

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
JUNE 20, 2013**

**CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Altpeter Hough Cook
	Absent:	Buchelt
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Human Resources Manager	Welge
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

**PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**COMMISSIONER APPOINTMENT**

**A. Appoint David Richter as Park Commissioner**

President Cook announced that at the June 10<sup>th</sup> Special Meeting the board discussed the appointment of a replacement for Commissioner Carballo, who resigned his seat in May to become a Trustee for the Village. He stated that after conducting an interview in closed session, the board returned to Open Session and discussed appointing Mr. Richter.

MOTION: Commissioner Hough moved to appoint David Richter as Park Commissioner. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Superintendent Silver gave Commissioner Richter his oath of office.

**PRESENTATIONS:**

**A. Williams Architects - SEASPAR space update**

Mr. Tom LaLonde of Williams Architects updated the board on the SEASPAR space renovation, highlighting the sensory room, kitchen, bathroom, and vestibule for the senior entrance. Director Garvy stated the goal is to present a cost estimate at the next board meeting and that SEASPAR staff will be visiting other facilities to gather ideas on sensory room features.

**B. Sikich, LLP – 2012 Audit**

Mr. Fred Lantz of Sikich presented the 2012 audit to the board, noting the park district is in good financial standing.

### **C. Introduce Mary Liz Jayne, Lisle Park District Summer Intern**

Superintendent Toohey introduced Mary Liz Jayne as the park district summer intern. Mary Liz stated she will be a senior at the University of Illinois and explained the various programs and events she will be assisting with.

### **PUBLIC COMMENT:**

Dawn Early of Mothers Against Drunk Driving asked the board to approve the request to reserve Community Park for the MADD event scheduled for September as presented on the agenda.

### **APPROVE MEETING AGENDA**

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, June 20, 2013. Commissioner Altpeter seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

### **CONSENT AGENDA ITEMS**

MOTION: Commissioner Hough moved to approve consent agenda items:

- A. Minutes of Regular Meeting of May 16, 2013
- B. Minutes of Special Meeting of June 10, 2013
- C. June 20, 2013 Voucher List in the amount of \$736,081.21
- D. Approve Intergovernmental Agreement Between Lisle Community Unit School District 202 and the Lisle Park district for Shared Use of Grounds and Facilities
- E. Approve the reservation of Saturday, September 28, 2013 for the MADD 5K walk to be held in Community Park
- F. Adopt Ordinance No. 13-01, an ordinance adopting prevailing wage rates to be paid to laborers, mechanics and other workers performing construction of public works for the Lisle Park District
- G. Approve Employee Health Insurance renewal
- H. Approve Employee Dental Insurance renewal
- I. Approve Employee Life and Long Term Disability renewal
- J. Approve Employee Vision Insurance renewal

Commissioner Altpeter seconded the motion.

Roll Call:

Ayes: Hough, Altpeter, Richter, Cook

Nays: None

Absent: Buchelt

Motion passed.

### **COMMUNICATIONS**

#### **A. Lisle Police Department**

President Cook referenced the letter from the Lisle police department thanking staff for their assistance after the flood.

### **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

### **A. Award 2013 tennis and basketball court maintenance contract**

MOTION: Commissioner Altpeter moved to award the 2013 Tennis and Basketball Court Repairs contract to First Impression, Inc. in an amount not to exceed \$40,877.00.

Commissioner Richter seconded the motion.

Roll Call:

Ayes: Altpeter, Richter, Hough, Cook

Nays: None

Absent: Buchelt

Motion passed.

## **STAFF REPORTS**

Director Garvy reported today is Superintendent Cerutti's 17 year anniversary and Superintendent Leone was named Rotarian of the Year.

Commissioner Hough asked how the pool was fairing repair-wise. Director Garvy stated this is the tenth season since the pool renovation. Superintendent Cerutti said all six canopies had to be repaired and there has been mechanical wear and tear here and there, but overall it is holding up well.

## **PARTNERS FOR PARKS REPORT**

Superintendent Leone reported Partners for Parks is having a new fundraiser on October 3<sup>rd</sup> in partnership with Chef by Request. They also have an interested person in the open board spot.

## **SEASPAR REPORT**

Director Garvy stated the SEASPAR report is submitted in the packet, and reported he was elected board president again at the June meeting.

## **OFFICER REPORTS**

### **A. President**

President Cook stated he attended the Lisle Chamber of Commerce After Hours event at the new park district playground, the seasonal employee orientation, the Memorial Day parade and the Lisle Station Park Lisle Chamber after hours event.

### **B. Treasurer Financial Reports ending May 31, 2013**

Superintendent Silver reported corporate revenues are down because the district hasn't received its tax revenue yet. The capital fund balance is also down compared to last year due to our receiving the Opus land development money last year. The enterprise fund is also down due to the flood expenses at River Bend Golf Course but we hope to recover that money from insurance.

Director Garvy noted that the park district collected less in tax revenue in 2012 versus 2011 and that the recreation fund generated an additional \$132,000 in revenue in 2012 versus 2011. He reported it has been staff's intent to utilize the increased revenue generated through programs and facilities rather than tax revenue to offset increases in costs.

### **C. Commissioners' Reports**

Commissioner Hough said that President Cook is celebrating 15 years on the board and has been president since 2001. She commended him on his commitment, support, attendance, presence and passion with the park district. President Cook thanked the board and staff; stating he said from the beginning that he'd like to have the privilege of serving for as long as he still enjoys doing it. He said he still loves being a part of it and credits staff and the other commissioners over the years.

#### **COMMITTEE REPORTS**

##### **A. Buildings and Grounds**

None.

##### **B. Recreation and Golf**

None.

##### **C. Personnel/Technology**

None.

##### **D. Policies and Procedures**

None.

##### **E. Intergovernmental**

None.

##### **F. Finance**

None.

#### **APPOINTMENT OF COMMITTEE CHAIRS**

President Cook appointed the committee chairs as follows: Finance Committee, Commissioner Hough; Buildings and Grounds, President Cook; Recreation and Golf, Commissioner Buchelt; Personnel and Technology, Commissioner Richter; Policies and Procedures, Commissioner Hough; and Intergovernmental, Commissioner Altpeter.

#### **ADJOURN OPEN MEETING**

MOTION: Commissioner Hough moved to adjourn the open meeting at 8:30 p.m. Commissioner Altpeter seconded the motion. There was no further discussion and the motion passed by voice vote.