

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
April 16, 2015**

I. CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:04 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:	Commissioners Present:	Altpeter Buchelt Cook Hough Richter
	Absent:	None
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Operations	Leone
	Superintendent of Finance	Silver
	Superintendent of Parks	Cerutti
	Golf Operations Manager	Culbertson

II. PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

III. PRESENTATIONS

None.

IV. PUBLIC COMMENT

None.

V. APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, April 16, 2015. Commissioner Richter seconded the motion.

VI. CONSENT AGENDA ITEMS

Motion: Commissioner Hough stated she would like to discuss items E and G under separate motions. She moved approve consent agenda items A, B, C, D, F, H, and I,

- A. Approve Minutes of Regular Meeting of March 19, 2015.
- B. Approve Minutes of the Special Meeting of April 8, 2015.
- C. Approve April 16, 2015 Voucher List in the amount of \$220,262.35.
- D. Award the Recreation Center/Community Center walkway connections project work to Johansen Farms in the amount of \$19,375.
- F. Amend the Lisle park District Employee Handbook to comply with the School Visitation Rights Act.
- H. Approve the purchase of replacement playground equipment for Abbeywood Park, Breckenridge Park and Green Trails Park from Playpower LT Farmington, Inc. in the amount of \$59,182.60.

I. Adopt Lisle Park District Cost Recovery Policy Statement.

Commissioner Buchelt seconded the motion.

Roll Call:

Ayes: Hough, Buchelt, Richter, Altpeter, Cook

Absent: None

Nays: None

Motion passed.

Item E. Approve the Museums at Lisle Station Park Collections Policy Discussion.

Commissioner Hough stated that with this policy there is an assumption that the District will have to take certain steps to preserve the artifacts. This seems that could be costly, citing that the policy states concerns such as bugs, water, climate control, lending out the pieces, along with making copies of the photographs. The responsibilities listed in the policy seem greater than what is currently required of the Museum's curator. Director Garvy stated that the spirit behind the policy is to better manage all of the museum's possessions. Commissioner Altpeter stated it is important to protect/preserve the art. Commissioner Hough stated she has concerns that there would be an expectation with this policy to repair or fix the current buildings, which the District doesn't have funding for. She also stated that the cost of copies/reprints seems low. Superintendent Toohey stated that the fees are based off of the Aurora Museum which is comparable in size to us. Commissioner Buchelt stated that from a cost recovery standpoint, the District would barely break even on reprints. Director Garvy suggested the commissioners communicate any questions on the policy for staff to address and they will do so in advance of the May meeting. Commissioner Hough stated she would be happy to meet with staff to address her concerns.

Commissioner Hough moved to table the Museum Collections Policy until the next meeting. Commissioner Buchelt Seconded the motion. There was no further discussion and the motion passed by voice vote.

Item G. Approve the License Agreement between the Lisle Park District and Lisle Eyes to the Skies Festival Committee for the 2015 Lisle Eyes to the Skies Festival.

Commissioner Hough asked if the Police and Fire Department have reviewed the Emergency Evacuation Plan. Director Garvy stated that they have approved it.

Commissioner Hough moved to approve item G. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed by voice vote.

VIII. COMMUNICATIONS

None.

IX. UNFINISHED BUSINESS

None.

X. NEW BUSINESS

None.

XI. STAFF REPORTS

A. Arboretum Woods Park Update-Information

Director Garvy referenced his report and stated the District will officially be soliciting bids on April 20th with the bid opening scheduled for May 13th. He reported the Parks Department has already flagged the trees to be removed from the area and will be performing much of this removal in the coming weeks. He stated the bigger trees will be removed by Zrout Tree Service, a local contractor. He reported staff will be presenting a recommendation to award the project at the meeting of May 21 and he and Superintendent Silver will include with this recommendation how it will be funded should the low bid be over budget.

