an affordable and accessible resource to the community. Commissioner Buchelt asked how many requests have been made to reproduce any materials, to which Curator Shuma replied none.

Curator Shuma discussed the most recent exhibits at the museum and reported over 350 school children toured the museum this year.

## **1X. NEW BUSINESS**

A. Resolution 061815, A Resolution of the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois Designating July as Park and Recreation Month.

Commissioner Altpeter moved to adopt Resolution 061815, A Resolution of the Board of Park Commissioners of the Lisle Park District, DuPage County, Illinois Designating July as Park and Recreation Month. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed by voice vote.

## **X.STAFF REPORTS**

None.

## **XI.PARTNERS FOR PARKS REPORT**

Superintendent Leone reported that the foundation raised \$131.12 from the Thirty-One Gifts fundraiser and recently awarded three recreation scholarships. She reminded everyone to sign up for a volunteer spot at Eyes to the Skies festival under Partners for Parks.

Director Garvy announced Superintendent Leone was recently named Rotarian of the Year.

## **XII.SEASPAR REPORT**

Director Garvy reported Lemont Park District is now an official member of SEASPAR. He also reported he was re-elected as the president of the SEASPAR board.

## **XIII. OFFICER REPORTS**

### **A. President, Commissioner Cook**

President Cook stated he attended the fishing derby and thought it went very well. He also attended a meeting with Director Garvy regarding the Lisle Congregational Church and reported the church will be turned back over to the United Church of Christ since neither the Village of Lisle nor the park district expressed an interest or ability to allocate resources to preserving it.

### **B. Treasurer, Commissioner Altpeter, Financial Reports ending May 31, 2015**

Superintendent Silver summarized the district's financial performance to date. Manager Shamberg reported that he expects for the first time in 24 consecutive months when comparing current month to the same month of the previous year, that June 2015 numbers will be down from last year. He referenced a decline in special events this June compared to last, including a \$10,000 event last year that didn't occur this year.

### **C. Commissioners' Reports**

None.

## **XIV. COMMITTEE REPORTS**

### **A. Buildings and Grounds**

None.

### **B. Recreation and Golf**

None.

### **C. Personnel/Technology**

None.

**D. Policies and Procedures**

None.

**E. Intergovernmental**

None.

**F. Finance**

None.

**XV. ADJOURN OPEN MEETING**

MOTION: Commissioner Hough moved to adjourn the open meeting at 8:09 p.m. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed by voice vote.