

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
FEBRUARY 17, 2011**

**CALL TO ORDER AND ROLL CALL:** President Cook called the meeting to order at 7:01 p.m. in the Lisle Park District Community Center Board Room, 1825 Short Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Hough Kanzler Morse Cook
	Absent:	Carballo
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohey
	Superintendent of Operations	Leone
	Superintendent of Parks	Cerutti
	Human Resources Manager	Welge
	General Manager	Zajicek
	Golf Operations Manager	Culbertson

**PLEDGE OF ALLEGIANCE:** President Cook led those assembled in the Pledge of Allegiance.

**PRESENTATIONS:**

None.

**PUBLIC COMMENT:**

None.

**APPROVE MEETING AGENDA**

**MOTION:** Commissioner Hough moved to approve the meeting agenda for the regular meeting for Thursday, February 17, 2011. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

**CONSENT AGENDA ITEMS**

**MOTION:** Commissioner Hough moved to approve consent agenda items:

- A. Minutes of Regular Meeting of January 20, 2011
- B. Minutes of Special Meeting of February 9, 2011
- C. February 17, 2011 Voucher List in the amount of \$252,734.58
- D. Reserve Community Park for the 2011 Ron Santo JDRF Walk.

Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Hough, Kanzler, Morse, Cook

Nays: None

Absent: Carballo

Motion passed.

## **COMMUNICATIONS**

None.

## **UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

### **A. ComEd Short Street line permanent location agreement**

Director Garvy reported the Village has received documentation from ComEd that ComEd will put the line back in the bridge; however the Village will be responsible for that expense.

### **B. Short Street Bridge/ComEd easement agreement**

Director Garvy reported he has yet to receive an acceptable agreement from ComEd regarding the temporary easement. ComEd does not agree to the levels of insurance staff and legal council are requesting despite a similar easement agreement they made with Elmhurst Park District in September 2010. In order to not delay the project, staff and legal counsel recommend the Board authorize staff to approve an agreement with ComEd once one is presented that meets with the approval of staff and park district legal council.

**MOTION:** Commissioner Hough moved to approve an agreement with Commonwealth Edison granting a temporary easement at Community Park to facilitate the temporary relocation of electrical transmission facilities during the Short Street bridge improvement project, in such form and containing such terms as shall be negotiated by the Director of the Park District in consultation with legal counsel for the Park District, and to authorize the Director in consultation with legal counsel on behalf of the Park District the form of agreement so negotiated and approved by legal counsel for the Park District.

Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

## **STAFF REPORTS**

### **A. River Bend Golf Club 2010 Summary**

Commissioner Hough asked if there were plans to advertise the golf course in any Homeowners Association newsletters. Superintendent Leone stated she had not done so in the past but will consider it for those associations that have active newsletters.

President Cook noted the weekday green fees in the report are different from the website. Manager Culbertson stated staff is still updating the website. President Cook stated the

staff listing needs to be updated along with the history of the charity outings on the website.

President Cook asked about the individual being hired for golf course maintenance. Director Garvy stated the person will evaluate the course conditions twice a week and ensure the contractor is doing what is best for our course. The total cost for the season is not expected to exceed \$3,000, which is significantly less than re-hiring a Head Golf Professional. President Cook stated the condition of the golf course needs to be emphasized. Director Garvy added the individual who designed the golf course will evaluate the course next year and possibly set up a five year plan. Commissioner Morse asked what will happen if the contractor does not meet our expectations. Director Garvy stated there is a failure to perform clause in the contract and with more active vigilance paid with the new arrangement doesn't expect there to be any significant problems.

### **B. 2010 Recreation Program Revenue & Expense Report**

Commissioner Kanzler stated it is a good report; the large numbers of park district program usage shows people are thankful we are here in a weak economy. President Cook agreed, stating it is great the park district can provide a service that is affordable in a weak economy as well. He credited the Recreation department with doing a great job; the park district had 12,000 participants and over 400 trips and programs in one year. Director Garvy added that part of the success was the board giving staff the resources to do it, including past community surveys. President Cook stated the hard work of the Parks department in their support of these programs and events needs to be noted too.

### **PARTNERS FOR PARKS REPORT**

Superintendent Leone reported the board negotiated the price for police security at last year's Scarecrow Scramble down to \$560. She also reported the board is interested in allocating funding for the outdoor play area at the 1925 Ohio Street facility.

