

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
February 19, 2015**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Buchelt Cook Hough Richter
	Absent:	None
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Golf Operations Manager	Culbertson

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

Superintendent Mike Toohey introduced the Intern Mark Toerpe. Mark is a senior at IL State University majoring in recreation and program management. Superintendent Toohey reported he will be interning at the District until May and one of the projects he will be working on is a new member packet for Community Park Fitness.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, February 19, 2015. Commissioner Buchelt seconded the motion.

VI. CONSENT AGENDA ITEMS

Motion: Commissioner Hough moved to approve consent agenda items A through F:

- A. Approve Minutes of Regular Meeting of January 15, 2015.
- B. Approve February 19, 2015 Voucher List in the amount of \$264,626.25.
- C. Award 2015 Portable Restroom Facility Rental Contract to Service Sanitation in the amount of \$15,264.00.
- D. Award 2015 Aquatic Weed Control Contact to Clarke Aquatic Services in the amount of \$16,495.
- E. Approve Lisle Park District Employee Handbook Revisions
- F. Approve the reservation of September 6, 2015 for the Real Estate Takes Heart event to be held in Community Park.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Hough, Richter, Buchelt, Altpeter, Cook

Absent: None

Nays: None

Motion passed.

VIII. COMMUNICATIONS

President Cook called everyone's attention to the article about the Golf Bike's unveiling at River Bend this spring and Certificate of Sustainability the park district received for its recycling efforts.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

None.

XI. STAFF REPORTS

A. 2014 River Bend Golf Club & Wheatstack Year End Reports

President Cook asked a question about pace of play procedures. Golf Operations Manager Culbertson stated the ranger tries to stay on top of the golfers to keep them moving. The course also participated in a Groupon this year, which 79% have been redeemed. President Cook asked about the Golf Now reservations regarding the Tuesday and Thursday times. Golf Operations Manager Culbertson explained that those are the senior leagues and those times are blocked out for reservations. He also remarked that the picture of the new hole signage at the course looks really nice.

B. 2014 Sea Lion Aquatic Park Year End Report

President Cook stated it was a good report from the award winning Jennifer Porrevecchio, citing her winning of the Illinois Park & Recreation Association's Young Professional of the Year.

C. Proposed Leask Lane Development

There was discussion on the Park District and Oak Creek Capital Partners coming to an agreement on the Leask Lane property. Director Garvy referenced his report in the Board packet and that Oak Creek Capital Partners will give a formal presentation to the Board at the March 19th meeting. Director Garvy stated he feels the District and developers are moving in the right direction and asks the Board to consider this opportunity as one to secure a fully developed and amenitized park site at little to no cost to the Park District. He asked that if any of the Commissioners have any questions or concerns that they please let him know.

XII. LISLE PARTNERS FOR PARKS FOUNDATION REPORT

Superintendent Leone reported that the Foundation will be having the Dinner with Chef Dave Miller again on Thursday May 7th from 6-9pm. She reported the Scarecrow Scramble and the Fall Festival raised \$3800 for Lisle Teens with Character and another \$3800 for the Partners for Parks Foundation.

XIII. SEASPAR REPORT

Director Garvy reported there was no meeting in February and reported that the Wonders room at the Lisle Park District's Recreation Center won the Agency of

Excellence Award at the recent Illinois Park & Recreation/Illinois Association of Park District's annual conference.

XIV. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported that he attended the Village workshop for the Veterans' Memorial and he and Director Garvy met with Oak Creek Capital Partners regarding the Leask Lane property. He also attended the Museum book talk on forgotten Chicago fires. President Cook attended a meeting regarding possible improvements and expanded use of the Van Kampen Stage and a lunch with the Dryzel family. He also summarized a number of educational sessions he attended at the recent IPRA/IAPD Annual Conference including a Customer Service Seminar, New requirements for FOIA Requests, Building a Better Business Model and When Disaster Strikes.

B. Treasurer, Commissioner Altpeter, Financial Reports ending January 31, 2015

Treasurer Altpeter reported the District's funds are FDIC Insured. She stated the District's revenue for the month was \$326,208.77 while expenses were \$338,454.24 and the cash balances are \$3,287,020.28. Superintendent Silver reported the year-end audit is almost complete and the District's move to Lisle Savings Bank has paid excellent dividends already, the move has earned interest income in the amount of \$6,989.57. Treasurer Altpeter commended Superintendent Silver on his attention to the District's audit and the overall financial performance of the District.

C. Commissioners' Reports

Commissioner Altpeter reported that she attended a course on Ethics Law and Fundamentals of Tax Levy at conference; she also was the Lisle Park District's representative at the Illinois Associations of Park Districts annual meeting. Commissioner Richter reported that he went to a commissioners' round table and a session on physical securities. Commissioner Buchelt reported that he attended the Vision 202 sessions and feels the exercises are a great addition to the community and presents very useful information. He stated the cost recovery session he attended at the Recreation Center earlier in the month was very informative and he's looking forward to the final report in April.

XV. COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

None.

F. Finance

None.

Commission Hough moved to enter into closed session at 8:14 P. M. for the purpose of the purchase or lease of real property and the semi-annual review and discussion of previous closed session meeting minutes. Commissioner Altpeter seconded the motion.

Roll Call:

Ayes: Hough, Altpeter, Richter, Buchelt, Cook

Absent: None

Nays: None

Motion passed.

XV. CLOSED SESSION

XVI. OPEN MEETING

XVII. CALL TO ORDER AND ROLL CALL

The Board returned to open session at 9:33 p.m. with Commissioners Buchelt, Hough, Altpeter, Richter and Cook present. President Cook stated the purpose of the closed session was for the purpose of the purchase or lease of real property and to review and discuss previous closed session meeting minutes and which ones to approve, release and which verbatim recordings to destroy.

XVIII. ACTION ON CLOSED SESSION ITEMS

Motion: Commissioner Hough moved to approve closed session meeting minutes of August 21, 2014 and December 18, 2014. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Motion: Commissioner Hough moved to release the closed session meeting minutes of August 21, 2014 and December 18, 2014. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Motion: Commissioner Hough moved to destroy the verbatim recordings of the closed session meetings of February 21, 2013; May 16, 2013; June 10, 2013 and August 15, 2013. Commissioner Richter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Motion: Commissioner Hough moved to award the OSLAD Grant consulting services project to Planning Resources, Inc. in the amount of \$11,100. Commissioner Richter seconded the motion. Director Garvy reported that he will only initiate this process should the negotiations with the Riedy family move forward.

Roll Call:

Ayes: Hough, Richter, Altpeter, Buchelt, Cook

Absent: None

Nays: None

XV. ADJOURN OPEN MEETING

MOTION: Commissioner Hough moved to adjourn the open meeting at 9:40 p.m. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.