

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
FEBRUARY 21, 2013**

CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:02 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Hough Carballo Morse Kanzler Cook
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohy
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Human Resources Manager	Welge
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

PRESENTATIONS:

Superintendent Toohy introduced Intern Jimmy McInerney who is a senior at Illinois State University pursuing a degree in Recreation Administration. Jimmy explained his experience at the park district so far. Director Garvy complimented him on his eagerness to attend functions beyond ordinary park district operations including Chamber of Commerce board of director meetings and SEASPAR meetings. The board welcomed him.

PUBLIC COMMENT:

None.

APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, February 21, 2013. Commissioner Kanzler seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

CONSENT AGENDA ITEMS

MOTION: Commissioner Hough moved to approve consent agenda items:

- A. Minutes of Regular Meeting of January 17, 2013
- B. February 21, 2013 Voucher List in the amount of \$301,919.21
- C. Reserve Community Park for the RE Takes Heart walk/run on August 11, 2013.

Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Hough, Kanzler, Carballo, Morse, Cook
Nays: None

Motion passed.

COMMUNICATIONS

A. Lisle Community Band

President Cook referenced the letter from Lisle Community Band thanking the park district for their contribution to their 2013 program.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

STAFF REPORTS

A. Wheatstack – A Midwestern Eatery and Tap 2012 Summary

Manager Shamberg reviewed the sales history over the past 3 years, noting expenses have been reduced in wages, health insurance, maintenance, and restaurant supplies. Profit margins have increased and he is focused on increasing revenue in 2013. Commissioner Kanzler asked what areas were overstaffed when he took over in August 2011. Manager Shamberg replied that every area was overstaffed, so he analyzed hours of patronage and made cuts based on peak demand. Commissioner Kanzler complimented him on a job well done.

Commissioner Carballo asked what the plan is to increase revenues in 2013. Manager Shamberg stated he wants to target more customers through news, advertisements on Yelp, and gathering email addresses from comment cards. Commissioner Morse asked if he considered Open Table. Manager Shamberg agreed it's a great program, but it would be difficult to recoup the expense at this time. Commissioner Morse asked if we had anyone to solicit outside sales for events. Manager Shamberg replied he would love to have an outside sales person who knows the area, but stated it would have to be commission-based because he doesn't think the restaurant has the ability to fund a salaried position at this time.

Superintendent Silver reviewed the previous years' tax objections that have been withdrawn. He reported that since 2005, the district has been able to get over \$750,000 in tax objections withdrawn. President Cook stated that while he knew the park district encountered tax objections, he was surprised that the total was so high. He complimented Superintendent Silver on his diligence.

Commissioner Hough asked about the Arboretum Woods Ponds. Director Garvy stated the Village of Lisle is still deliberating on the issue of responsibility. He reported that from what he has learned, dredging is not a permanent solution and not one he would recommend the park district consider in the event sediment accumulation needs to be addressed. He stated that at this point, the sediment buildup has not affected the pond's ability to fulfill its storm water function.

PARTNERS FOR PARKS REPORT

Superintendent Leone reported the foundation did a fundraiser with Gentle Learning Preschool and raised over \$1,600 for a Long Island, New York preschool that had been devastated by the Hurricane Sandy.

SEASPAR REPORT

SEASPAR Director Friend discussed the opportunities the dedicated space in the Recreation Center could offer to SEASPAR: adult recreation, after school care, summer camp, sensory room for individuals with sensory deprivation disorders, and the EAGLES program. She reported that using this space would increase the visibility of the program in Lisle and expand opportunities for the disabled. Director Friend thanked the board for their support over the years. Director Garvy stated park district legal counsel is reviewing an agreement between SEASPAR and the Lisle Park District, and recommended Williams Architects perform the architectural services for the space. He also stated this is a great opportunity as SEASPAR has the definitive need and the park district has the space and the funding in the Recreation for the Handicapped Fund. Commissioner Carballo suggested seeking federal grants and other funding for the project. Director Garvy stated he plans to meet with local elected officials to discuss funding opportunities as well. Commissioner Kanzler stated she thinks this is a great opportunity for both parties. Commissioners Carballo, Morse and Hough agreed. President Cook stated the board would like to see staff move forward with this project.

OFFICER REPORTS

A. President

President Cook reported he attended the IPRA/IAPD State Conference.

B. Treasurer Financial Reports ending January 31, 2013

Superintendent Silver reported we received \$44,000 from the Village for TIF money and it will be allocated to the Capital Fund. He stated that the district is on sound financial footing as it begins the 2013 year.

C. Commissioners' Reports

Commissioner Hough reported she received positive feedback on the ponds of Hidden Lakes.

Commissioner Morse stated she is changing her residence to Naperville and will have to submit her resignation from the board as of March 1st. She thanked the board for the opportunity to serve. Commissioners Carballo, Kanzler, Hough and President Cook presented the board accomplishments over Commissioner Morse's tenure. President Cook stated the park district will be presenting her with a park bench for her new home as a token of appreciation for all the dedication, insight and expertise she has provided. Director Garvy stated he appreciates the partnership relationship with Commissioner Morse and her fresh prospective with our programs and facilities.

COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

None.

F. Finance

None.

MOTION TO ADJOURN INTO CLOSED SESSION

MOTION: Commissioner Hough moved to go into Closed Session at 8:23 p.m. for the purposes of discussing items under Open Meetings Act Section 2(c)(21), Discussion of minutes law fully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

RECONVENE OPEN MEETING

The Board returned to open session at 8:27 pm and the following commissioners were present: Carballo, Kanzler, Hough, Morse, and Cook.

ACTION ON CLOSED SESSION ITEMS

President Cook stated the board met in closed session to discuss the minutes of previous closed session meetings.

MOTION: Commissioner Hough moved to approve the closed session meeting minutes of August 16, 2012; September 20, 2012 and December 20, 2012. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Hough moved to release the closed session meeting minutes of August 16, 2012. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Hough moved to authorize the destruction of verbatim recordings of closed session of February 17, 2011; March 17, 2011; March 24, 2011 and May 19, 2011. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

ADJOURN OPEN MEETING

MOTION: Commissioner Hough moved to adjourn the open meeting at 8:29 p.m. Commissioner Morse seconded the motion. There was no further discussion and the motion passed by voice vote.