

**THE LISLE PARK DISTRICT
JOURNAL OF PROCEEDINGS
REGULAR MEETING
MAY 19, 2011**

CALL TO ORDER AND ROLL CALL: President Cook called the meeting to order at 7:41 p.m. in the Lisle Park District Community Center Board Room, 1825 Short Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Hough Kanzler Carballo Morse Cook
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	General Manager	Zajicek
	Golf Operations Manager	Culbertson

PLEDGE OF ALLEGIANCE: President Cook led those assembled in the Pledge of Allegiance.

ANNUAL MEETING

Swear-In Elected Commissioners

Director Garvy swore in Commissioners Carballo and Cook.

Appointment of Temporary Chair

President Cook appointed Commissioner Morse as Temporary Chair for the purpose of conducting the election of the President and Vice President of the Board of Park Commissioners.

MOTION: Commissioner Hough moved to dissolve the present Slate of Officers of the Board of Park Commissioners. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Election of President

Commissioner Carballo nominated Don Cook for the office of President of the Board of Park Commissioners.

MOTION: Commissioner Hough moved to close the nominations for President. Commissioner Carballo seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Hough moved to elect Commissioner Cook as President. Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Hough, Kanzler, Morse, Carballo, Cook

Nays: None

Motion passed.

President Cook thanked the Board of Park Commissioners for their continued support and said he will continue to do the best he can for the residents of the park district.

Election of Vice President

Commissioner Carballo nominated Commissioner Hough for the office of Vice President of the Board of Park Commissioners.

MOTION: Commissioner Carballo moved to close the nominations for vice president. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Carballo moved to elect Commissioner Hough as Vice President. Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Carballo, Kanzler, Morse, Hough, Cook

Nays: None

Motion passed.

Vice President Hough said she agrees with President Cook's comments and that she looks forward to working in a cohesive fashion to serve the community in the common good.

Appointment of Secretary

MOTION: Commissioner Carballo moved to appoint Director Garvy to the office of Park Board Secretary. Commissioner Hough seconded the motion.

Roll Call:

Ayes: Carballo, Hough, Kanzler, Morse, Cook

Nays: None

Motion passed.

Appointment of Treasurer

MOTION: Commissioner Carballo moved to appoint Commissioner Kanzler to the office of Park Board Treasurer. Commissioner Morse seconded the motion.

Roll Call:

Ayes: Carballo, Hough, Morse, Kanzler, Cook

Nays: None

Motion passed.

Appointment of SEASPAR Representative

MOTION: Commissioner Carballo moved to appoint Director Garvy as the Lisle Park District representative to SEASPAR. Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Carballo, Kanzler, Hough, Morse, Cook

Nays: None

Motion passed.

Appointment of Committee Chairs

President Cook appointed the Committee Chairs as follows: Finance, Commissioner Kanzler; Building and Grounds, Commissioner Cook; Recreation and Golf, Commissioner Hough; Personnel and Technology, Commissioner Carballo; Policies and Procedures, Commissioner Hough; Intergovernmental, Commissioner Morse.

MOTION: Commissioner Carballo moved to appoint the Committee Chairs as named. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

PRESENTATIONS:

A. Mr. Fred Lantz, Sikich, 2010 Audit Presentation. Mr. Lantz thanked the Board of Park Commissioners for their time and reviewed the audit. He reported that the park district in 2010 operated at essentially a break even, which he added was quite an accomplishment considering the economy and how other local municipalities struggled. He reported that all governmental funds are in the black, which he said is a significant accomplishment. He reported there was a transfer to cover the bond payment in the golf/restaurant fund. He reported that through reissuing the existing park district debt, the park district saved the residents a little over a million dollars in cash flow with an economic gain of \$865,971, saying that is a very good refund for the park district. Mr. Lantz reported the golf course/restaurant fund experienced a loss of near \$200,000 but that that was brought down by nearly a third. He reported that is a good accomplishment considering the economic conditions but there is still some work that needs to be done to

better balance those operations. Mr. Lantz concluded by stating to the board that the park district has done a good job maintaining their head above water in a very challenging year. President Cook thanked Mr. Lantz for his presentation.

B. Mr. Roger Leone, Eyes to the Skies Update. Mr. Leone reported the committee has worked very hard in keeping Lisle and this event the premier event in Lisle, and commended the intergovernmental cooperation to help make it a success. He highlighted its financial contributions to the various not-for-profit groups who helped by volunteering over 3,000 hours for the event in 2010. He reviewed the entertainment lineup for the event and reported the full schedule is on their website.

PUBLIC COMMENT:

Mr. Tom Hummel of 824 59th Street, Lisle asked if an asbestos inspection was performed on the 1925 Ohio Street facility prior to its purchase. President Cook asked Director Garvy to field the question. Director Garvy reported that an asbestos inspection was not performed, only a Phase I Environmental Site Assessment, which he stated is not intended to reveal the presence of asbestos if it is not obvious or apparent.

