

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
January 16, 2014**

**I. CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:03 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Director Garvy Called Roll:

Commissioners Present:

Altpeter  
Buchelt  
Cook  
Hough  
Richter

Also Present:

Director

Garvy

Superintendent of Recreation

Toohy

Superintendent of Operations

Leone

Superintendent of Parks

Cerutti

Superintendent of Finance

Silver

General Manager

Shamberg

Golf Operations Manager

Culbertson

**II. PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**III. PRESENTATIONS:**

A. Introduction of Park District intern Stephanie Yarr

Manager Gianatasio introduced Stephanie Yarr, the Lisle Park District intern. She thanked the board for the opportunity to address them and reported she is a senior at Illinois State University, is a graduate of Nequa Valley High School in Naperville and that she will be the Lisle Park District intern until May 2, 2014.

B. Park District Naturalists Jensen- Natural Area Enhancement Plan update

Naturalist Jensen passed out handouts; From the New York Times, *The Year the Monarch Didn't Appear* by Jim Robbins; *Setting the Table for a Regal Butterfly Comeback, with Milkweed* by Michael Wines and from The Roaming Ecologist, *Why Prairies matter and Lawns Don't*. Also, from Suburban Life, *Controlled Burns in Lisle Park District's Fall Plans*. He also passed out his personal write up of what is happening or has happened in the following Districts Parks; Abbeywood, Carriage Hill, Community Park, Old Tavern Park, Tanglewood, and Timber. Naturalist Jensen discussed plans for maintaining the natural development and creating more natural areas in the Park District Parks. He explained native plants thrive by mowing, clearing the bad, seed & smaller tree planting. He said planting by seed is always the best and healthiest way to develop natural areas. He reported the Park District has 800 Ash Trees with Emerald Ash Borer, ¾ are in natural wooded area and they will all eventually need to be removed and replaced. Naturalist Jensen said he will be developing a natural area plan and putting it up on the website so the community can look at the plan and see everything the park district is doing to improve these areas.

#### **IV. PUBLIC COMMENT:**

There was no Public Comment.

#### **V. APPROVE MEETING AGENDA**

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, January 16, 2014. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **CONSENT AGENDA ITEMS**

Motion: Commissioner Hough moved to approve the consent agenda items as amended:

- A. Approve Minutes of Special Meeting of December 19, 2013.
- B. Approve Minutes of Regular Meeting of December 19, 2013.
- C. January 16, 2014 Voucher List in the amount of \$289,794.06.
- D. Renew River Bend Golf Club Cart Lease Agreement with Nadler Golf Car Sales in the amount of \$20,350.00.
- E. Approve the reservation of Community Park on October 18, 2014 for the Scarecrow Scramble 5k.
- F. Award Arboretum Woods Park Shoreline Restoration Landscape Architectural Services to Signature Design Group in the amount of \$29,160.00.
- G. Award Arboretum Woods Park Shoreline Restoration Civil Engineering Services to James J. Benes & Associates in the amount of \$17,150.00.

Commissioner Richter seconded the motion.

Commissioner Hough asked if there would be contract costs in addition to the architecture and engineering work at Arboretum Woods Park. Director Garvy stated that the costs listed here are to identify the scope of the project and include the basic engineering and the architectural process. He said the park district will eventually bid the actual renovation work at a later date, after the design, engineering and permitting have been secured. He reported the Park District will host a resident meeting to discuss the project and gather feedback.

Roll Call:

Ayes: Hough, Richter, Buchelt, Altpeter, Cook

Absent: None

Nays: None

Motion passed.

#### **VII. COMMUNICATIONS**

None.

#### **VIII. UNFINISHED BUSINESS**

None.

#### **IX. NEW BUSINESS**

None.

#### **STAFF REPORTS**

- A. Sea Lion Aquatic Park 2013 Year End Report

Superintendent Toohy requested that the report be pulled for January due to an accounting error and be resubmitted in February.

Superintendent Leone reported the Marketing Department will be entering in the following categories at the IPRA Conference; Brochure Series, Logo Design, Website Design & Print Communications. She also reported Marketing and Communications Consultant Rachel Staats' last day will be January 17, 2014.

Commissioner Hough asked about the River Bend Golf Club numbers. Superintendent Silver stated the district is still waiting on FEM A and PDRM A. He said he is estimating \$16,000-18,000 from FEM A and \$10,000 from PDRM A.

#### **XI. PARTNERS FOR PARKS REPORT**

Superintendent Leone stated that Partners for Parks cancelled the January meeting so there is no report at this time.

#### **XII. SEASPAR REPORT**

Director Garvy stated that the construction started today in the SEAPAR space and the SEASPAR Board is scheduled to meet on January 21<sup>st</sup>.

#### **XIII. OFFICER REPORTS**

##### **A. President, Commissioner Cook**

None.

##### **B. Treasurer, Commissioner Hough, Financial Reports ending December 31, 2013**

Superintendent Silver passed out the Lisle Park District Bond Repayment Schedule. He explained the report and the park district's current debt status. Discussion ensued regarding the pay-down schedule and Superintendent Silver reported existing debt within the Enterprise Fund will be retired in 2022 and Sea Lion Aquatic Park in 2023.

##### **C. Commissioners' Reports**

Commissioner Altpeter reported that she really enjoyed the Senior Triad party with her father and that it was a great event. Commissioner Buchelt reported that he attended the preschool registration and it was very successfully run with great a turn out.

#### **XIV. COMMITTEE REPORTS**

##### **A. Buildings and Grounds**

None.

##### **B. Recreation and Golf**

None.

##### **C. Personnel/Technology**

None.

##### **D. Policies and Procedures**

None.

##### **E. Intergovernmental**

Commissioner Altpeter reported that she went to the last Intergovernmental meeting. She said School District 203 will be starting all day Kindergarten and Lisle Woodridge Fire Protection District Chief Tom Freeman will be retiring later in the year. She said Chief

Freeman also reported the number of calls received have risen dramatically this winter compared to previous winters. She also reported the Lisle Library closed during the extreme cold and are also looking into redirecting their parking lot.

**F. Finance**

None.

**CLOSED SESSION**

A closed session is called pursuant to the Open Meetings Act Section 2 (c)(1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

**RECONVENE OPEN MEETING**

President Cook reconvened the open meeting at 8:51 p.m. and the following commissioners were present: Hough, Richter, Buchelt, Altpeter and Cook. President Cook reported the Board conducted a closed session to discuss the terms and conditions of Director Garvy's employment agreement.

**ACTION ON CLOSED SESSION ITEMS**

No Action Taken.

**ADJOURN OPEN MEETING**

MOTION: Commissioner Altpeter moved to adjourn the open meeting at 8:51 p.m. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed by voice vote.