### **SEASPAR REPORT**

Director Garvy presented the annual SEASPAR report and invited the board to the March 24<sup>th</sup> open house. He also reported they have opened the second Eagles site in Brookfield and will be updating their strategic plan over the next 6 months.

### **OFFICER REPORTS**

#### **A. President**

President Cook stated he attended the food tasting from the new Kitchen Manager at The View and it was very good. Director Garvy stated management is incorporating many of the standard operating procedures provided by the consultants and will continue to do so. He reported there will be no grand opening per se, but rather a soft opening. He explained that after the new menu is introduced, which he reported should be sometime in the middle of March, they will take a couple of weeks and then schedule reception of sorts that will celebrate the new concept.

President Cook reported he also attended the wine and cheese sponsor receptions, IPRA Annual Conference, Comedy Night at The View, Chamber of Commerce dinner dance, and a meeting on wind energy options for the park district.

President Cook met with DuPage County Representative Jeff Reddick along with Director Garvy and made him aware of the board's concerns regarding the impact the bike trail will have on the golf course.

**B. Treasurer Financial Reports ending January 31, 2011**

Commissioner Kanzler reported expenses have been very conservative in January.

**C. Commissioners' Reports**

Commissioner Hough asked what V3 is doing at the Woodglenn Park wetlands. Superintendent Cerutti stated they will be monitoring and managing the weed control of the wetlands for Woodglenn Park and Community Park. Director Garvy stated it is because of this that staff is pursuing a Naturalist position. He reported that with continued increases in land owners' responsibilities of natural areas, wetlands, and storm water facilities like detention areas, the park district can better manage these areas. He mentioned a bonus of this position, once the maintenance end is identified, is to offer nature programs, but that the main focus of this position is to create a program to better maintain the district's ever expanding natural areas.

Commissioner Hough asked about the pool grates in Manager Mendez's report. Superintendent Cerutti stated the improvements were made last year and were in compliance, but now that the permit is final and the IDPH is requiring us to replace five grates under the new permit. He reported it will be complete prior to the May opening.

Superintendent Leone reported the 2010 annual photo contest has had the best participation so far. First place winner was Scott Butler; second place winner was Tracy Rowen; third place winner was Mary Harmen. Advanced Imaging framed the pictures.

Superintendent Cerutti presented a picture of the old Valley Forge playground that was donated to Haiti and installed in the fall. Commissioner Hough suggested a press release be issued to bring this project to the attention of our residents.

**COMMITTEE REPORTS**

**A. Buildings and Grounds**

None.

**B. Recreation and Golf**

None.

**C. Personnel/Technology**

None.

**D. Policies and Procedures**

None.

**E. Intergovernmental**

None.

## **F. Finance**

None.

### **MOTION TO ADJOURN INTO CLOSED SESSION**

MOTION: Commissioner Hough moved to adjourn into Closed Session at 8:05 p.m. for the purposes of discussing items under Open Meetings Act Section 2(c)(21): Discussion of minutes lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

### **RECONVENE OPEN MEETING**

Commissioner Hough moved to reconvene the Open Meeting at 8:23 p.m. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

### **ACTION ON CLOSED SESSION ITEMS**

MOTION: Commissioner Hough moved to approve the closed session meeting minutes of August 19, 2010; October 18, 2010; and December 16, 2010. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Hough moved to release the closed session meeting minutes of December 16, 2010. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

MOTION: Commissioner Hough moved to destroy the verbatim recordings of the closed session meetings of September 18, 2008; October 23, 2008; January 15, 2009; and March 19, 2009. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.

Commissioner Hough asked for an update on the disconnection petition the park district received from Hunt Club of Corporate Woods subdivision. Director Garvy stated he had not received any official feedback from legal counsel but expects to do so in the next few days. He stated in his review of Illinois Park District Code and what legal counsel has preliminarily surmised, there is no mention of referendum and it is at the discretion of the park board to grant or deny the petition. President Cook suggested this issue be placed on the March 17<sup>th</sup> meeting agenda.

### **ADJOURN OPEN MEETING**

MOTION: Commissioner Hough moved to adjourn the open meeting at 8:38 p.m. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed unanimously by voice vote.