



**BID DOCUMENTS**

**For**

**2021 Carraige Hill Park Pathway Replacement**

**LISLE, ILLINOIS**

**November 23<sup>rd</sup>, 2020**

**BIDS DUE: 10 A.M. Tuesday, December 8<sup>th</sup>, 2020**

**SUBMITTED BY:**

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**Contractor Name**

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**Address**

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**City, State, Zip**

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**Phone**

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**Fax**

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**Email Address**



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## 1. INVITATION TO BID

Sealed bids are invited for **Carriage Hill Park Pathway Replacement** for the Lisle Park District. The scope of Work includes, but is not limited to removal and replacement of a damaged asphalt pathway at Carriage Hill Park owned by the Lisle Park District.

Specifications and Drawings are available electronically by contacting the Lisle Park District's Recreation Center, 1925 Ohio Street, Lisle, Illinois 60532 between the hours of 9a.m. and 12:00 p.m. (Noon) Monday through Friday. Due to COVID 19 restrictions, if you do not talk to an actual person, leave a message and you will be contacted and receive the documents within 24 hours. Contractors are responsible for the completeness of the documents they receive.

Bids will be accepted at said address opened until **10 A.M., Tuesday, December 8<sup>th</sup>, 2020**, at which time they will be publicly opened and read. Bids received after that time will be rejected. A mandatory pre-bid meeting will be held at **10 A.M., Tuesday, December 1<sup>st</sup>, 2020** at said address as well.

The Lisle Park District ("Owner" or "Park District") reserves the right to waive all technicalities, to accept or reject any or all bids, to accept only portions of a bid and reject the remainder. Owner will award the Contract to the lowest most responsible and responsive Bidder, as determined by Owner. In considering the Bidder's responsibility, the Owner may evaluate, among other factors, the ability of the Bidder to provide resources to timely and properly complete the services, the financial capability of the Bidder, and the performance of the Bidder on other projects of similar size and scope.

**The successful Bidder will be required to comply with all federal, state, and local laws, including but not limited to the Illinois Prevailing Wage Act and those pertaining to equal employment.**



## 2. INSTRUCTIONS TO BIDDERS

### A. Preparation and Submission of Bid Proposals

Each bid must be placed in an opaque-sealed envelope marked "**Lisle Park District, Carriage Hill Park Pathway Replacement Bid, DO NOT OPEN**", and addressed to the Lisle Park District, 1925 Ohio Street, Lisle, Illinois 60532. Attention: Aaron Cerutti. Bids will be opened at **10 A.M., Tuesday, December 8<sup>th</sup>, 2020** at said address. Bids arriving after the specified time will be rejected and will be returned unopened, including mailed bids regardless of when post marked.

A **mandatory pre-bid meeting** will be held at **10 A.M., Tuesday, December 1<sup>st</sup>, 2020** at the Lisle Park District Recreation Center, 1925 Ohio Street, Lisle, Illinois. All bidders are required to attend. After the pre-bid meeting everyone shall visit the site to view the areas of work, gather additional information and ask specific questions. Attendance at this meeting by all contractors wishing to bid this project is mandatory. No bids will be accepted by contractors not having been attendance.

It is the sole responsibility of the Bidder to see that his/her bid is received in proper time. **No faxed or e-mail bid or modification of a bid will be considered.** The Park District is not responsible for the premature opening of bids not marked as required. Any bid opened prematurely due to the failure of the Bidder to mark the envelope in accordance with these Bid Documents will be considered non-responsive. Bidders' prices are to include the delivery of all materials; plant, equipment, supplies, tools, scaffolding, transportation, insurances, bonds, warranties, and all other items and facilities, and the performance of all labor and services, necessary for the proper completion of the Work except as may be otherwise expressly provided in the Contract Documents. Bids shall not include federal excise tax or state sales tax for materials to be incorporated in, or totally consumed in the prosecution of, the Work. An exemption certificate will be furnished by the Park District upon request of the Bidder.

Should a Bidder find any discrepancies in or omission from, any of the Bid Documents, or be in doubt as to the meaning or require any clarification, he shall advise the Owner, who will issue necessary clarifications to all prospective Bidders by means of Addenda or revision to the Specifications, as may be appropriate. No request for clarification will be answered if received within five (5) days prior of the date on which the bids will be received.

Negligence on the part of the Bidder in preparing his bid confers no right to withdraw the bid after it has been opened.

The Contractor who is awarded the Contract will perform all Work in accordance with all Drawings and sections of the Specifications provided herein. When there is a discrepancy between the Drawings and Specifications and Work performed, the decision made by the Owner will be considered final.

Bidder must acknowledge all Addenda received in the spaces provided on the Contractor Bid Form. By submitting a bid, Bidder indicates that all considerations issued by Addendum are incorporated in the bid.

Bidders shall return all Bid Documents, including Drawings and Specifications with the bid, and **no sheets shall be detached from any part of the Bid Documents.**