

**THE LISLE PARK DISTRICT  
JOURNAL OF PROCEEDINGS  
REGULAR MEETING  
AUGUST 18, 2011**

**CALL TO ORDER AND ROLL CALL:** Commissioner Morse called the meeting to order at 7:07 p.m. in the Lisle Park District Community Center Board Room, 1825 Short Street, Lisle, IL 60532.

Roll Call:	Commissioners Present:	Carballo Kanzler Morse
	Absent:	Cook Hough
	Also Present:	
	Director	Garvy
	Superintendent of Recreation	Toohy
	Superintendent of Parks	Cerutti
	Superintendent of Finance	Silver
	Human Resources Manager	Welge
	General Manager	Shamberg
	Golf Operations Manager	Culbertson

**PLEDGE OF ALLEGIANCE:** Commissioner Morse led those assembled in the Pledge of Allegiance.

**PRESENTATIONS:**

**A.1925 Building Update**

Director Garvy reported on the progress the 1925 building construction, stating the contractor has been diligent in making up time due to unforeseen delays. He reported preschool is scheduled to begin September 12<sup>th</sup> and staff has met with the school district regarding the park district's exit from the Meadows Center. Seniors will also be programmed in a wing of the new building that will only require paint and cleaning the carpets instead of allocating money into renovations to the Community Center. He further reported that at this time he is anticipating the project will be approximately 2% over budget, which he stated is quite an accomplishment considering the asbestos abatement, the compressed schedule and the district's ability to still deliver the project only one week later than originally planned. He commended staff for contributing on every level in working together to complete this project.

**PUBLIC COMMENT:**

None.

**APPROVE MEETING AGENDA**

MOTION: Commissioner Carballo moved to approve the meeting agenda for the regular meeting for Thursday, August 18, 2011. Commissioner Kanzler seconded the motion.

There was no further discussion and the motion passed unanimously by voice vote.

### **CONSENT AGENDA ITEMS**

MOTION: Commissioner Carballo moved to approve consent agenda items:

- A. Approve Minutes of Regular Meeting of July 21, 2011
- B. Approve August 18, 2011 Voucher List in the amount of \$1,325,969.54
- C. Award 2012 Brochure Series Printing to Hagg Press in the amount of \$26,533
- D. Award phone system contract to Transcend United Technologies in the amount of \$49,668.98
- E. Purchase replacement vehicle from Morrow Brothers Ford in the amount of \$22,741.00

Commissioner Kanzler seconded the motion.

Roll Call:

Ayes: Carballo, Kanzler, Morse

Nays: None

Absent: Hough, Cook

Motion passed.

### **COMMUNICATIONS**

Director Garvy stated Senior Coordinators Breihan and Gardner received a thank you card from participant Ms. Ruth Fox for her birthday cake, adding the staff goes above and beyond to show our participants how much they are appreciated.

Ms. Ruth Yender sent a thank you card for the park district's help with the funeral services for her father, Andy Yender.

### **UNFINISHED BUSINESS**

None.

### **NEW BUSINESS**

None.

### **STAFF REPORTS**

Director Garvy distributed a map of the proposed DuPage River Regional Trail, indicating the County would like the trail to run south along Route 53 in front of Wheatstack and the existing parking lots. He reported this is one of the original concepts the county pursued two years ago and in staff's opinion is the best solution. He asked the board to let him know of any concerns as the county will now pursue any necessary legal requirements to incorporate this leg of the trail into their plans.

Wheatstack General Manager Shamberg gave an update on Wheatstack, stating he is focused on training and customer service. He reported the previous week was up 19% in sales from the same week last year and encouraged the board to contact him with any questions. Director Garvy added staff is looking to upgrade the point-of-sale software to something more up to date with current restaurant procedures as well as being more compatible with the park district's accounting software. Superintendent Silver stated tips will eventually be tracked in software as opposed to the current manual method.

## **PARTNERS FOR PARKS REPORT**

None.

## **SEASPAR REPORT**

Director Garvy stated he is part of a strategic planning committee working to interview firms for a 3-year strategic plan for the agency.

## **OFFICER REPORTS**

### **A. President**

None.

### **B. Treasurer Financial Reports ending July 31, 2011**

Superintendent Silver indicated the increase in capital expenditures is related to Woodglenn Park and the 1925 building. He added that a check for approximately \$168,000 from the IRS for the Build America Bonds should be received by the district within the next several weeks.

### **C. Commissioners' Reports**

None.

## **COMMITTEE REPORTS**

### **A. Buildings and Grounds**

None.

### **B. Recreation and Golf**

None.

### **C. Personnel/Technology**

None.

### **D. Policies and Procedures**

None.

### **E. Intergovernmental**

None.

### **F. Finance**

None.

**ADJOURN OPEN MEETING**

MOTION: Commissioner Carballo moved to adjourn the open meeting at 7:34 p.m. Commissioner Kanzler seconded the motion. There was no further discussion and the motion passed by voice vote.