



Lisle Park District
Camp Summer Quest 

Parent Manual

2021

Camp Summer Quest

This is an outside-based day camp for kids to enjoy the great outdoors filled with fun, games, sports, nature activities and much much more. We have 100 acres of Community Park to explore, come and join us for all of the excitement. Campers will be put in groups with others their age for awesome group activities with their counselor. Other fun activities include: theme days, kid's choice, Totally Tuesdays, cookouts, crafts and the list goes on and on. Come participate to see all Camp Summer Quest has to offer. On days with inclement weather, we have a whole set of indoor activities planned.

Payment Policy

Registration and payments for each camp session will be accepted up to the listed deadline if space is available. If space is available, participants accepted into a camp session after the registration deadline will be charged a \$20.00 late registration fee. In order for your child to participate in camp, registration must be submitted at the Lisle Park District registration office or online. We have many payment plans available as well. Payments will not be accepted on site.

Camp Refund Policy

- Full refund minus the \$5 service fee if request is made on/or before the registration deadline for each session
- 50% refund minus the \$5 service fee if the request is made after registration deadline for the session through the Saturday before each session.
- No refund the day of/or after the session begins

Tax Information

We **do not** provide Section 125, reimbursement accounts or tax information to parents for Camp Summer, Winter, Schools Out or Spring Break Quest. It is the parent's responsibility to keep track of expenses by keeping cancelled checks, credit cards slip or to ask the park district front desk for a receipt. If you need receipts or tax information please contact Scott Silver, Superintendent of Finance at 630-353-4313 and he will be happy to walk you through anything you may need.

Camp Hours

Regular camp hours are from 9 am-5 pm. Children may not be dropped off before 8:45 am or picked up later than 5 pm unless enrolled in extended hours.

Extended hours for camp are from 7:15 am-9 am and from 5 pm-6 pm. There will be a \$1.00 per minute charge per child for every minute you are late after your regularly scheduled pick up time.

T-Shirts

Each camper will receive one Camp Summer Quest T-shirt for the summer. This year's shirt is electric green! On field trips days campers will be required to wear their Day Camp tee.

Lost and found

The camp will maintain a lost and found box at camp headquarters. Please be aware that the staff will do their best to watch for lost items but they are not responsible for lost or stolen items such as items brought from home, including money. Please also remember to label all items with your child's name. Items unclaimed at the end of each week will be donated or disposed of.

***** Drop off/pick up & Sign in/out procedures*****

- **CSQ:** The CSQ camp headquarters is the South Shelter in Community Park. Drop off and pick up will be in the Lisle High School front parking lot. A yellow sandwich board will be at the location of drop off and pick up.
- **Contactless sign in and out:** All drop off and pick up will now be contactless. Our AM and PM staff will be conducting this process as well as signing in and out all campers. We ask that all parents and campers stay in their cars until a staff member has approached the car. On the first morning, all parents will be given a car window sign that must be displayed at all drop off and pickups to ensure the correct camper is signed in/out. These will always need to be displayed by whomever is dropping or picking up. ID's will also be checked through the window at pick up. Be sure to have yours on you or inform anyone on your pickup list of these procedures.
- **Inclement Weather:** The inclement weather location will be at the Recreation Center at 1925 Ohio Street. The same procedures will be in place at this location. A map will be provided to all parents on the first day of camp to indicate which doors their drop off will be at.
- **Drop Off:** Staff and campers will be required to wear masks at drop off time. Campers will be required to sanitize their hands at arrival of camp before heading to their home base with their groups.

Field trips

While in phase 4 Bridge and phase 5 of the Restore Illinois Plan, field trips are allowed! Below is the list of this summer's field trips!

Specific times & restrictions will be located in the weekly newsletter.

Week 1	Wed. June 9 th - Cantigny Park & Tank Museum
Week 2	Wed June 16 th - Starved Rock
Week 3	Wed June 23 rd - Tall Ship Windy
Week 4	Wed June 30 th - Color Wars
Week 5	Wed July 7 th - Gizmo's Fun Factory
Week 6	Wed July 14 th – Volo Auto Museum & Jurassic Gardens
Week 7	Wed July 21 st – Windy City Thunderbolts
Week 8	Wed July 28 th – Odyssey Fun World
Week 9	Wed August 4 th - Raging Waves
Week 10	Wed August 11 th - Santa's Village

*On 9:00am-9:15am departure days, please drop off campers at 8:45am, we will leave promptly at 9:00am-9:15am.

