

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
MAY 16, 2013**

CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Altpeter Hough Buchelt Cook
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohy
	Superintendent of Parks	Cerutti
	Superintendent of Operations	Leone
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

ANNUAL MEETING

President Cook appointed Commissioner Hough as Temporary Chair for the purpose of conducting the election of the President and Vice President of the Board of Park Commissioners.

MOTION: Commissioner Altpeter moved to dissolve the present Slate of Officers of the Board of Park Commissioners. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

A. Elect Park Board President

Commissioner Altpeter nominated Don Cook for the office of President of the Board of Park Commissioners.

MOTION: Commissioner Altpeter moved to close the nominations for President. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Altpeter moved to elect Commissioner Cook as President. Commissioner Buchelt seconded the motion.

Roll Call:
Ayes: Altpeter, Buchelt, Hough, Cook
Nays: None
Absent: None

Motion passed.

President Cook thanked the board for electing him again as president and said he will continue to do his best representing the board for another year.

B. Elect Park Board Vice-President

President Cook nominated Commissioner Hough for the office of Vice President of the Board of Park Commissioners.

MOTION: President Cook moved to close the nominations for vice president. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: President Cook moved to elect Commissioner Hough as Vice President. Commissioner Buchelt seconded the motion.

Roll Call:

Ayes: Cook, Buchelt, Altpeter, Hough

Nays: None

Absent: None

Motion passed.

C. Presidential appointment of Secretary

MOTION: Commissioner Hough moved to appoint Director Garvy to the office of Park Board Secretary. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

D. Presidential appointment of Treasurer

MOTION: Commissioner Altpeter moved to appoint Commissioner Hough to the office of Park Board Treasurer. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

President Cook stated the Treasurer appointment might be temporary until Commissioners Altpeter and Buchelt get up to speed. Commissioner Altpeter stated it might be something she would be interested in fulfilling. Discussion ensued regarding Treasurer responsibilities.

E. Presidential appointment of SEASPAR Representative

MOTION: Commissioner Altpeter moved to appoint Director Garvy as the Lisle Park District representative to SEASPAR. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

F. Presidential appointment of Committee Chairs

President Cook reported he would like to make committee chair appointments at the Regular Meeting of June 20 when he expects to have a full board. He asked that if any of the seated commissioners have any committee preferences that they let him know in advance of the June meeting.

PRESENTATIONS:

None.

PUBLIC COMMENT:

None.

APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, May 16, 2013. Commissioner Buchelt seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

CONSENT AGENDA ITEMS

MOTION: Commissioner Hough moved to approve consent agenda items:

- A. Minutes of Regular Meeting of April 18, 2013.
- B. May 16, 2013 Voucher List in the amount of \$296,501.80.
- C. Approve 2013-14 SEASPAR Budget.
- D. Approve the reservation of Community Park for Lisle Senior High School Cross Country event on November 2, 2013.
- E. Approve the reservation of Community Park for the Christmas in July Trail Run on July 20 and 21, 2013.
- F. Award the Peach Creek Park Renovation Project to FBG Corporation in the amount of \$166,089.23.

Commissioner Buchelt seconded the motion.

President Cook stated the Board need not approve Item E because the event coordinator has decided to NOT do the event in Community Park in 2013.

Roll Call:

Ayes: Hough, Buchelt, Altpeter, Cook

Nays: None

Absent: None

Motion passed.

COMMUNICATIONS

President Cook referred to the two Communications items in the packet. He also read two emails, one from resident Kim Yurkus and another from resident Sheila Freund, both of which commended staff for their efforts in securing an additional vehicle so the No Name Teen Camp program could be expanded to accommodate the wait list for 2013. Director Garvy added that Superintendent Toohey and especially Manager Gianatasio deserve a lot of credit for being able to shift gears so late in the camp planning process to allow for this expansion. Director Garvy said it appears staff has the 2013 season under control but more thought will need to be put into budgeting for 2014 and beyond. Commissioner Buchelt suggested the district look into a short-term lease with a local auto dealer, especially if we can project what kind of mileage would be accumulated over the season. Commissioner Altpeter agreed and suggested the park district look into possibly the school district because they have vehicles used to transport athletic teams and clubs to various activities that often sit most of the summer.

