

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
MARCH 21, 2013**

**CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:08 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Hough Kanzler Cook
	Absent:	Carballo
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohy
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Human Resources Manager	Welge
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

**PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**PRESENTATIONS:**  
None.

**PUBLIC COMMENT:**  
None.

**APPROVE MEETING AGENDA**

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, March 21, 2013. Commissioner Kanzler seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

**CONSENT AGENDA ITEMS**

President Cook pulled item F from the Consent Agenda items.

MOTION: Commissioner Hough moved to approve consent agenda items, exclusive of item F:

- A. Minutes of Regular Meeting of February 21, 2013
- B. Minutes of Special Meeting of February 23, 2013
- C. March 21, 2013 Voucher List in the amount of \$266,991.73
- D. Reserve Community Park for the C.H.A.R.S. Paws for Life 5K on June 9, 2013
- E. Reserve Community Park for the Barkapalooza walk/run on September 29, 2013.
- F. Approve Lease Agreement between the Lisle Park District and the Southeast Association of Special Parks and Recreation for use of park district building.
- G. Award architectural services for the development of SEASPAR space to Williams Architects in the amount of \$14,400

- H. Purchase vehicle from Bob Ridings Ford in Taylorville, IL for an amount not to exceed \$23,410.00
- I. Purchase replacement fountain in Community Park from Clarke Fountain in the amount of \$14,236.00
- J. Award 2013 fencing contract to Rock Valley Fence in the amount of \$19,935

Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Hough, Kanzler, Cook  
Nays: None  
Absent: Carballo

Motion passed.

**F. Approve Lease Agreement between the Lisle Park District and the Southeast Association of Special Parks and Recreation for use of park district building.**

President Cook stated he wanted the agreement to have its own separate vote due to the nature of the agreement.

MOTION: Commissioner Hough moved to authorize the execution of the Lease Agreement for use of Park District Building as presented. Commissioner Kanzler seconded the motion.

President Cook stated the agreement looks good and he is happy to see it progressing.

Roll Call:

Ayes: Hough, Kanzler, Cook  
Nays: None  
Absent: Carballo

Motion passed.

**COMMUNICATIONS**

**A. Gentle Learning Preschool Hurricane Sandy article**

President Cook referred to the article regarding the Gentle Learning Preschool fundraiser for a school affected by Hurricane Sandy.

President Cook stated he received an email from the Illinois Department of Agriculture regarding the gypsy moth program and the free application they will do in the area.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**A. Award Park District T-shirt Contract**

Superintendent Toohey recommended rejecting all bids due to the submitted bids not meeting requirements. He explained that one of the companies who submitted a bid is one we have frequently used in the past and their bid was lower than the other submitted bids; confirming pricing the district has paid in the past has been fair.

MOTION: Commissioner Hough moved to reject all t-shirt bids. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

#### **STAFF REPORTS**

Director Garvy reported staff met with District 202 staff to review the intergovernmental agreement that expires in June. The future agreement will address athletic field preparation and the term of the agreement may be shortened but it will remain mostly the same as the previous one. Commissioner Hough asked if the park district will still maintain the Meadows grounds. Director Garvy explained the park district wants to just maintain the grounds behind the building but the school wants the park district to maintain the exterior front of the building too because that is not included in the lease agreement with the current tenant. He stated the discussion was tabled to a future meeting where he expects the finalization of the agreement to go smoothly.

Commissioner Kanzler asked about the usage of the Community Center building. Director Garvy and Superintendent Toohey reported the building is heavily used, explaining all the various programs housed in that building.

Director Garvy reported he and President Cook attended a Village zoning meeting last night where the athletic field lights were approved. He reported the Village board will officially approve it April 15<sup>th</sup>. Staff will start the bid process in early April to have a board recommendation to award the work at the regular April board meeting.

#### **PARTNERS FOR PARKS REPORT**

None.

#### **SEASPAR REPORT**

None.

#### **OFFICER REPORTS**

##### **A. President**

None.

##### **B. Treasurer Financial Reports ending February 28, 2013**

Superintendent Silver reported the audit went well and the board will receive a report in the next few weeks.

##### **C. Commissioners' Reports**

None.

#### **COMMITTEE REPORTS**

##### **A. Buildings and Grounds**

None.

##### **B. Recreation and Golf**

None.

##### **C. Personnel/Technology**

None.

##### **D. Policies and Procedures**

None.

**E. Intergovernmental**

Director Garvy stated the next meeting is April 3<sup>rd</sup> and welcomed any commissioners to attend since Commissioner Morse was the appointed board representative.

Director Garvy stated once the new board is in place, the Commissioners will need to appoint someone to replace Commissioner Carballo when he takes his oath of office as Village trustee. Discussion ensued regarding the process of finding a replacement. President Cook suggested making an announcement at the April board meeting that the park district will be seeking a new board member.

**F. Finance**

None.

**ADJOURN OPEN MEETING**

MOTION: Commissioner Hough moved to adjourn the open meeting at 7:46 p.m. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed by voice vote.