*Our return time is always planned for 5pm. If due to unforeseen circumstances we can't make it back by 5pm, we will make parents aware of the situation. Please do not call the camp phone asking when we will return.

*Each camper will receive one Camp Summer Quest T-shirt for the summer. It is to be worn on field trip days, for easy identification of our group. If you leave your child's shirt at home on field trip day, you will be asked to go home and retrieve it, or charged \$5 for a rental to be worn on that day. This rental must be returned at the conclusion of the day back to the camp directors

*On all day trips, campers should pack a completely disposable lunch, unless otherwise stated.

Lunches

Each camper must bring his/her own lunch, including beverage daily. The lunches cannot be refrigerated so please pack something that will not spoil. Also, please write your child's name on his/her lunch. We also recommend you also pack a snack or two for your child in addition to his/her lunch as we keep quite active all day!

Severe Weather Policy

Please be advised that in the event of severe weather (ex. Tornado warning), the Lisle Park District will not release your child to anyone other than their parent or legal guardian (i.e.: no carpools).

***** Rainy Day Procedures *****

Camp meets rain or shine. During inclement weather, we will have use of the Lisle Park District Recreation Center. The yellow sandwich boards will be pointing in the direction of camps location even during inclement weather. The Rec Center will be the only inclement weather location for camp this summer.

Camp Attire

Campers should wear comfortable, cool clothes such as tee shirts & shorts, socks and gym shoes, suitable for athletic activities. **No sandals or flip-flops will be permitted.** Crocs are acceptable if they have the strap on the back to secure them to the child's feet. If a child arrives in sandals, the parent/guardian will be asked to go home and get gym shoes.

Photographs

We will be taking a digital photo of each child for safety purposes. We often take photos on trips or during activities that are posted on the camp Facebook page. Pictures taken throughout the summer may be used for promotional purposes as well.

Medication

If your child needs to take medication while at camp, a separate medicine dispensing information form and waiver must be filled out and returned before any medicine can be distributed. Please speak to the camp director for the forms and to relay any medication information.

Cell Phones

Under no circumstances are campers allowed to use cell phones during the camp day. If a parent wants their camper to bring a cell phone to camp it must be turned off during the camp day. Any camper caught using their phone will receive an automatic 15 minute time out and the phone will be confiscated and returned to the parent at the end of the day. Camp Summer Quest has a camp cell phone that parents can use to reach us at any time. Please see "Important things to remember" for the cell phone number.

Special Accommodations

If your child has any special needs, which require accommodations, or if you have any questions concerning your child, please speak with the Camp Directors. If your camper requires an inclusion aide, please let the front desk know at time of registration so we can secure an aide through SEASPAR. Inclusion requests not made with at least two weeks of notice may not be able to be accommodated.

Code of Conduct

To ensure an enjoyable and safe program for all participants, the Lisle Park District has developed a behavior code. Participants shall:

1. Show respect to all participants, staff, and volunteers. Participants should follow program rules and take direction from staff.
2. Refrain from using abusive or foul language.
3. Refrain from threatening or causing bodily harm to self, other participants, staff, or volunteers.
4. Show respect for equipment, supplies, and facilities.
5. Not possess any weapons.

Additional rules are developed for specific programs, as deemed necessary by staff. The behavior required of participants and stated in the policy listed above applies to all parents, friends, relatives, or others accompanying the participants to any Park District program. The Lisle Park District reserves the right to dismiss a participant whose behavior endangers his or her own safety or the safety of others.

Camp Daily Schedule:

Below are the daily schedules for camp while in the bridge phase of the restore Illinois plan. We are hopeful this is just for week 1.