UNFINISHED BUSINESS

A. Lisle Park District – Lisle Community Unit School District 202 Intergovernmental Agreement

Director Garvy summarized the draft agreement stating the Board of Education will be considering the agreement at their meeting of May 20. Commissioner Buchelt asked if there was reasoning behind the 15 year term. Director Garvy said he and legal counsel offered a 15 year term because it was not as long as the previous term, but was still long enough so neither side would have to revisit it formally on a regular basis. Commissioner Altpeter added she liked the term because it also saves on staff and legal fees in not having to go through it in depth any more frequently that would be absolutely necessary. She also said she thinks staff did a great job in organizing the agreement and cited there are protections for both parties. Lastly, she said both sides rely heavily on each other and each has benefited greatly from it.

President Cook stated there is no action being sought at this time and that in the event a special meeting is scheduled before the June 20 meeting to consider the appointment of a new commissioner, this can be considered at that time as well.

NEW BUSINESS

None.

STAFF REPORTS

President Cook asked about the reimbursement process for any flood damage. Director Garvy provided a summary on damages the district incurred. He said the golf course sustained a lot of debris accumulation and sand trap contamination. He added the district lost some fencing at River Road Park as well as the River Bend Golf Course Maintenance Garage took on water which destroyed about \$3,000 in equipment. Superintendent Cerutti added the flood also destroyed the transformer on the Van Kampen Memorial Stage and accelerated the erosion there as well. He also reported the access road that leads to the Parks Department Headquarters was impacted as well. He stated that will likely require significant attention because the force of the water flowing through and over the culvert there resulted in major undercutting of the roadway. Lastly, he reported the small section of pathway at Woodglenn Park over which flood water rushed sustained damage and needs to be replaced. He said he will be working with the district's civil engineer, Village and County to come up with an alternative to asphalt in this section of the park.

President Cook asked General Manager Shamberg about Mothers' Day, to which Manager Shamberg replied the restaurant was very busy. He also reported the last dueling pianos event is scheduled for this coming Saturday the 18th then they're on to movies over the summer.

President Cook said he was surprised to see the fire district will not be burning the Leask Lane house but understood the process. Director Garvy reported they will still use the house for training, just not setting fires.

President Cook reminded the board of the Memorial Day Parade and encouraged their attendance.

PARTNERS FOR PARKS REPORT

Superintendent Leone reported the board is seeking a replacement for Larry Smith's seat. She also reported the foundation is hosting a Lisle Area Chamber of Commerce Business After Hours next Wednesday, May 22 at the Recreation Center. She announced a possible fundraising event Board of Director member Bill Buchelt has been working on with Chef By Request to be held possibly sometime in October.

SEASPAR REPORT

Director Garvy reported staff is in the process of scheduling a pre-application meeting with the Village of Lisle and Lisle Woodridge Fire Protection District. He added he had attended the recent SEASPAR fundraiser concert at the Tivoli Theater in Downers Grove featuring American English.

OFFICER REPORTS

A. President

President Cook reported he attended Rotary's spaghetti dinner held at the Recreation Center. He said he was very impressed with how the facility looked and hoped the event was successful. He also reported he and Director Garvy had met with landscape architect Greg Sagen to develop a concept plan for a veterans' memorial. He said the initiative was born several years ago and was put on hiatus until it was resurrected late in 2012. He reported they are close to having a final concept plan and will soon meet with the planning committee. He said the idea at this time is to have the memorial on park district property located at the corner of School Street and Spencer Avenue, adjacent to the Museums at Lisle Station Park site. He said he sees this as a true community project and would hope there would be widespread support.

B. Treasurer Financial Reports ending April 30, 2013

Director Garvy reported the 2012 audit report will be presented at the June 20 meeting. He said through April, capital spending is down compared to 2012 but that will soon change with the Community Park ball field #2 lighting project and now the Peach Creek Park renovation project gearing up. He reported the 2013 budget includes issuing 2-3 years of debt and this typically occurs later in the year.

C. Commissioners' Reports

COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

None.

F. Finance

None.

MOTION TO ADJOURN INTO CLOSED SESSION

MOTION: Commissioner Hough moved to go into Closed Session at 8:23 p.m. for the purposes of discussing items under Open Meetings Act section 2(c)(3): The selection of a

person to fill a public office. Commissioner Buchelt seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

RECONVENE OPEN MEETING

President Cook called the meeting back to order at 8:29 pm. and the following commissioners were present: Altpeter, Hough, Buchelt and Cook.

ACTION ON CLOSED SESSION ITEMS

President Cook stated the board met in closed session to discuss the appointment of a person to fill the current commissioner vacancy. He reported interviews for the two candidates, David Van Kampen and David Richter, will be scheduled for early June and would hope the board could make an official appointment no later than the regular meeting of June 20.

ADJOURN OPEN MEETING

MOTION: Commissioner Altpeter moved to adjourn the open meeting at 8:30 p.m. Commissioner Hough seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.