APPROVE MEETING AGENDA

MOTION: Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, May 19, 2011. Commissioner Kanzler seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

CONSENT AGENDA ITEMS

MOTION: Commissioner Hough moved to approve consent agenda items:

- A. Minutes of Regular Meeting of April 21, 2011.
- B. May 19, 2011 Voucher List in the amount of \$350,467.46.
- C. Approve 2011-12 SEASPAR Budget
- D. Ordinance #11-01, an Ordinance Approving the Disposal of Personal Property Owned by the Lisle Park District.
- E. Ordinance #11-02, an Ordinance Approving an Identity Protection Policy
- F. Resolution # 051911, a resolution authorizing and ratifying the emergency expenditure of funds without competitive bidding for asbestos abatement at 1925 Ohio Street.

Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Hough, Kanzler, Morse, Carballo, Cook

Nays: None

Motion passed.

COMMUNICATIONS

President Cook reported he had received a letter from a resident complimenting the park district on the new park at Route 53 and Ogden Avenue. He stated he informed the resident that site is a Village of Lisle site, not park district. He also read an email he had received from John and Fran LaRock from the Beau Bien subdivision complimenting the park district and Director Garvy for the manner in which they work with the neighborhood, particularly in the creation and dedication of Todd Riley Field in Beau Bien Park.

UNFINISHED BUSINESS

None.

NEW BUSINESS

None.

STAFF REPORTS

President Cook stated an update on the 1925 Ohio Street project is included in the packet.

PARTNERS FOR PARKS REPORT

Superintendent Leone reported Partners for Parks is sponsoring the Tour de Lisle in the amount of \$500 and that scholarship requests are coming in for summer programs. She also reported they will be applying for the Lisle Community Service Corporation Grant in the fall.

SEASPAR REPORT

Director Garvy stated the monthly report is included in the packet and added that SEASPAR will be updating its strategic plan in the coming months.

OFFICER REPORTS

A. President

President Cook reported he attended the dedication of Todd Riley Field at Beau Bien Park as well as the SEASPAR fundraiser concert at the Tivoli in Downers Grove.

B. Treasurer Financial Reports ending April 30, 2011.

Superintendent Silver reported that financially the park district is doing well. Commissioner Kanzler asked how the new inventory controls at the restaurant were coming along. General Manager Zajicek reported they have been doing inventory on beer, liquor and wine regularly and food will commence now since the new menu has been pretty much finalized. Commissioner Kanzler asked how long Creative Hospitality Associates will be working with the park district, to which Director Garvy replied they have been assisting with the implementation. He reported they will continue for the short term with helping staff continue to implement training and other procedural improvements.

C. Commissioners' Reports

Commissioner Kanzler asked about the hours of operation for the Woodgreen Park bathrooms. Director Garvy stated the bathrooms will be open and available upon

completion of the park and that they will be monitored by staff much like the restrooms in Community Park.

Commissioner Morse asked Superintendent Toohey if he can show the revenue implications of the 424 person increase in the Winter-Spring registration numbers. Superintendent Toohey reported he can provide that as part of a more comprehensive program summary in June or July.

COMMITTEE REPORTS

A. Buildings and Grounds

None.

B. Recreation and Golf

None.

C. Personnel/Technology

None.

D. Intergovernmental

None.

E. Policies and Procedures

None.

F. Finance

None.

MOTION TO ADJOURN INTO CLOSED SESSION

MOTION: Commissioner Hough moved to adjourn into Closed Session at 8:08 p.m. for the purposes of discussing items under Open Meetings Act Section 2(c)(5) The purchase or lease of Real Property for the use of the Public Body. Commissioner Morse seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

RECONVENE OPEN MEETING

Commissioner Hough moved to reconvene the Open Meeting at 8:40 p.m. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

ACTION ON CLOSED SESSION ITEMS

None.

Commissioner Carballo asked about the status of the asbestos abatement at 1925 Ohio Street and stated he is concerned with this delay. He stated he thinks someone should have alerted the park district to the presence of asbestos prior to it being discovered by the demolition contractor. Director Garvy reported that all parties involved in the

acquisition, design of the new layout and current contractors all expressed surprise in the reported asbestos. He reported that everyone had stated independently of one another that because the building was built in 1984 nobody would have expected asbestos to be present. Director Garvy explained the purpose of a Phase I Environmental Site Assessment, stating it is not intended to identify the presence of asbestos if it is not obvious or apparent. He reiterated that due to the age of the building and that the asbestos containing mastic was under three layers of flooring, it was unreasonable to think it would have been identified as part of this type of assessment. Discussion ensued regarding possible occupancy scenarios now that project completion will likely be delayed. Director Garvy reported that once the abatement is complete the general contractor will revise its construction schedule.

ADJOURN OPEN MEETING

MOTION: Commissioner Hough moved to adjourn the open meeting at 9:02 p.m. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.