Bridge Phase: Week 1: 11:00-1:00 pool slot

9:00 – 9:30	Walk to shelter & Songs
9:30 – 10:00	Activity Period #1
10:00-10:30	Morning Snack
10:30-11:00	Walk to pool & change
11:00-1:00	Sea Lion Aquatic Park
1:00-1:15	Change & walk to shelter
1:15-1:45	Lunch
1:45-2:30	Whole Camp Activity
2:35-3:15	Activity Period #2
3:20-4:00	Activity Period #3
4:00-4:30	Snack Time
4:30-5:00	Home Base Activity

Bridge Phase: Week 1: 1:30—3:30 pool slot

9:00 – 9:30	Walk to shelter & Songs
9:30 – 10:15	Activity Period #1
10:20 – 11:05	Activity Period #2
11:10 – 11:55	Activity Period #3
12:00 – 12:30	Lunch
12:35-1:00	Whole Camp Activity
1:00-1:30	Walk to SLAP & change

1:30-3:30	Sea Lion Aquatic Park
3:30-4:00	Change & head back to shelter
4:00-4:30	Snack time
4:30-5:00	Home Base activity

Phase 5: Week 2-10 Pool Schedule

9:00 – 9:30	Walk to shelter/Greetings/Songs
9:30 – 10:15	Activity Period #1
10:20 – 11:05	Activity Period #2
11:10 – 11:55	Activity Period #3
12:00 – 12:30	Lunch
12:35 – 12:50	Whole Camp Activity
12:55 – 1:00	Walk to Pool
1:00 – 4:00	Pool Time
1:00 - 4:00	Afternoon Activities
4:15 – 5:00	Snack/Final Activity/Walk to Pick-up Area

Weekly Pool Schedule:

(You will be informed of your child's group via the weekly newsletter)

Monday & Thursday
Group A, B, C, D & E

Tuesday & Friday:
Group F, G, H, I & J

Camper's Daily Needs:

Backpack with the following labeled items:

- Beach towel
- Bathing suit
- Sunscreen (spray preferred)
- Camp Summer Quest Water bottle (will be given to campers on first day of camp)
- A lunch and beverage.
- A snack or two.

Camp Manager Information:

The Athletic and Youth Camp Manager for Camp Summer Quest is Erica Wise. For questions and concerns please call 964-3410 x 4307 or email ewise@lisleparkdistrict.org.



How to Contact Us:

CSQ CAMP PHONE #: 630-675-6098-

email: csqdirector@lisleparkdistrict.org

Facebook:

<https://www.facebook.com/CampSummerQuest/?ref=bookmarks>

Lisle Park District Camp Summer Quest 2021

Camper Information Form

Please return to Camp Director on the first day of camp

Child's Name _____ Home Phone _____

Address _____ Cell Phone _____

Age _____ Birth Date _____ Grade in Fall 2021 _____ Gender _____

Parent's Name _____ Daytime Phone _____

Parent's Name _____ Daytime Phone _____

Email address _____

In case of emergency and we are unable to contact either parent

Name _____ Daytime Phone _____

Relationship _____ Cell Phone _____

Name _____ Daytime Phone _____

Relationship _____ Cell Phone _____

Please list any allergies (seasonal, food, medicines) we should aware of:

Does your child use any medication that he/she will be bringing with them to camp?

Are there any special needs your child has that may limit his/her success in the program?

Any likes/dislikes or fears your child may have:

Swimming Levels:

We will be attending Sea Lion Aquatic Park during camp. Please check the color that most accurately describes your camper's swimming abilities: Campers who potentially fall in the green or yellow wristbands will take a swim test facilitated by sea lion aquatic park lifeguards to determine appropriate level.

*Red: non swimmer. Camper must remain in red area of pool only & non water areas.

*Yellow: intermediate swimmer: camper must remain in red or yellow areas & non water areas.

*Green: independent swimmer: camp may swim in all areas of pool & non water areas

Red

Yellow

Green

Camper's Name _____

The following people have permission to pick up and transport my child:

Name _____ Relationship _____

Phone _____ Cell Phone _____

Name _____ Relationship _____

Phone _____ Cell Phone _____

Name _____ Relationship _____

Phone _____ Cell Phone _____

Name _____ Relationship _____

Phone _____ Cell Phone _____

Is there anyone restricted from picking up your child from camp? _____

Name _____ Relationship _____

Please let us know of any changes that occur during camp regarding your information above.