B. District-Wide Marketing Plan

A copy of the Marketing Plan is provided for the Board's review. Commissioner Cook stated the report was amazing and obviously required a lot of hard work. He enjoyed reading it. Commissioner Buchelt commended the project. Commissioner Altpeter stated she likes how even the commissioner's responsibilities are outlined and shows the support for staff and programs. Commissioner Cook asked a few questions. On page 6, the plan talks about the Suburban Life and Sun Times; What about the Daily Herold? Marketing and Communications Specialist Kosartes stated that the plan outlines the changes in the industry; the Herold didn't really have any major changes. She reported the park district still advertises with them but their reach is a little broader out into the other suburbs, while the other two publications are closer to Lisle. The Suburban Life also gives us a lot more press. Commissioner Cook asked if we pay for Radio ads. Specialist Kosartes stated most of the time we do, but sometimes we can get a free one. The bigger the station the larger the reach, therefore, the more expensive they are. Commissioner Altpeter asked about the North Central College radio station and Specialist Kosartes said she would look into it. Commissioner Cook asked about the JDRF walk on page 7. Specialist Kosartes stated she didn't know at the time that they no longer were here in Community Park and she has replaced them with Eyes to the Skies.

Commissioner Hough stated that the new ball field fencing in Community Park looks great. Superintendent Cerutti stated that fields one and two are done and three will be finished by Friday.

Director Garvy stated that the District didn't receive the American Dermatology Society Grant for the shade structures at the pool. However, the shade structure company offered the District an \$11,000 sponsorship and if the District will buy one structure, the shade company will donate two. They will in turn put their logo on the pools shade structures.

Commissioner Cook stated that he noticed the new signs are in at River Bend and they look great.

Commissioner Hough asked what the MAP Grant was for the museum. Superintendent Toohey explained the grant was essentially for promoting local and regional awareness for the Museum and that there is no direct monetary value. He reported Mr. Robert DeHart is our professional MAP peer reviewer and will be at the Museum May 29th. The MAP Grant shows how to increase community awareness for the Museum and gives the District an accreditation for completing the process. Superintendent Toohey reported Google Arts came to the Museum and created a virtual tour of the buildings. This allows an internet tour of the Museum and the capability to zoom in on artifacts to learn more about them.

XII.LISLE PARTNERS FOR PARKS FOUNDATION REPORT

Superintendent Leone reported that the Foundation has fourteen people signed up for the Chef by Request fundraising dinner. She reported the Foundation is in the process of rewriting the scholarship policy. The foundation also decided to budget up to \$5000 a year to hire a designer to manage the website and marketing for the foundation.

XIII. SEASPAR REPORT

Director Garvy reported that SEASPAR will likely be approving the budget for 2015/2016 at their April meeting. He reported the member contribution for Lisle will actually go down this year thanks to the joining of Lemont into SEASPAR. The annual SEASPAR Believe and Achieve Banquet at the Abbington will be Thursday, May 14th at 6:30pm and he encouraged the Commissioners to attend. He reported SEASPAR will be recognizing the District for the Wonders space.

XIV. OFFICER REPORTS

A. President, Commissioner Cook

President Cook reported he attended the Lisle-Woodridge Fire Protection District's Stakeholders focus group event. He reported the LWFD might be looking for a referendum or possible merger in the future as it appears they have some financial challenges.

i. 2015 Committee Assignments-Discussion

President Cook asked the Board to think about the current committee assignments and if everyone is happy with theirs or if they would like to do something different as the May Board Meeting is the annual meeting with officer elections and committee appointments.

B. Treasurer, Commissioner Altpeter, Financial Reports ending February 28, 2015

Superintendent Silver reported the Recreation fund is down in revenue and up in expenses, but he expects it will balance out as the year moves forward and the Enterprise Fund continues to perform well.

C. Commissioners' Reports

Commissioner Altpeter reported that Museum Curator Alana Shuman presented to the Special Events Committee for the Hotel Motel Grant application. Commissioner Altpeter commented Alana was a great presenter and she was impressed. Commissioner Altpeter reported she looked at bee island and attended the egg hunt stating the publicity on the front page of the paper was great for the egg hunt. Commissioner Altpeter reported she would like to look into being an Accredited Board Member through the Illinois Association of Park Districts. Commissioner Altpeter asked about having the board packets presented and referenced digitally during meetings to be more environmentally sensitive. Discussion ensued regarding acquiring tablets for Commissioner's use. President Cook stated he likes the paper packet, he feels it is easier to flip through during a meeting. Director Garvy stated that we could pilot it for one meeting and see what each commissioner thinks. Superintendent Toohey reported he will secure three existing tablets for three commissioners you use as a trial for May.

XV. COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

Commissioner Altpeter reported that the Intergovernmental meeting took place at Village Hall and highlighted what the other participating entities reported.

F. Finance

None.

XV. ADJOURN OPEN MEETING

MOTION: Commissioner Altpeter moved to adjourn the open meeting at 8:25 p.m. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed by voice vote.