

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
APRIL 13, 2013**

CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:08 p.m. in the Lisle Park District Recreation Multipurpose Room, 1925 Ohio Street, Lisle, IL 60532.

Roll Call: Commissioners Present: Hough
Carballo
Kanzler(7:15)
Cook

Also Present:
Director Garvy
Superintendent of Recreation Toohey
Superintendent of Parks Cerutti
Superintendent of Finance Silver
Human Resources Manager Welge
General Manager Shamberg
Golf Operations Manager Culbertson

PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

PRESENTATIONS:
None.

PUBLIC COMMENT:
None.

APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, April 18, 2013. Commissioner Carballo seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

CONSENT AGENDA ITEMS

MOTION: Commissioner Hough moved to approve consent agenda items:

- A. Minutes of Regular Meeting of March 21, 2013
- B. April 18, 2013 Voucher List in the amount of \$272,732.82
- C. Amend Section 1.03 (G) of the Lisle Park District Board Policy Manual
- D. Approve 2013 Eyes to the Skies License Agreement

Commissioner Carballo seconded the motion.

Roll Call:

Ayes: Hough, Carballo, Cook
Nays: None
Absent: Kanzler

Motion passed.

COMMUNICATIONS

None

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Award Community Park Ball Field #2 Lighting and Remote Lighting Control Contract

MOTION: Commissioner Hough moved to award the Community Park Ball Field #2 Lighting and Remote Lighting System Control Project to Jasco Electric in the amount of \$121,254.00. Commissioner Carballo seconded the motion.

Director Garvy reported staff and Volt Electric designed project specifications that allowed multiple vendors to bid the project, rather than specifying one manufacturer like other districts. He reported this not only opened the project up to other manufacturers, but he was told by other bidders that this process produced more competitive pricing from the major manufacturer in the area thereby saving the district thousands of dollars.

Roll Call:

Ayes: Hough, Carballo, Kanzler, Cook

Nays: None

Absent: None

Motion passed.

STAFF REPORTS

A. Seating of New Commissioners

Director Garvy recommended the commissioners-elect take their oaths of office prior to the May meeting due to Commissioner Carballo taking his oath at the Village on May 6th. President Cook announced the board will accept applications until May 10th to fill Commissioner Carballo's vacancy, interview candidates and then appoint the new person at the June board meeting. Director Garvy recommended that applications be discussed at the closed session of the May 16th regular board meeting and interviews will be conducted in a special meeting, closed session, sometime between the regular meetings of May and June. He stated he will post an announcement of the vacancy and collect the applications as the Secretary.

B. Lisle Park District – School District 202 Intergovernmental Agreement

Director Garvy reported he will have an updated draft of the agreement soon and hopes to present it to the board for approval at the May board meeting. Superintendent Cerutti is meeting with the school grounds crew to discuss the maintenance of the Meadows. Commissioner Kanzler asked about the Meadows Center and who will maintain it moving forward. Director Garvy reported that issue is still up in the air and since the park district only uses the back half of the property where the playground and ball fields are located, they recommended to the school administration that the park district only have maintenance obligations to those areas. Superintendent Cerutti reported he will be walking the site with school district personnel in the near future to identify where exactly reductions in maintenance could occur. Director Garvy asked if the only concern the board has at this point is the Meadows Center, to which there was

consensus. Commissioner Kanzler stated she didn't think it is appropriate that the park district maintain the grounds around the building since the school district is leasing the facility to a private school.

C. 2012 Recreation Department Revenue and Expense Report

Superintendent Toohey reported program participation has increased in 2012 with the biggest increases in teen programs, senior trips and active adult programs.

D. 1825 Short Street storm sewer

Superintendent Cerutti stated he has the revised second set of plans and will get it out to vendors to see what kind of pricing he can get, but he hopes to keep it under \$20,000. He believes it will be a 5-7 day project and construction would start after 4th of July. Director Garvy added the Village staff has been working well with the park district and has saved the park district quite a bit of money through facilitating the design and engineering portion of the project on their own.

PARTNERS FOR PARKS REPORT

Director Garvy reported the foundation has pledged \$10,000 to a sensory garden and playground project being developed at Danada South Park. He reported this project is being facilitated by the Wheaton Park District, Western DuPage Special Recreation Association and others, and includes fully accessible playground equipment, a sensory garden, tree house, athletic field, and other unique amenities. He reported that while it is not within Lisle Park District's boundaries, it is in Lisle and will service Lisle Park District residents. He said the Foundation Board is very excited about this opportunity and is proud to associate itself with it.

SEASPAR REPORT

Director Garvy reported the board approved the budget earlier in the week with no membership rate increase. He reported it will be presented to the park board at the May board meeting. He also reported on the SEASPAR space in the Recreation Center, stating the engineers and architects are busy taking exact measurements and utility verifications in preparation for detailed drawings and cost estimated. He reported one concern is the request for a full kitchen, as this will require costly venting. He stated staff and SEASPAR is recommending this full kitchen because one of the EAGLES's programs focus is on independent living and working knowledge of a basic, residential style kitchen.

President Cook reminded everyone of the SEASPAR Fundraiser on May 2nd at the Tivoli Theater in Downers Grove and encouraged attendance.

OFFICER REPORTS

A. President

President Cook attended the rededication ceremony Community Park Ball Field #5 hosted by Lisle Baseball – Softball. He reported he also attended the paper shredding event.

President Cook announced Commissioner Hough is celebrating her 10 year anniversary on the board and highlighted the many accomplishments the board achieved during her tenure of the past ten years. He added that Commissioners Carballo and Kanzler will be ending their tenure with the board and continued highlighting the board's accomplishments from 2005 through 2013.

Commissioner Hough thanked the board, stating we had the right people in the right places with a vision for the community that the board was able to put in place.

President Cook thanked Commissioners Carballo and Kanzler, stating they should be proud of their accomplishments.

Commissioner Kanzler thanked the board and staff, attributing much of her success to Superintendent Silver.

Commissioner Carballo stated he enjoyed being on the board and looks forward to working with the park district when he is on the Village board. He stated he was proud that the board had such diverse backgrounds and interests, but throughout it all he said the board consistently voted unanimously, showing a unified vision.

Director Garvy thanked the board for their continued commitment to the community and said many districts who struggle cite their board's reluctance to dedicate appropriate resources. He said that has not been a problem here and cited the Recreation Department's 2012 revenue and expense report as proof that this board has allocated resources wisely.

B. Treasurer Financial Reports ending March 31, 2013

Superintendent Silver added to the list of the board accomplishments: saved taxpayers \$1.1 M by refinancing the bonds, achieved a balanced budget for the past eight years, and reduction of loss in the Enterprise Fund. He reported the district is on solid financial footing and thanked Commissioner Kanzler for her eye for detail over the years.

C. Commissioners' Reports

COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Policies and Procedures

None.

E. Intergovernmental

None.

F. Finance

None.

ADJOURN OPEN MEETING

MOTION: Commissioner Kanzler moved to adjourn the open meeting at 8:25 p.m. Commissioner Carballo seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.