WAIVER AND RELEASE OF ALL CLAIMS AND ASSUMPTION OF RISK

Please read this form carefully and be aware that in registering yourself or your minor child/ward for participation in Camp Summer Quest, you will be waiving and releasing all claims for injuries you or your child/ward might sustain arising out of the Camp Summer Quest, including, but not limited to, field trips, and transportation services, when provided.

I recognize and acknowledge that there are certain risks of physical injury to participants in the Camp Summer Quest and I agree to assume the full risk of any such injuries, damages or loss regardless of severity, which my child/ward or I may sustain as a result of participating in any activities connected or associated with any such program(s). I waive and relinquish all claims my child/ward or I may have against the Park District and its officials, employees, agents, servants and volunteers as a result of participating in any of the above program(s). I hereby fully release and discharge the Park District and its officers, agents, servants and employees from any and all claims from injuries, damage or loss which I or my child/ward may have or which may accrue to me or my child/ward on account of my participation or the participation of my child/ward in any of the above program(s).

I have read and fully understand the above program details and Waiver and Release of All Claims and Assumption of Risk.

Parent/Guardian signature _____ Date _____

Medicine Waiver and Release of All Claims

The Lisle Park District will not dispense medication to a minor child or other participant until the Permission and Waiver to Dispense Medication and Medication Information Form have been fully completed by a parent or guardian.

NAME OF PROGRAM: Camp Summer Quest Day Camp **DATE:** _____

I _____ the parent/guardian of _____

give permission to the staff of the Lisle Park District to administer to my child

(Name of medication)

I understand it is my responsibility to give the medication directly to the Day Camp Director in individual dosage containers, original prescription containers or envelopes clearly labeled with the following information.

- **Participant's Name**
- **Name of Medication and complete dosage instructions**

In all cases the recommended doses of any medication will not be exceeded. If after administering medication there is an adverse reaction, I give my permission to the Lisle Park District to secure from any licensed hospital physician and /or medical personnel any treatment deemed necessary for immediate care. I agree to be responsible for payment of any and all medical services rendered.

I recognize and acknowledge that there are certain risks of physical injury in connection with the administering of medication to my minor child. In consideration of The Lisle Park District administering medication to my minor child, I do hereby fully release or discharge The Lisle Park District, and its officer, agents, volunteers and employees from any and all claims from injuries, damages and losses I or my minor child may have, arising out, connected with, incidental to, or in any way associated with the administering of medication. I further agree to indemnify, hold harmless and defend The Lisle Park District, and its officers, agents, volunteers and employees from any and all claims resulting from injuries, damages and losses sustained by me or my minor child and arising out of, connected with, incidental to or in any way associated with the administering of medication.

Signature of Parent or Guardian

Date

Medication Dispensing Information

This form must be completed for each program session or when medication changes

BACKGROUND INFORMATION:

Participant's Name: _____ Age _____

Address: _____

Parent's/Guardian's Name(s) _____

Daytime Phone: _____ Cell/Pager #: _____

Doctor's Name: _____ Phone: _____

MEDICATION INFORMATION

Name: _____ Dose: _____ Time: _____

Dispensing & Storage Instructions: _____

Possible Side Effects: _____

Name: _____ Dose: _____ Time: _____

Dispensing & Storage Instruction: _____

Possible Side Effects: _____

Name: _____ Dose: _____ Time: _____

Dispensing & Storage Instructions: _____

Possible Side Effects: _____

OTHER INFORMATION:

I understand that it is my responsibility to give the medication directly to the Camp Director with full instructions in individual dosage containers, clearly labeled envelopes, or in original prescription bottles.

In all cases, medication dispensing can only be changed or modified by completing another Permission and Waiver to Dispense Medication Form and Medication Information Form.

I hereby acknowledge that the above information provided for the dispensing of medication for my minor child, guardian, ward or other family member is accurate. I also understand that it is my responsibility to inform the agency if any changes in the dispensing of medication change.

Signature of Parent or Guardian

Date